

**Lincoln Elementary School  
SBDMC Minutes  
August 26, 2021**

**Members Present:** Heather Dragan, Pat West, Nicole Wiseman, Rose Bihr, Julie Allen, Chelsea Tucker (by phone)  
**Guests:** Rick Wolf, Tim Chenot, Connie Levy

**Opening Business:**

*A. Tentative Agenda Approval*

Rose Bihr made a motion to approve the tentative agenda with Julie Allen seconding the motion.

*B. Approval of June Minutes*

Julie Allen made a motion to approve the minutes and Pat West seconded the motion.

*C. Good News Report*

\*Excited to be back full time in person

\*4 days of professional development prior to school opening consisted of Reading League, PBIS review, Safety at School, Building Positive Partnerships

\*New furniture is arriving soon in classrooms -teacher desks, cabinets, file cabinets, tables

\*Book machine will be arriving in a month

*D. Public Comment- no comment*

**Student Achievement Report**

*A. Assessing Student Achievement in 2021 – 2022 school year – Sharing of calendar  
The principal and staff will monitor whether students are performing at grade level or meeting the expected standards at Lincoln Elementary school.*

\*AIMS Web Plus

\* Star Math and Reading

\*NWEA MAP Test

\* CASE Test

\*K-PREP

**Budget**

*A. Title 1 Budget-Shared and explained by Rick Wolf*

Total school allocations \$227,680.42 used to pay for 3 teachers full time salaries, software used by the school, instructional resources/books

1. Parent Involvement Funds-\$2,472.17
2. Professional Development funds- entire district \$32,688.06
3. Homeless funds-\$5,000
4. Preschool funds-\$7,00
5. Substitute funds-\$1,000

*B. Review of the 2021 – 2022*

\*Budget starting total amount was \$41,778 after items have been encumbered with the current balance of \$25,247.50.

*C. Requisitions*

- a. Request for staff monies- Pat West made a motion to approve \$100 per full-time certified teacher for a total of \$3600 and Rose Bihr seconded the motion.
- b. Library Budget-  
Nicole Wiseman made a motion to allocate \$1,500 for books to the library to start the year and Rose Bihr seconded the motion. The district will find out in October if we were granted the multi-million dollar library grant that will span over 5 years. If we do not receive, we will allocate more funding to the library for books.

**New Business**

- A. Policy/Bylaw Review Outline for 2021 – 2022 school year – Ms. Dragan shared a policy review document that she prepared showing the most recent dates of revisions/updates to our mandated policies.
- B. Member Training Date Requirements – All six SBDM members have received their training provided by Mr. Wolf in the months of July and August
- C. Set SBDMC meeting schedule (September – January)  
Thursday, September 23<sup>rd</sup> @ 3:30 pm  
Thursday, October 28<sup>th</sup> @ 3:30 pm  
Thursday, November 18<sup>th</sup> @ 3:30 pm  
Thursday, January 13<sup>th</sup> @ 3:30 pm
- D. Vice Chair selection-  
Pat West made a motion to appoint Chelesa Tucker as the Vice Chair and Nicole Wiseman second the motion. Chelsea Tucker accepted the role.

- E. Signing of SBDM member forms for the 2021 – 2022 school year:
  - a. Form for receiving email notices
  - b. Form on Managing Public Records
  - c. Freedom of Speech and Religious Freedom Laws
  - d. Review of Records Retention Document
- F. Hiring update for the 2021-2022 school year
  - \*Still seeking a kindergarten teacher
- G. Technology Update
  - \*The technology department has been busy getting devices into students' hands throughout the entire district.

Julie Allen made a motion to adjourn the meeting and Nicole Wiseman seconded the motion.

Next meeting is Thursday, September 23<sup>rd</sup> @3:30