SURPLUS REQUEST FORM

School Name: Spencer Co. Elem

Name:

Department: Classroom

Date: ~~5/28/21~~ 9/9/21

Please print this form and email to Michele Barlow for Board approval.

Item	Qty	Reason for Surplus
Chromebooks	48	obsolete
VCR/player	1	obsolete
CPU Dell 390	2	obsolete
~~Epson~~	~~1~~	

SURPLUS REQUEST FORM

School Name: Spencer Co. Elem - Media Center

Name: Bridget Turney

Department: Classroom - Library / Tech

Date: [redacted] 9/9/21

Please print this form and email to Michele Barlow for Board approval.

Item	Qty	Reason for Surplus
Chromebooks	48	obsolete
VCR/player	1	obsolete
CPU dell 390	2	obsolete
[redacted]	6	