

**DATE:**

September 16, 2021

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve Dixie Heights High School to contract with The Point/Arc of Northern Kentucky to provide pre-vocational skills training for a Dixie student for the 2021/2022 school year. Semester I will run from October until December and Semester II will run from January until May.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board

**HISTORY/BACKGROUND:**

Just like in years past, Dixie Heights would like to enter into a contract with The Point/Arc of Northern Kentucky to provide pre-vocational skills training for a Dixie student. Student will attend training from October 2021 until May 2022 and will attend two days a week. Transportation will be provided by the parent.

**FISCAL/BUDGETARY IMPACT:**

Total cost of the two day program is \$2,550.00 per student/per semester. Dixie Heights High School contribution per semester will be \$200.00. Funds will be paid through SBDM Instructional Funds.

**RECOMMENDATION:**


Approval to Dixie Heights High School to contract with The Point/Arc of Northern Kentucky to provide pre-vocational skills training for a Dixie student for the 2021/22 school year.

**CONTACT PERSON:**

Teresa Catchen

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.



**The Point/Arc of Northern Kentucky-Zembrodt Education Center  
Dixie Heights High School/Kenton County School District  
Contract for Transition Services**

Dixie Heights High School student **A.E.** has been referred for the Pre-Vocational Skills training program for the 2021-2022 school year.

**Dates:**

Semester I      October 5, 2021— December 15, 2021

Semester II     January 3, 2022 — May 11, 2022

**Schedule:** Monday, Wednesday 1:00-3:00 p.m.

**Services Requested**

Pre-Vocational Skills Training

Progress reports sent out on a quarterly basis.

**Cost to Dixie Heights High School after subsidies:**

*\*\*Total cost for the **two day program** is \$2,550.00/per student/per semester. Remaining costs not covered by school contributions are paid for by OVR and NKCES.*

**Dixie Heights High School contribution:**

\$200.00 per student, per semester

**Total contribution per semester:**

\$200.00 per semester (\$200.00 X 1 student)

**Semester 1, payment due:** November 2021

\$200.00

**Semester 2, payment due:** January 2022

\$200.00

**KY OVR Policy:**

In the event of COVID-19 or similar pandemic-related school closings, the KY Office of Vocational Rehabilitation (OVR) must be in support of in-person services for consumers in order for OVR's portion of transition classes to be covered. This determination will involve the student/consumer, guardians, and individual OVR counselors. If it is decided that in-person services are not supported by OVR but that OVR will support online classes, the Zembrodt Education Center will provide transition courses virtually. By signing this agreement, you are confirming that online classes are agreed upon as an option for the student.

**Cancellation Policy:**

Cancellation of services must be made in writing. Should services be terminated, schools are responsible for pro-rated charges, based on the number of days that the student was served. If payment is made in advance and services are terminated, a refund will be issued based on the number of days not used within the period. In the event of an unplanned medical circumstance requiring 3 weeks or more of absence, a school representative can request to receive a prorated refund for days missed by the student beyond the 3 week time period.

Thank you for partnering with The Point to prepare high school students for employment opportunities.



\_\_\_\_\_  
Authorizing Signature/Dixie Heights Kenton County School District

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katie Lanham, Transition Coordinator and Instructor

\_\_\_\_\_  
Date