

**Board of Education Meeting
September 9, 2021
Erlanger-Elsmere Board of Education**

The Erlanger-Elsmere Board of Education met at Dietz Auditorium, 450 Bartlett Avenue, Erlanger, Kentucky at 7:00 p.m. on the 9th day of September 2021 with the following members present: (1) Jeff Miller; (2) Tom Luken; (3) Serena Owen; (4) Sarah Shackelford
Chad Molley, Lisa Goetz, FBT Attorney Mike Nitardy

1. **Administer Oath of Office to Student Board Member Melanie Ceballos:** Mike Nitardy administered the Oath of Office to Melanie Ceballos. **ADDENDUM A**
2. **Open Meeting:** Jeff Miller opened the meeting.
3. **Pledge to the Flag:** Jeff Miller led the board in the pledge to the flag.
4. **Motion to Accept Resignation of Robin Cooper as Board Member effective September 9, 2021.**

Motion: Tom Luken

Second: Serena Owen

Vote: Miller, yes; Luken, yes; Owen, yes; Shackelford, yes.

5. **Recognitions:** **ADDENDUM B**
6. **Reports:**
Schools, District Personnel, and Departments: **ADDENDUM C**

Student Board Member: Melanie Ceballos introduced herself to the board and updated the board on activities happening at Lloyd High School.

Grants Report: **ADDENDUM D**

Community Events and Information: No information shared this month: Erlanger Summer Sendoff at Silverlake Park September 18th.

7. **Individuals Desiring to Speak to the Board:**
 - Destiny Owen – virtual learning option and transportation
 - Larry Owen – virtual learning option and transportation
 - Renee Wilson – transportation, Covid 19 protocols same as Kenton County Schools
 - Antonio Davis – virtual learning option
 - Ann Miller – transportation for sports
8. **Approve August 12, 2021 Monthly Board Meeting Minutes.**

Motion: Sarah Shackelford

Second: Tom Luken

Vote: Luken, yes; Owen, yes; Shackelford, yes; Miller present but not voting.

9. Approve Minutes of August 24, 2021 Tax Hearing Meeting Minutes.

Motion: Tom Luken

Second: Sarah Shackelford

Vote: Luken, yes; Miller, yes; Owen, yes; Shackelford, yes.

10. Consent Agenda:

- a. Authorize Treasurer to pay bills from General Funds and Special Programs. **ADDENDUM E**
- b. Authorize Treasurer to pay September Salaries in the amount of \$1,445,597.17.
- c. Approve Detailed Monthly Report and Balance Sheet for August 2021 posted on the District website for a six-month period (House Bill 154).
- d. Approve Student #090921a Educational Enhancement Opportunity Request for September 14, 2021 through September 20, 2021 per Board Policy 09.123.
- e. Approve Student #090921b Educational Enhancement Opportunity Request for September 7, 2021 through September 10, 2021 per Board Policy 09.123.
- f. Approve Student #090921c Educational Enhancement Opportunity Request for September 28, 2021 through October 3, 2021 per Board Policy 09.123.
- g. Approve Student #090921d Educational Enhancement Opportunity Request for September 28, 2021 through October 3, 2021 per Board Policy 09.123.
- h. Approve Student #090921e Educational Enhancement Opportunity Request for September 28, 2021 through October 3, 2021 per Board Policy 09.123.
- i. Approve the Application for a Full-Time Emergency Certification for Jordan Moore, Miles Elementary School – Elementary Teacher for the 2021-2022 School Year – No Qualified Teacher is available for this position.
- j. Approve the Application for a Full-Time Emergency Certification for Jennifer Somtrakool, Howell Elementary School – Elementary Teacher for the 2021-2022 School Year – No Qualified Teacher is available for this position.
- k. Approve of Kristin Durcholz’s 2021-2022 Stipend Contract for her Title I services at St. Henry School.
- l. Approve Orientation and Mobility Services Agreement with Movin’ On for 2021-2022.
- m. Approve Contractual Agreement with Forward Focus Psychological Associates, PLLC for 2021-2022 (Strategic Prevention Grant).
- n. Approval of the Calendar Committee for development of the 2022-2023 School Calendar.
- o. Approve the Erlanger-Elsmere Schools FY22 Working Budget.

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- p. Sealed Offers for Surplus Items advertised to be received and opened on September 7, 2021 at 12:00 noon. No offers were received. Approve the disposal of the following Surplus Items.

27 library chairs from Arnett library & computer labs

3 library round tables " "

19 computer tables " "

5 old teacher desks from LHS

3 file cabinets " "

2 office desk & shelf " "

3 computer tables " "

1 three-shelf book rack " "

4 round tables " "

1 flat folding chair rack " "

1 small teacher desk " "

2 metal cabinets w/ doors from LHS tech storage room

1 four-drawer filing cabinet " "

9 file cabinets - all are large ones from Annex

5 tables and 1 desk from Lindeman

- q.** Approve Application and Certificate for Payment No. 3 to Glenwood Electric in the amount of \$29,877.21 for EES – Network Cabling (BG #19-267/REH #127-221).
- r.** Approve BG-5 Project Closeout Form for Ensor – Masonry Restoration (BG #21-023/REH #127-919).
- s.** Approve BG-5 Project Closeout Form for Lloyd High School – Gym Door Upgrades (BG #21-032/REH #127-720).

Motion: Sarah Shackelford

Second: Serena Owen

Vote: Luken, yes; Miller, yes; Owen, yes; Shackelford, yes.

11. Personnel Changes:

HIRE - CERTIFIED

Megan Rahn – Preschool Teacher – Arnett

Tiffany Toll – Teacher – Howell

Kelly Twehues – Teacher – Lloyd

HIRE - CLASSIFIED

Joshua Cromer – Custodian – Howell
 Cheryl Jenkins – School Nurse – Howell
 Nikkea Kiser – Clerical Assistant – Arnett
 Tabitha Lockard – Instructional Assistant – Tichenor
 Jessica Miller – Instructional Assistant - Miles
 Chris Newsome – Library Media Specialist – Howell
 Daonna Owens – Instructional Assistant – Lindeman
 Nicole Rankin – Program Specialist – District Wide
 Emily Salisbury – Nurse – Lindeman/Miles
 Alicia Thacker – Cook/Baker – Arnett

RESIGNATION - CERTIFIED

Olivia Roettker – Teacher – Miles
 Milinda Turner – Teacher – Howell

RESIGNATION - CLASSIFIED

Heather Laudick – Cook/Baker – District Wide
 Kelly Myatt – Preschool Assistant – Arnett
 Mellissa Snow – FSCS Coordinator – Lindeman

CHANGE IN ASSIGNMENT – CLASSIFIED

Paul Pool – Maintenance Worker/Bus Driver – Maintenance

VOLUNTEER – ASSIGN

Antwan Hall – Volunteer Football V/JV Assistant Coach

HIRE – EXTRA SERVICE

Jessica	Artmeier	Detention Monitor
Amanda	Bell	Special Education Coordinator-Arnett
Amanda	Bell	Arnett Energy Club Manager
Amanda	Bell	Student Government Advisor-Arnett
Michael	Bishop	Choral Director-Lindeman
Michael	Bishop	Choral Director-Miles
Mary	Brady	English Department Head-Lloyd
Mary	Brady	Class Sponsor-Senior
Mary	Brady	Tatler
Mary	Brady	Juggernauts
Addison	Brown	Strength Training Coach
Jackie	Butts	English Coordinator-Tichenor
Jackie	Butts	Speech & Drama- Tichenor
Eric	Campbell	Basketball-Boys-JV
Eric	Campbell	Basketball-Boys/Girls-4/5 grade-Director
Eric	Campbell	Early Bird - Tichenor
Asha	Clark	Score Keeper-Volleyball-Tichenor
Brandon	Cooper	Basketball-Girls-Assistant Coach
Jon	Danks	Football-Middle School Assistant

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Ryan	Daudistel	Governor's Cup Assistant - Miles
Jennifer	Davis	District Library Coordinator
Daniel	Dempsey	Athletic Director-Assistant
Daniel	Dempsey	Special Education Coordinator-Lloyd
Carrie	Eagler	Cheerleaders-Fall Coach
Carrie	Eagler	Cheerleaders-Winter Coach
Angela	Gabbard	EEE Quick Recall League Coordinator
Jordan	Gentry	Basketball-Girls-6th grade
Jordan	Gentry	Softball-Head Coach
Melanie	Gleason	Math Coordinator-Tichenor
Melanie	Gleason	Gifted and Talented Coordinator - TMS
Brendhan	Haynes	Class Sponsor-Senior
Jefferson	Heilman	Athletic Coordinator-Assistant-Tichenor
Stephanie	Hodges	National Honor Society
Carly	Jasper	Governor's Cup Coach - Howell
Della	Kemper	Miles Energy Club Manager
Cara	Lawson	Social Studies Department Head-Lloyd
Cara	Lawson	Student Council
Kaylie	Link	EEE Quick Recall League - Howell
Kaylie	Link	Governor's Cup Assistant - Howell
Shelby	Loyd	Athletic Director-Assistant
Shelby	Loyd	Bowling Coach - Boys
Shelby	Loyd	Bowling Coach - Girls
Shelby	Loyd	Class Sponsor-Sophomore
Emily	Manning	Math Department Head-Lloyd
Matthew	Mastrandrea	Detention Monitor-Tichenor
Brenda	McAndrews	EEE Quick Recall League - Miles
Brenda	McAndrews	Governor's Cup Coach - Miles
Steven	McNabb	Archery Team - Coach-Lloyd
Steven	McNabb	Archery Team - Coach-Tichenor
Steven	McNabb	Science Coordinator-Tichenor
Trevor	Meyer	Football-Assistant Coach
Stephen	Neace	Social Studies Coordinator-Tichenor
Kyle	Niederman	Football-Head Coach
Georgia	Noll	Early Bird - Howell(Primary Academy)
Leah	Norris	Visual Technician HS Band
Leah	Norris	Choral Director-Arnett

Leah	Norris	Choral Director-Howell
Nicole	Nussbaum	Special Education Coordinator-Tichenor
Anne	Roberts	Gifted and Talented Coordinator - Lloyd
Roberta	Roemer	Speech & Drama-Lloyd
Kaitlin	Scheid	EEE Quick Recall League - Arnett
Kaitlin	Scheid	Governor's Cup Coach - Arnett
April	Schoenfeld	Elementary Cross Country - Miles
Jason	Stolz	Band Director
Jason	Stolz	Early Bird - Lloyd
Melissa	Stolz	Science Department Head-Lloyd
Melissa	Stolz	Class Sponsor-Freshman
Melissa	Stolz	Lloyd Energy Club Manager
Paul	Sturgeon	Basketball-Girls-Head Coach
Matt	Taylor	Music Arranger HS Band
Katharyn	Taylor	Cross Country Coach-Boys & Girls
Katharyn	Taylor	Elementary Cross Country 4/5 Director
Matt	Taylor	Tennis-Head Coach-Boys
Matt	Taylor	Tennis-Head Coach-Girls
Matt	Taylor	Chorus Lloyd & Tichenor Middle
Matt	Taylor	Early Bird - Lloyd
Nicole	Thomas	EEE Quick Recall League - Lindeman
Kelly	Twehues	Academic Coach-Lloyd
Elsy	Verdugo	Cheerleaders-Fall Assistant
Elsy	Verdugo	Cheerleaders-Winter Assistant
Elsy	Verdugo	Spanish Club-Lloyd
Michael	Walker	Basketball-Boys-Head Coach
Kayla	Wharff	Elementary Cross Country - Howell
John	Wilmhoff	Annual
Dorothy	Wilson	Lindeman Energy Club Manager

HIRE – PARAPROFESSIONALS

Chase	Barger	Football-Head Coach-Middle School
Delashea	Daniels	Cheerleaders-8th grade-Fall Coach
Delashea	Daniels	Cheerleaders-8th grade-Winter Coach
Delashea	Daniels	Cheerleaders-7th grade-Fall Coach
Delashea	Daniels	Cheerleaders-7th grade-Winter Coach
Delashea	Daniels	Cheerleaders-6th grade-Fall Coach
Delashea	Daniels	Cheerleaders-6th grade-Winter Coach
Dale	Golsby	Football-Assistant Coach
Ryan	Goss	Football-Assistant Coach
Kasey	Gross	Guard Instructor HS Band
Kasey	Gross	Winter Guard Instructor HS Band
Jeffrey	Marx	Volleyball-7th and 8th grade
Jeffrey	Marx	Volleyball-6th grade
Jason	Maynard	Football-Assistant Coach
Patrick	Medovich	Percussion Instructor

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Dakota	Murray	Cross Country-Assistant Coach
Sasha	ParkerCochran	Cross Country-Assistant Coach
Pat	Sexton	District Student Activity Specialist
Pat	Sexton	Assistant MUNIS Specialist
Joel	Shepherd	School Ground Monitor/Crossing Guard
Mellissa	Snow	Basketball-Girls-Freshman
John	Tomlinson	Football-Assistant Coach
Dara	Webb	Football-Assistant Coach

SUBSTITUTES – PROPER CERTIFICATION

Norma Acey
Renee Boots
Barbara Dolgas
Tom Haders

SUBSTITUTES – UPON PROPER CERTIFICATION

Maya Carroll
Samantha Conradi
David Guethlein
Jennifer Linares
Shayna McCarty
Jill Sturm

OTHER

Maya Carroll – classified sub
Samantha Conradi – classified sub
Natasha Daugherty – food service sub
Jennifer Linares – classified sub
Satoshia Meyer – nurse substitute
Jill Sturm – classified sub
Lucinda Wright – food service sub

12. Facility Fundraising Requests:

HE – Scholastic Books for 2nd Grade Students
 HE – Skyline Night – PBIS Incentives
 TMS - Kroger Rewards Fundraiser
 TMS – MakerSpace Fundraiser
 TMS - Liberty Butter Braids - Cheerleading Team Funds
 LHS – Block party Games - Volleyball Team Funds
 LHS - MS Basketball Clinic - Boys Basketball Funds
 LHS - SNAP donations - Boys Basketball Funds
 LHS - Cancer Awareness - Volleyball Team Funds
 LHS - T-Shirts - Gold Rush Funds

13. Discussion and Action Agenda:

- A. Orthopedic Surgery Center IRB Pilot Agreement:** Jim Parsons, Lisa Goetz and Chad Molley updated the Board and recommended approval of this agreement.

Motion: Tom Luken **Second:** Jeff Miller **Vote:** all yes

- B. October Meeting Date – Volleyball Game Conflict:** After brief discussion, the board decided that the October monthly meeting would be changed to October 21, 2021.

Motion: Serena Owen **Second:** Sarah Shackelford **Vote:** all yes

- C. Board Resolution – Quarantine Leave under 702 KAR 1 91E 08112021:** Chad Molley recommended the approval of this resolution by the Board.

Motion: Tom Luken **Second:** Sarah Shackelford **Vote:** all yes

- D. Update on ESSER Funds:** Chad Molley updated the Board on the ongoing projects associated with the ESSER II funds (Instructional Materials and Intelligent Classrooms). ARP ESSER funding has been used to fund eligible General Fund items. The General Fund monies saved will be used to address facilities needs around the district.

E. Board Vacancy:

- a. Review of Process to Select a New Board Member and Legal Requirements – Mike Nitardy:** Mr. Nitardy reviewed the legal requirements of Board member selection in accordance with KRS and Board Policy.
- b. Best Practice for Interviews and Legal Implications – Mike Nitardy:** Mr. Nitardy reviewed questions to avoid in the interview process.

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c. Discuss, Develop, and Approve Timeline for Board Member Selection:

Motion:

- As the executive agent of the Board, the Superintendent shall provide written notice to the following parties when a vacancy occurs or is expected to occur: Kentucky Secretary of State; Kenton County Clerk; Commissioner of Education; and Kentucky School Boards Association (September 10, 2021)
- Within thirty (30) days (October 9, 2021) of the vacancy, the Board shall, for two (2) weeks, solicit applications by posting a notice on the District's website and place an advertisement for two (2) weeks in the newspaper of the largest general circulation in the county to solicit applications (completed 09/10/2021 and 09/13/2021)
- As the executive agent of the Board, the Superintendent shall provide written notice to the following parties when a vacancy has been filled or has not been filled within the sixty (60) day timeline: Kentucky Secretary of State; Kenton County Clerk; Commissioner of Education; and Kentucky School Boards Association. (No later than November 8, 2021)

d. Discuss, Develop, and Approve Interview Questions: ADDENDUM F

Motion: Serena Owen **Second:** Tom Luken **Vote:** all yes

e. Select and Approve Date(s) needed for possible upcoming Special Meeting(s) Related to

Timeline: Monday, October 18, 2021 starting at 6 pm will be date for interviews.

F. Adjourn.

Motion: Sarah Shackelford

Second: Tom Luken

Vote: Luken, yes; Miller, yes; Owen, yes; Shackelford, yes.

Board Vice-Chairperson

Secretary