**Board Memo**

**DATE:** 10/14/2021

**AGENDA ITEM DETAILS:**

**School/Department**

Ignite Institute

**Product Vendor or Grant Issuer**

Survey Monkey

**Product or Grant Name**

Application Software

**Date/Term (Beginning and End Dates/Year)**

10/19/2021 through 10/18/2022

**APPLICABLE BOARD POLICY:**

N/A

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Application Software to track new applicants for Ignite

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$5,925.00

**Funding Source**

School General Fund

 **\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the contract with Ignite Institute and Survey Monkey for Application Software to track new applicants, as presented.

**CONTACT PERSON: (submitter)**

Kim Best, Assistant Superintendent of Operations