



1284 Corporate Center Dr, Ste 600  
Saint Paul, MN 55121-1279  
phone: 800.788.4085 651.452.4085  
fax: 651.452.9204  
website: www.readnaturally.com

Quote No: Q197638  
Quote Date: 9/20/2021

## QUOTATION

**This Quote Expires on: 11/30/2021**

**PO #**  
*Bill to:* COLLINS ELEMENTARY  
Norma Lawless  
9000 SPRUCE DR  
FLORENCE, KY 41042

**PO #**  
*Ship to:* COLLINS ELEMENTARY  
Norma Lawless  
9000 SPRUCE DR  
FLORENCE, KY 41042

QUANTITY	ITEM NO.	DESCRIPTION	UNIT PRICE	AMOUNT
5	FUN01	Funēemics - Phonemic Awareness Program	185.00	925.00

SUBTOTAL:	\$925.00
SALES TAX:	\$0.00
SHIPPING AND HANDLING:	\$92.50
<b>ORDER TOTAL:</b>	<b>\$1,017.50</b>

## ORDER NOTES

We do not have a tax exemption certificate on file for your organization. To retain your exemption status, please submit a tax exemption certificate along with your order.

## ORDER OPTIONS

### Purchase Order:

- Email: [customerservice@readnaturally.com](mailto:customerservice@readnaturally.com)
- Mail: 1284 Corporate Center Dr. #600  
Saint Paul, MN 55121

### Credit Card:

- Phone: 800.788.4085 option 2
- Online: [www.readnaturally.com/make-payment](http://www.readnaturally.com/make-payment)  
and follow on-screen prompts

# Read Naturally Privacy Policy

*Note: This is the privacy policy pertaining to [ReadNaturally.com](http://ReadNaturally.com). For the Read Live Privacy and Security Policy, Please click [here](#).*

Read Naturally, Inc. considers the privacy and security of visitors to our web site to be extremely important. We have developed this privacy policy to communicate our commitment that we will keep any information we obtain private and secure. Read Naturally is the sole owner of the information collected on this site. We will not sell, share, or rent this information to others in any manner other than that which is disclosed in this policy. Please note that Read Naturally does collect certain information from our users at several different points on our website. If you have any questions about this privacy policy, or other parts to our web site, we can be reached via e-mail at [info@readnaturally.com](mailto:info@readnaturally.com), or you can call us toll-free at 800.788.4085. Read Naturally reserves the right to revise this privacy policy at any time. Changes to this privacy policy will be posted at this location.

## Personal Information

As noted above, certain areas of our web site may collect personally identifiable information. The information collected usually consists of an individual's name, address, telephone number, and email address. This information is required only when an individual wishes to pursue a business relationship with Read Naturally such as receiving product information, or purchasing products from our online store. This information is collected, and stored in a secure, password-protected database that Read Naturally keeps separate from its corporate web site. Read Naturally will not disclose this personal information to any unrelated third party except when a third party is helping us pursue the business relationship initiated by the individual when the individual provided the personal information. Personally identifiable information does not include information that is collected anonymously (i.e., without identification of the individual user) or demographic information not connected to an identified individual (See "Non Personal Information" below).

If your personally identifiable information changes, you may correct that information by sending an e-mail message to [info@readnaturally.com](mailto:info@readnaturally.com) and putting the word "UPDATE" in the subject line of the message.

In accordance with the Children's Online Privacy Protection Act, we make no effort to secure personal information from children 13 years of age or younger. If we become aware that a child 13 years or younger age has submitted personal information, we will immediately delete that information and not disclose it to any third party, nor will we attempt to use it to further pursue a business relationship.

## Communication

From time-to-time Read Naturally sends out promotional and informational communications relying on the personal identifiable information it has collected. You will have the option of indicating your desire to receive or not receive this type of communication at the time of your provision of such information to Read Naturally.

## Non-Personal Information

Current technology allows for tracking of other information originating from a user's computer, Internet Service Provider, or another originating network component. This information includes a user's IP address and domain information, as well as 'cookie' information.

With regard to IP address and domain information, Read Naturally uses a specialized computer system to record this data when a user visits our site. This information is only used to provide aggregate statistical information to help us keep the site functional and responsive, and to determine overall visitor usage

patterns. This information is not utilized to try and identify specific individuals, or track an individual's navigation through the site.

Our web site does use "cookie" information to help provide an enhanced functional system experience to those visiting the site. A cookie is a piece of data stored on the user's hard drive containing information about the user. While our site does use cookie information, only specific cookie data elements helpful for our site operation are accessed and utilized. We may use cookie information to determine ways in which our web site can be improved, but no personal identification information is included in such activities, and this information is not shared with any third party. If a user rejects the cookie, the user may still use the site.

### External Links to Other Web Sites

Users visiting our web site may find links to web sites owned and operated by other organizations. Please note that when you click on one of these links, you are moving to another web site. While we reviewed the linked sites at the time of the posting of the link, and only provide a link if we believe the content of a site might be of interest to visitors to our site, the content of those linked sites is the responsibility of the organization actually owning and/or operating the site. Read Naturally is not responsible for the content of any linked site. We encourage you to read the privacy statements of any linked site as its privacy policy may differ from Read Naturally's.

## Ordering and Shipping Questions

Common ordering and shipping questions are answered below. If you have a question that is not listed, call customer service at **800.788.4085** or **651.452.4085** or send an email to [customerservice@readnaturally.com](mailto:customerservice@readnaturally.com).

### How can I place an order?

You can order our products in any of the following ways:

- **By Email:** Send a purchase order or [order form](#) to [customerservice@readnaturally.com](mailto:customerservice@readnaturally.com)
- **By Mail:** Send a purchase order or [order form](#) to 1284 Corporate Center Drive, Suite 600, Saint Paul, MN 55121
- **By Fax:** Fax a purchase order or [order form](#) to 651.452.9204.
- **By Phone (credit card orders only):** Call 1.800.788.4085 or 651.452.4085.
- **From Our Website:** From the [Products](#) page, choose the product you want to order.

### How can I pay for my order?

By credit card (Visa, MasterCard, or American Express), check, or wire transfer. [Contact us](#) for wire transfer specifications.

### How long will it take to process my order?

Orders are typically processed within one business day of receipt. Subscriptions are updated at the time of order processing, and orders that require shipping are fulfilled the day after the order is processed. From the time of shipment, most orders will be delivered within a week. Shipments outside the U.S. will take longer. For faster delivery, contact the Read Naturally office for expedited shipping options and costs.

### How much is shipping and handling?

The following table summarizes the shipping costs for most products:

Shipping Option	Shipping & Handling Charge
United States: <b>Standard/Ground</b>	10% of the order
United States: <b>3-Day</b>	15% of the order or minimum of \$15
United States: <b>2-Day</b>	20% of the order or minimum of \$20
Canada: <b>Postal Service</b>	15% of the order
<b>International Orders</b>	<a href="#">Contact Read Naturally</a> . We typically ship international orders via the Postal Service. Ext

#### SHIPPING FOR SOFTWARE PRODUCTS

- **Read Live:** There is no shipping & handling charge for Read Live orders.
- **Read Naturally Software Edition:** The shipping & handling charge for Read Naturally SE products is 10% up to a maximum of \$100.00 per order.

#### How are the materials shipped?

Materials are typically shipped by UPS Ground or USPS Priority Mail, and typically leave our facility in Minnesota one day after the order is processed. Expedited shipping is available upon request for an additional cost. Contact us to arrange for expedited shipping and shipping to destinations outside the U.S.

#### Can I return or exchange an ME or Encore level?

Yes. A \$25 restocking fee may apply. Ship the level back to our office, and be sure to specify your invoice number so we know who to credit. The address for our office is Read Naturally, 1284 Corporate Center Drive, Suite 600, Saint Paul, MN 55121

## Product Warranty and Return Policies

#### Defective or Damaged Audio CDs or Cassettes

Read Naturally's policy for replacing cassettes and audio CDs differs depending on whether the original audio CD or cassette you received from Read Naturally is **defective** or whether you or a student **damaged** the audio CD or cassette and would like a replacement.

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<b>Defective Audio CDs/Cassettes</b>	If an audio CD or cassette is defective when you receive it, you can return it to Read Naturally with a return address and description of the problem to: <b>Read Naturally, Inc., 10000 Highway 100, Suite 200, Minneapolis, MN 55121</b>
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<b>Damaged Audio CDs/Cassettes</b>	If you or a student lost or damaged an audio CD or cassette, and you would like a replacement, you can contact Read Naturally with your purchase order number to Read Naturally or order it online. Be sure to specify both the CD or cassette.
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- [Order replacement audio CDs online](#)
- [Order replacement cassettes online](#)

## Cassette or Audio CD Albums

The audio CD and cassette albums are guaranteed for one year. If they are defective within the first year of use, contact Read Naturally and we will send you a replacement. If an audio CD or cassette album is worn out after one year's use, you can purchase a new one (with or without labels) from Read Naturally.

- [Order replacement audio CD albums WITH labels](#)
- [Order replacement audio CD albums WITHOUT labels](#)
- [Order replacement audio cassette albums WITH labels](#)
- [Order replacement audio cassette albums WITHOUT labels](#)

## Timers

If you receive a timer that is defective, return it to Read Naturally within one year of purchase, and we will send a replacement.

## Califone Products

The Califone #3132AV cassette player/recorder, #3112AV cassette player, #2924AV mono headphones, and #2924AVPS stereo headphones have one-year warranties. If you have a problem with your Califone cassette players, headphones, or personal CD players, call Califone at **1-800-722-0500**. You should have the model and serial number ready when you call.