

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: V A DATE: September 14, 2021

TOPIC/TITLE: Travel Requests

PRESENTER: Danny Adkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
- ☒ ITEM IS ON THE CONSENT AGENDA FOR APPROVAL
- ☐ ACTION REQUESTED AT FUTURE MEETING: (DATE)
- ☐ BOARD REVIEW REQUIRED BY

- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy the attached travel requests must be approved by the Board.


SUMMARY OF MAJOR ELEMENTS:

Attached: WCHS Cross Country (Bob Reall-Lancaster Invitational, Lancaster, OH 9/24-25/21); WCHS Academic Team (Glasgow Scottie Invitational, Glasgow, KY 09/18/21); WCHS FFA (National FFA Convention, Indianapolis, IN 10/26-29/21).

IMPACT ON RESOURCES: Please see attached documentation.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended



Parents & Guardians,

Please note that all student travel for extracurricular and cocurricular activities is subject to change based on the ongoing and changing circumstances of COVID-19 in Woodford County, Kentucky at large, and the intended location to which students are traveling. Trips could be shortened, postponed, canceled, or altered in some other way, depending on the situation. Although we will work with our travel partners with the hope families could be reimbursed entirely should a trip be significantly changed, we must inform you that a total reimbursement is not always guaranteed. We apologize for this inconvenience.

If you have any questions, please contact _____ for more information.

Sincerely,

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** September 8, 2021

TOPIC/TITLE: Travel Request/WCHS Cross Country Team/Bob Reall-Lancaster Invitational/Lancaster, Ohio/September 24-25, 2021

PRESENTER: Ryan Asher

RA

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
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- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

Request Board approval for the WCHS Cross Country Team to travel and compete in the Bob Reall/Lancaster Invitational to be held in Lancaster, Ohio, on September 24-25, 2021 per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended

☐ Not Recommended

Danny Asher

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Brooke Stickel, Head Cross Country Coach
DATES OF TRIP:	Friday September 24-Saturday September 25, 2021.
TRIP TO:	A cross country team trip to the Bob Reall/Lancaster Invitational to compete in the Varisty and Junior Varsity Division 1 Races.
METHOD OF TRANSPORTATION:	Cross Country parents will drive the athletes to and from Lancaster, OH.
ACCOMMODATIONS:	Hotel in Lancaster, Ohio, yet to be determined.
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	To expose the cross country team to different competition than we race against every weekend, and to expose the individual runners to different college coaches in hopes to earn a college scholarship.
CONFERENCE AGENDA: SEE ATTACHMENT	Leave Friday, September 24 th , in the afternoon, around 4:00 PM from the high school, arrive at Lancaster hotel around 7:00 PM. They will compete in the morning/afternoon at the invitational, and then travel home, arriving back in Versailles in the evening.
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	30-35 high school cross country athletes from WCHS (boys and girls combined). I have 4 cross country parents interested in traveling and being chaperones at this point as well as me as the cross country coaches. I expect a 1:4 or 1:5 chaperone to athlete ratio.
TOTAL ESTIMATED COST: RECEIVED AUG 24 2021	Hotel Rooms: \$130 a room for one night, and we will need 15 rooms, \$1950 total, and then cost for dinner around \$100, so \$2050 total.

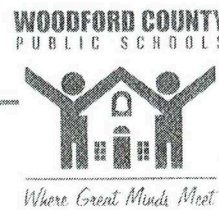
**WOODFORD COUNTY
BOARD OF EDUCATION**

COST INCLUDES:	Hotel rooms and cost for food for dinner Friday evening.
FUNDING SOURCE:	Cross country school account.
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Book</i>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Staranda Best</i>
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <i>Danny O'Leary</i>



Woodford County High School

180 Frankfort Street • Versailles, Kentucky 40383
859-873-5434 • Fax 859-873-7731



August 17, 2021

To Mr. Adkins and Woodford County School Board Members:

My name is Brooke Stickel, and I am the cross country coach for Woodford County. I am filing paperwork for an overnight trip with the girls' and boys' high school cross country teams. The purpose of this trip is to compete in the Bob Reall/Lancaster Invitational in Lancaster, Ohio on September 25, 2021. We plan to leave September 24th after school and travel to Lancaster. Our cross country teams are competitive in this area, but I would also like to gain them exposure to college coaches in Ohio during their season.

I will be the head chaperone, and we have a few WCHS parents lined up to help chaperone. I expect to have a 1:4 or a 1:5 ratio of chaperones to athletes. I am expecting to have 30-35 athletes participate from our team.

We will be staying in a hotel in Lancaster, Ohio, and the athletes will be provided dinner Friday evening at my parents' house, and then breakfast at the hotel and lunch on their ride home. Parents will be driving the athletes to and from Lancaster.

Food and hotel costs will be paid through the cross country team account to cover costs of dinner and the rooms. I had figured the total cost for the weekend will be \$2000.

I thank you for your time and consideration for this team bonding and competitive opportunity. I know both teams will benefit from the experience.

Thank you, again,

Brooke Stickel
Head Cross Country Coach
Woodford County

WCHS PURPOSE STATEMENT

WCHS provides all students a rigorous and comprehensive program of studies in a safe and caring environment, preparing them to pursue their life ambitions and contribute to society.

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: 1 X C **DATE:** September 10, 2021

TOPIC/TITLE: Travel Request/WCHS/Academic Team/Glasgow, KY/September 18, 2021

PRESENTER: Ryan Asher



ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☒ ACTION REQUESTED AT THIS MEETING
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- ☐ STATE OR FEDERAL LAW OR REGULATION
- ☒ BOARD OF EDUCATION POLICY
- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☒ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

Per Board policy - prior approval required for overnight and out of state travel.

SUMMARY OF MAJOR ELEMENTS:

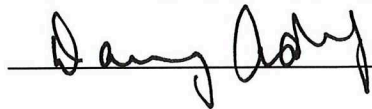
Request Board approval for the WCHS Academic Team to travel to Glasgow, Kentucky, to compete in the Glasgow Scottie Invitational to be held at Glasgow High School on September 18, 2021, per the attached request.

IMPACT ON RESOURCES:

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended

☐ Not Recommended



SCHOOL RELATED STUDENT TRIP REQUEST FORM

Group Requesting Trip:	Academic Team
Dates of Trip:	Saturday September 18, 2021
Trip to:	Glasgow Scottie Invitational Glasgow High School 1601 Columbia Avenue Glasgow, Kentucky 42141
Method of Transportation:	Parent Drivers
Accommodations:	N/A
Educational Objective and Curriculum Objective:	Academic Team/Quizbowl Tournament
Trip Highlights:	Competing against top teams from around the country.
Number of Students Predicated to Participate:	4
Number of Chaperones:	2
Name of Individual Dispensing Medications:	Ken Tonks
Total Estimated Cost:	\$ 65
Cost Includes:	Tournament Fees
Cost to Each Student:	16.25
Funding Assistance:	No
Fund Raisers Incorporated:	No
Principal Recommendation:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended
Superintendent Recommendation:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended

Reviewed/Revised: 05/19/03

RECEIVED

SEP 10 2021

WOODFORD COUNTY
BOARD OF EDUCATION

**WOODFORD COUNTY BOARD OF EDUCATION
AGENDA ITEM**

ITEM #: VIII C DATE: August 12, 2021

TOPIC/TITLE: Travel Requests

PRESENTER: Danny Adkins

ORIGIN:

- ☐ TOPIC PRESENTED FOR INFORMATION ONLY (No board action required.)
- ☐ ACTION REQUESTED AT THIS MEETING
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- ☐ OTHER:

PREVIOUS REVIEW, DISCUSSION OR ACTION:

- ☐ NO PREVIOUS BOARD REVIEW, DISCUSSION OR ACTION
- ☐ PREVIOUS REVIEW OR ACTION

- ☐ DATE:
- ☐ ACTION:

BACKGROUND INFORMATION:

As per Board policy the attached travel requests must be approved by the Board.

SUMMARY OF MAJOR ELEMENTS:

Attached: WCHS FFA Students/Staff (October 26-29, 2021: National FFA Convention, Indianapolis, IN).

IMPACT ON RESOURCES: Please see attached documentation.

TIMETABLE FOR FURTHER REVIEW OR ACTION:

SUPERINTENDENT'S RECOMMENDATION: ☒ Recommended ☐ Not Recommended

Danny Adkins

**WOODFORD COUNTY SCHOOLS
OUT OF STATE OR OVERNIGHT
TRAVEL REQUEST**

INDIVIDUAL/STAFF REQUESTING TRIP:	Tracy Probst, Conner Richardson
DATES OF TRIP:	October 26 – October 29 2021
TRIP TO:	National FFA Convention, Indianapolis, IN
METHOD OF TRANSPORTATION:	Board Van/Charter (depending on number of participants)
ACCOMMODATIONS:	Downtown Indianapolis – Hotel TBA by FFA Housing Block
EDUCATIONAL OBJECTIVE/ CURRICULUM CONNECTIONS:	Students will attend sessions, engage in workshops and educational tours, as well as visit a college and career fair. Students learn more about agriculture, careers available to them, and meet other students from around the globe.
CONFERENCE AGENDA: SEE ATTACHMENT	Schedule not available till late summer according to website.
NUMBER OF PARTICIPANTS/SCHOOLS: (If more than one school, attach list of participants and their schools.)	8-16 Students from WCHS
TOTAL ESTIMATED COST:	Will be determined once registration opens
COST INCLUDES:	Hotel, transportation, registration
FUNDING SOURCE:	FFA Fundraisers and Individual Student payments.
FUND MANAGER RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <div style="text-align: right;"><i>Tracy Probst</i></div>
PRINCIPAL/SUPERVISOR RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <div style="text-align: right;"><i>Conner Richardson</i></div>
SUPERINTENDENT RECOMMENDATION:	<input checked="" type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended <div style="text-align: right;"><i>Daryn</i></div>

RECEIVED
AUG 2 2021
WOODFORD COUNTY
BOARD OF EDUCATION