

September 21, 2021

Mr. Chad Molley
Erlanger-Elsmere School District
500 Graves Avenue
Erlanger, KY 41018

Dear Mr. Molley,

I would like to request unpaid FMLA due to maternity leave. My son was born at 37 weeks via cesarean section. I would like to use my eligible sick/personal days from September 20th-October 1st as FMLA. I will return on Monday, October 4th, 2021.

Please let me know if you have any questions.

Sincerely,



Jennifer Downey Dean

unpaid FMLA
9/20/21 - 10/1/2021