**Board Memo**

**DATE:** 10/14/2021

**AGENDA ITEM DETAILS:**

**School/Department**

Gray Middle School

**Product Vendor or Grant Issuer**

Herff Jones

**Product or Grant Name**

Yearbooks for 2021-22 School Year

**Date/Term (Beginning and End Dates/Year)**

2021-22

**APPLICABLE BOARD POLICY:**

09.3

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

Yearbooks 2021-22

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$5,922.54

**Funding Source**

Student Activity and no cost to the District.

 **\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the contract with Gray Middle and Herff Jones for Yearbooks 2021-22, as presented.

**CONTACT PERSON: (submitter)**

Kim Best, Assistant Superintendent of Operations