**SPENCER COUNTY BOARD OF EDUCATION**

**REGULAR MONTHLY MEETING**

**Spencer County High School Media Center**

**6:30 p.m. Monday, August 23, 2021**

**Board Members Present**

Dr. Lynn Shelburne, Board Chair

Ms. Sandy Clevenger, Vice Chair

Ms. Briana Bonham

Ms. Pamela Slone

**Others Present:** Acting Superintendent, Chuck Abell, Todd Russell, Terry Smith,

Jeff Rogers, Steven Rucker, Grant Chenoweth, Dyllan Tipton, Janet Allen, Diana Thomas, Pete Clevenger, Michele Barlow and others.

**ORDER # 33**

**CALL TO ORDER**

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Dr. Lynn Shelburne read the Statement of Board Mission and welcomed visitors.

**ORDER # 34**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the August 23, 2021 agenda as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**RECOGNITIONS**

1. Going the Distance: Jim Oliver
2. National Board Certified Teachers 2020-2021
   1. Katie Dill and Kelly Heichelbech

**CITIZENS AND DELEGATIONS**

Lawrence Tragesar: Taxes

Courtney Hume: No Mask

Jennifer Johnson: No Mask

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

Superintendent’s Report

* Construction update.
* Grow Your Own Grant
* Transportation
* Professional Growth Plan
* Academic Spotlight
* Academic Report
* Board/Admin Retreat – October 7
* COVID Update

**ACTION WITH DISCUSSION**

**ORDER #35**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Briana Bonham and seconded by Ms. Pamela Slone to approve the July 26, and August 12, 2021 minutes as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 36**

**CONSTRUCTION INVOICES**

The following construction invoices were presented for approval:

* Application #12 ELC
* Application #12 Bus Garage
* Application #15 ELC
* Extreme Network (Technology switches hardware for ELC and Bus Garage)

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the construction invoices as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 37**

**BG-4 ACADEMIC ATHLETIC BUILDING – CLOSE OUT**

The Close out BG-4 for the SCHS Academic Athletic Building were reviewed. Certificate of Occupancy was received 3/5/2020; Punch List completed 8/1/2020 with a total construction cost of $6,761,417.34.

A motion was made by Ms. Pamela Sloan and seconded by Ms. Briana Bonham to approve the BG-4 SCHS Academic Athletic Building Close Out as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 38**

**BG-4 BUS GARAGE – BG 17-261 – CLOSE OUT**

The close out BG-4 for the Bus Garage were reviewed. Certificate of Occupancy was received 4/6/2021; Punch List completed 5/3/2021; Total Cost of Construction: $1,451.000.19.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Pamela Slone to approve the BG-4 Bus Garage BG-17-261 close out as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 39**

**BUS MONITOR/PRESCHOOL FLOATER POSITION**

With the bus monitor shortage, we are trying to come up with ways to combine the 3-hour daily bus monitor position with other needs in the district to make the position more enticing. One of the other needs in the district is a 3-hour floater position for the Preschool. Since full-day Preschool teachers and IA’s go to the cafeteria (lunch) with their classes, we need this floater to help provide breaks for the staff at the Preschool. This position would be Monday – Thursday with 3 hours dedicated to transportation and 3 hours dedicated to the Preschool program daily.

A motion was made by Ms. Briana Bonham and seconded by Ms. Pamela Slone to approve the Bus Monitor/Preschool Floater position for FY 21-22 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 40**

**HEALTH SERVICE ASSISTANT POSITION**

The contact tracing that is required as a result of COVID-19 has become so time consuming that school nurses are spending evenings and weekends fulfilling these duties. We are asking for board approval to create a position specifically designated for this purpose. We are proposing that this individual work 40 hours per week. We would also post this position as LPN required so that if these responsibilities ever decrease the individual could then provide services at the preschool. ESSER funds designated for mitigating strategies for preventing COVID would be utilized for this position.

A motion was made by Ms. Pamela Slone and seconded by Ms. Sandy Clevenger to approve the Health Service Assistant Position as presented for FY 21-22 school year.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 41**

**ADDITION OF CLASSIFIED PASS POSITION AT TES**

Due to an increase in student enrollment for the PASS classroom at TES, we are requesting the addition of a classified PASS teacher there. Even with moving students to the newly created PASS classroom at SCES, we have seen an increase in enrollment at TES for students that need the PASS classroom support. Right now, we are servicing 20 TES PASS students. Total estimated cost of salary and benefits of $29,820 to be funded out of IDEA-B.

A motion was made by Ms. Pamela Slone and seconded by Ms. Briana Bonham to approve the Classified PASS position at TES as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 42**

**SLP EXPANSION – DISTRICT**

Currently we have 4 SLP’s and 1 SLPA in the district. All of their caseloads are maxed out and 2 of them are split between multiple buildings in the district. We need to add another SLP position to meet the demand of our growing district. This addition will allow the need for only 1 traveling SLP between schools. Estimated cost of $55,300 to the General Fund.

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the SLP Expansion as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 43**

**KSBA REGIONAL MEETING – ANDERSON COUNTY**

Board Members which have obtained their required KSBA Training Hours must seek Board approval to attend Regional Meetings.

A motion was made Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve registration for any Board Member wishing to attend a regional meeting

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 44**

**ADOPTION OF KSBA RESOLUTION RELATING TO QUARANTINE LEAVE FY 21-22**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Pamela Slone to approve the KSBA Resolution relating to quarantine leave during the 21-22 school year pursuant to 702 KAR 1:191E as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**BOARD POLICY/PROCEDURE REVIEW (DISCUSSION OF COMPLAINT/GRIEVANCE POLICIES AND PROCEDURES)**

No Action taken. Board Attorney, Grant Chenoweth will submit and amended copy to review at the September 16 meeting.

**ORDER # 45**

**ACTION BY CONSENT**

A motion was made by Ms. Pamela Slone and seconded by Ms. Briana Bonham to approve the Action by Consent items as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. District Financial Reports
4. Invoices for Approval
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements
6. Field Trip Approvals (Overnight and Out-of-State)
7. Fundraiser Approvals
8. Fee Requests
9. Surplus Items
10. Non Resident Contracts
11. Annual Vendor Model Procurement

**COMMUNICATIONS**

1. Board Members – No Discussion
2. SCEA Update
3. Written Communication
   1. Attendance Report N/A
   2. Bus Maintenance Report
   3. Building Inspections
   4. SBDM Minutes
   5. Open Records Requests

**DIALOGUE AND FUTURE AGENDA TOPICS**

None

**ORDER # 46**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Pamela Slone and seconded by Ms. Briana Bonham to make the agenda dated August 23, 2021 part of the official board minutes as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 47**

**EXECUTIVE SESSION**

A motion was made by Ms. Briana Bonham and seconded by Ms. Pamela Slone to enter into Executive Session per KRS 61.810 (1)(f) for discussion which might lead to the appointment of a member to fill the vacant seat on the Board, including an interviews with the applicants.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER # 48**

**RETURN TO OPEN SESSION**

A motion was made Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to return to open session.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes

**ORDER #49**

**POTENTIAL BOARD ACTION REGARDING APPOINTMENT OF A NEW BOARD MEMBER**

A motion was made by Ms. Pamela Slone and seconded by Ms. Sandy Clevenger to appoint Ms. Nancy LaRae Whitely to fill the District #2 Waterford seat of the Spencer County Board of Education.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Abstained

Ms. Pamela Slone Yes

**ORDER # 50**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Briana Bonham and seconded by Ms. Pamela Slone to adjourn meeting at 8:46 pm

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

Ms. Pamela Slone Yes