

Southwestern Travel
Travel Advisor
Southwestern Travel Group



SOUTHWESTERN
TRAVEL GROUP

Apr 26, 2022 - Apr 30, 2022

Boone Co HS DC & Virginia Beach- Spring 2022- 4D/3N

We think it is important to work with each of our clients on a personal level, to make sure the services we provide, and our rates, support their goals and needs. The client experience is the most important thing to us. Our team's goal is to maximize your value and convenience, while minimizing your risk and stress. Below is our current summary of inclusions based on our understanding of your needs. This is a flexible proposal and can be changed as you see fit.

Summary of Inclusions

- Personal service and attention
- **Southwestern Travel Group Tour Director**
- **Online Registration and Payment System** for Students, Chaperones and Teachers
- **Largest, most comprehensive insurance policy in the industry**
- One (1) complimentary director packages (based on single occupancy)
- One (1) deluxe, climate controlled, DVD and restroom equipped 56 passenger motor coach
- Three (3) night hotel accommodation
- Three (3) breakfasts at the hotel
- Four (4) Group Dinners
- Guided Memorial Experience
- Entry to following museums based on availability:
 - Smithsonian Museum of Natural History
 - Smithsonian Museum of American History
 - National Archives Museum
- *Note - all tours and restaurants are based on availability*
- Mount Vernon
- Mini Golf
- Ghost Walking Tour
- Virginia Beach Boardwalk Performance Opportunity
- Busch Gardens w/ performance opportunity - Based on Application Approval

**ESTIMATED TOUR PACKAGE COST (Quad Occupancy for Students)
(Based on 49 Paying Participants) Reduced numbers based on capacity of motor coach. some seats blocked due to Covid-19 restrictions.**

\$925.00 per person (based on quad occupancy for students and double occupancy for chaperones). The package price is based on the summary of inclusions and a minimum number of travelers as listed and no additional itemization is available.

We strongly suggest your participants purchase the Cancel for Any Reason Benefit (This covers 75% of the non-refundable trip cost. Cancellation must be 2 or more days prior to scheduled departures).



SOUTHWESTERN

TRAVEL GROUP

2451 Atrium Way | Nashville, TN | 37214
Phone: 800.222.4441 | Fax: 615.986.9619

If you do not have a replacement, you will receive a refund for your trip minus a sum according to the following schedule:

IF WRITTEN NOTICE IS RECEIVED...

YOU RECEIVE

90 or more days before
departure

All payments* less 40% of total and any non-refundable portion of airline ticket(s) and/or land arrangement costs. The cost of Travel Insurance is non-refundable.

Between 89 and 60 days
before departure

All payments* less 60% of total and any non-refundable portion of airline ticket(s) and/or land arrangement costs. The cost of Travel Insurance is non-refundable.

Between 59 and 31 days
before departure

All payments* less 80% of total and any non-refundable portion of airline ticket(s) and/or land arrangement costs. The cost of Travel Insurance is non-refundable.

30 days or less before
departure

No refund

Southwestern Travel Group makes every attempt to secure additional refunds from travel service providers whenever possible. However, once payment has been made on a non-refundable ticket, that ticket is **NON-REFUNDABLE**. SWTG must send money to reserve ground services, but that money is not always refunded to SWTG, in which case Southwestern Travel Group cannot refund this money to its participants.

OPTIONAL TRIP PROTECTION: At SWTG, we strongly believe that your upcoming trip is a significant investment, which you should protect. For this reason, we strongly recommend you purchase Cancel for Any Reason (CFAR) travel insurance. For more information or to CFAR purchase insurance, please contact your SWTG customer service consultant.

If the group is using the Southwestern Travel Group online registration system (mysouthwesterntravel.com), please note each traveler will have the option to get more information about purchasing CFAR travel insurance.

_____, I, as the representative of the organization named in this agreement, understand that by the group or individual travelers declining CFAR coverage means the group and individual travel investment will not be protected in the event of either a full group cancellation, whether by choice or by school or government mandate, or individual cancellation. All trip cancellations will be reviewed on a case by case basis. SWTG will follow the cancellation policy as outlined above. SWTG will work on the group's behalf to recoup as much of the travel investment back as possible from vendors that have been paid on the group's behalf.



SOUTHWESTERN

TRAVEL GROUP

2451 Atrium Way | Nashville, TN | 37214
Phone: 800.222.4441 | Fax: 615.986.9619

SWTG cannot guarantee a full refund in the event of a full or individual cancellation.

WHAT IS AND WHAT IS NOT INCLUDED: The trip consists of the itinerary submitted by SWTG to your sponsoring organization or school. The program fee does not include anything not stated in the "SUMMARY OF INCLUSIONS" list on the itinerary. Specifically, but without limitation, the program fee does not include:

- Passport and/or visa fees
- Optional excursions beyond those specifically mentioned in the "SUMMARY OF INCLUSIONS" list
- Optional beverages or meals
- Excess baggage charges
- Expenses of a personal nature
- Personal purchases
- Entrance fees and transportation charges incurred during **free time**
- Transportation and/or meals from the participant's home to the origination point of the trip and back
- Overnight lodging and/or meals before departure or upon return of an international flight
- Some optional gratuities

Please see the "SUMMARY OF INCLUSIONS" list on the itinerary for all items included in the program fee.

CHANGES IN THE TRIP: SWTG reserves the right to make changes in the trip, which will not constitute grounds for refund, including without limitation: changes in scheduling initiated by airlines or other transportation providers, delays due to weather or mechanical difficulties, changes to the order in which cities are visited and the duration in each city, options which depend on a specified number of participants, changes in teachers or chaperones, omission of scheduled visits to public buildings (due to holidays, strikes or unannounced closures), and other changes which SWTG deems appropriate. Whenever possible, suitable alternatives will be provided.

ACCOMMODATIONS: Rooms will be quads with two to four beds per room. Single, double, and triple rooms are available for a supplemental fee. SWTG does not act as an agent for providers of home stays; nor does SWTG, in any other sense, arrange, control, provide information about, or have any involvement with home stays.

TRAVEL PROVIDER RESPONSIBILITY STATEMENT: SWTG acts only as an agent for airlines, hotels, transportation companies (includes: railroads, bus companies & car rental companies), cruise lines, tour operators, sightseeing contractors and other similar third parties providing accommodations, transportation, or other meeting and travel related services ("Suppliers"). Suppliers are independent and do not act for or on behalf of SWTG. Suppliers are not employees of SWTG and do not have joint venture or partnership with SWTG. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions SWTG forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented in the program itinerary, you agree to the foregoing and also agree that neither SWTG or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury,



SOUTHWESTERN

TRAVEL GROUP

2451 Atrium Way | Nashville, TN | 37214
Phone: 800.222.4441 | Fax: 615.986.9619

accident, or damage to person or property resulting directly from (i) the acts or omissions of Suppliers, including but not limited to , delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/ or acts of God, dangers incident to the sea, strikes, war, terrorism, political events, government restrictions, personal injury, and property damage, property loss, or default or bankruptcy by said principals. No warranties, terms or conditions apply to any trip unless expressly stated in writing by SWTG and signed by an officer of Southwestern Travel Group. SWTG reserves the right to alter the program itinerary. Any extra charges arising from such change must be met by the passenger. SWTG reserves the right to cancel the tour or to remove any passenger from the tour; its sole liability in such instance being the refund of all monies paid to it for unused services. This agreement will be effective when the application is accepted by SWTG. The applicant will abide by the schedule of payments agreed upon by the organization/school and SWTG, and the laws of the State of Tennessee shall govern this agreement. This agreement cannot be modified except in writing, signed by SWTG and the applicant.

By signing up for a Southwestern Travel Group trip, you acknowledge the following, and you agree to timely compliance with the payment schedule as outlined above.

- You agree that if any payments are missed for any reason, you or your traveler shall be subject to removal from the tour and forfeiture of all monies paid.
- You understand that the tour pricing is based on the number of participants stated in the Travel Itinerary Packet, and that the prices may vary higher or lower with increases or decreases in the number of participants.
- You also understand that other events or criteria could impact the tour price, thereby increasing or decreasing your trip cost.
- You agree that in the event that the proposed services cannot be provided due to cancellation or unavailability of said services, Southwestern Travel Group reserves the right to make substitutions of features of equal value and similar quality, as listed in the *TRAVEL PROVIDER RESPONSIBILITY STATEMENT*.

Written cancellations by individual travelers are refundable under the criteria SWTG forth in the paragraph entitled "*CANCELING FROM A SWTG TRIP*" as listed above.

RELEASE: I, whose name and signature appear on this form (and my parent and/or guardian if I am under 18), an applicant for a Southwestern Travel Group trip, understand and agree to the following:



SOUTHWESTERN

TRAVEL GROUP

2451 Atrium Way | Nashville, TN | 37214
Phone: 800.222.4441 | Fax: 615.986.9619

1. I am responsible for my own conduct and behavior on the trip. Any rules for the trip will be established by my organization/school, teachers/chaperones, and/or my family, and not by SWTG. I agree to abide by all such rules.
2. SWTG does not condone the use of alcohol or drugs on any trip, and shall not be liable for any loss, injury or damage arising from the selling, serving, giving or consumption of any alcoholic beverage or drug.
3. I understand that traveling is an activity that involves risk and hazard.
4. I understand that SWTG acts only as agent for the suppliers of trip services, and that the acts or omissions of such suppliers—including, without limitation, airlines, and surface transportation companies, hotels, restaurants, and tour operators—are not within the control of SWTG.
5. Being fully aware of the risks, conditions and hazards of the trip, and the lack of control of SWTG over the providers of trip services, I hereby agree to RELEASE AND DISCHARGE, in advance, SWTG, its directors, officers, employees and agents, from any and all liability whether known or unknown, for damages for death, illness, personal injury, emotional trauma, or property damage or loss resulting from the trip and assume the risk thereof; and agree to WAIVE, any and all claims for damages for death, illness, personal injury, emotional trauma, or property damage or loss, which I may have or which may hereafter accrue to me as a result of the trip, against SWTG, its directors, officers, employees, and agents.
6. I further agree to INDEMNIFY AND HOLD HARMLESS SWTG, its directors, officers, employees and agents, for any claim for death, illness, personal injury, emotional trauma, or property damage or loss, to myself or others, which I cause or which results from my participation in the trip; and from any claim arising out of any financial obligation or liability which I incur, or any other act or omission by me.
7. If I become ill or incapacitated, I understand that SWTG will assist wherever possible, but SWTG will not be held liable for the quality and timeliness of any such medical care received, nor for any expenses incurred.
8. I understand that SWTG is not responsible for any costs arising from the loss, theft, destruction, or damage of any of my personal property during the trip, including my airline ticket or activity admission tickets. I understand that each airline and travel supplier has their own procedures for dealing with lost tickets and that if I lose my airline ticket or activity admission ticket, I may be required to purchase from the airline or travel supplier a full-fare replacement ticket. I accept that in these circumstances it is entirely my own responsibility to pursue any refund directly from the airline or other travel supplier. Specifically with airlines, if any portion of my ticket is unused, it is my responsibility to return the unused portion that has been issued on my behalf to the airline so that a refund request can be processed.
9. All fees are based on rates currently quoted by airlines, hotels, restaurants, guides, and bus companies at the rate of currency exchange in effect at the time of securing space. The final payment could change



SOUTHWESTERN

TRAVEL GROUP

2451 Atrium Way | Nashville, TN | 37214
Phone: 800.222.4441 | Fax: 615.986.9619

as the strength of the U.S. Dollar changes or if there should be an increase in prices from the time of the first quote. Air, land, and hotel prices can be guaranteed only after full payment is received. SWTG makes every effort to alert you about any price changes that might occur.

10. SWTG shall have the sole right, at any time in its discretion and without liability or cost to SWTG, to cancel any tour at any time in the event of any tour being rendered impossible or inadvisable by weather, strikes, war, terrorism, acts of God, political events, governmental interference or any cause whatsoever that is beyond SWTG's control. In such an event SWTG will endeavor to obtain as much of a refund as possible for the participant from other parties (e.g. transportation companies, tour operators, etc.), but will not be liable for same.
11. In the event I cancel my participation in the trip, I accept the terms of the refund policy as outlined in the Travel Participant Contract.

Participating Organization: _____

Tour Operator: Southwestern Travel Group

Print Name of Sponsor: _____

Print Name of SWTG Rep: _____

Signature of Sponsor: _____

Signature of SWTG Rep: _____

Date: _____

Date: _____