

## Overnight and Out of District Bus Trip Guidelines

During overnight bus trips and out of district bus trips all adults have to understand the seriousness of their responsibilities and the legal liabilities in supervision. The adults must have knowledge of where students are at all times and must be in close proximity to the students.

- All KHSAA guidelines and board policies should be adhered to.
- All sponsors and head coaches should ride on the bus with the team/students.
- Student:Adult ratios Secondary 15:1 Elementary 10:1
- Sponsors and coaches shall be trained annually to administer medication.

### Checklist:

- ☒ Sponsor/Coach Name Brian Sullivan Cell number 812-449-7476
- ☒ Date of trip 9/24-25/21 expected departure time 1145pm return time 9:00pm
- ☒ Adequate Supervision (meets ratio criteria)  
\* Please List Names of Chaperones\* Brian Sullivan
- ☒ Obtain parent/guardian permission forms  
\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient.\*
- ☒ Notify school cafeteria manager of any lunch needs
- ☒ Follow all Transportation Department guidelines for bus request.
- ☒ Understand any students' medication needs and/or medical conditions  
\*Coaches must carry all players' physicals on any away and overnight trips.\*
- ☒ Attach a trip list of students to principal/designee
- ☒ Attach an itinerary

\_\_\_\_ Other specific needs:

Brian Sullivan  
Signature of Person submitting form

T. H.  
Signature of Principal/Designee

**This form must be submitted 3 days prior to the date of the trip to the principal or designee.**

Equal Educational and Employment Institution

Students:

1. Josh Freeman
2. Julianne Latimer
3. Abby Salisbury
4. Brent Raleigh

Coach: Brian Sullivan

Itinerary:

Friday, September 24th

Leave HCHS at 1:45 pm for Guest House Hotel in Lexington.  
Arrive at hotel by 5:30pm.

Saturday, September 25th

Leave hotel for UK at 7:45am  
Arrive at UK at 8:00 am  
Leave UK for HCHS at 5:00 pm  
Arrive at HCHS by 9:00pm

# Henderson County Schools Transportation Department

5675 Airline Road

Henderson, Ky 42420

Phone: (270) 831-5120

Fax: (270) 831-5122

Mailing Address:

ATTN: Transportation

1805 Second St.

Henderson, Ky 42420



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- Sponsors and coaches shall be trained annually to administer medication

### Checklist:

☒ Sponsor/Coach Name: Danre Robinson Cell Number: 270 860-0425

☒ Date of Departure: 9-15 Time of Departure: 11:40 pm

☒ Date of Return: 9-16 Expected Time of Return: 5:00 pm

☒ Adequate Supervision (meets ratio criteria)

*\*\*Please List Names of Chaperones\*\**

☒ Obtain parent/guardian permission forms

*\*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\**

☐ Notify school cafeteria manager of any lunch needs

☒ Follow all Transportation Department guidelines for bus trips

*\*\*All requests must be in the trip system at least five days prior to the date of departure\*\**

☒ Understand any student's medication needs and/or medical conditions

*\*\*Coaches must carry all player's physicals on any away and overnight trips\*\**

☒ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

*\*\*Rider's list must contain all rider's names and an emergency contact name and number\*\**

☒ Attach and itinerary email

☐ Other specific needs: \_\_\_\_\_

Danre Robinson  
Signature of Person submitting form

Barbara Lacer  
Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

September 2, 2021

Dear School Board Members,

On Wednesday, September 15-16, 2021 HCHS FBLA is asking permission to take a student to Kentucky FBLA State Executive Council Meeting in Louisville, Kentucky at Aloft Louisville East. The student will be accompanied by Danna Robinson.

We will leave Henderson County High School at 12:00 p.m. on Wednesday and return on Thursday afternoon around 5 p.m.

The student that is requesting to be able to attend is Dylon Moore. Dylon is currently serving as Region 1 President and is on the State Board.

Thanks,



Danna Robinson

**From:** Witt, Connie - Division of Student Transition and Career Readiness  
<connie.witt@education.ky.gov>

**Sent:** Thursday, September 2, 2021 1:02 PM

**To:** Purcell, Korrie <korrie.purcell@ballard.kyschools.us>; Searcy, Sheena <sheena.searcy@simpson.kyschools.us>; bturpin@mercyjaguars.com <bturpin@mercyjaguars.com>; Stamper, Shane <shane.stamper@kenton.kyschools.us>; Wellman, Cheryl-Teacher Greenup Co. ATC <cheryl.wellman@greenup.kyschools.us>; Klaas, Brenda <brenda.klaas@boone.kyschools.us>; Barker, Angela-Teacher Montgomery Co. ATC <angela.barker@montgomery.kyschools.us>; Davis, Cassidy-Teacher Montgomery Co. ATC <cassidy.davis@montgomery.kyschools.us>; Blair, Janie J - Teacher Montgomery Co. ATC <janie.blair@montgomery.kyschools.us>; McCord, Shelby <Shelby.McCord@bracken.kyschools.us>; Spann, Jenny (Graves Co.) <jenny.spann@graves.kyschools.us>; Simons, Kim <kim.simons@nicholas.kyschools.us>; Bellew, Ramona <ramona.bellew@ashland.kyschools.us>; Vance, Deanna <deanna.vance2@hart.kyschools.us>; Robinson, Danna - HCH, Business <danna.robinson@henderson.kyschools.us>; Eastridge, Kevin T <kevin.eastridge@jefferson.kyschools.us>; Cummins, Lora <lora.cummins@burgin.kyschools.us>; Murray, James <james.murray@pulaski.kyschools.us>

**Cc:** debbie.barnett8@gmail.com <debbie.barnett8@gmail.com>

**Subject:** FW: Reservation Link for KY FBLA Meeting

**WARNING:** This email originated from outside of Henderson County Schools. Do not click links or open attachments unless you recognize the sender and know the content is safe. - HCS Technology Support  
Our meeting will take place at Aloft Louisville East. The address is 10700 Westport Road, Louisville, KY 40241. Rooms are \$141. You have your choice of a room with 2 queen beds or a king bed. Parking is free. Use the link below to reserve your room. I have made the state officer reservations. Those not requiring a room are included so you know where we are meeting.

The Board of Directors will meet beginning at 9:00 am on Wednesday, September 15. KY FBLA will take care of your lunch. Regional Chairs and Regional Presidents will meet beginning at 5:00 pm Wednesday evening. Everyone needs to have had dinner prior to arrival. We will set the beginning time for Thursday a bit later. The SEC meeting should wrap up in the afternoon on Thursday.

Mrs. Barnett will communicate with State Officers regarding attire requirements, but we will be doing pictures, even advisers and Board members.



Connie Witt  
FBLA State Adviser, Student Leadership Development Branch  
Division of Student Transition and Career Readiness  
Office of Career and Technical Education

Kentucky Department of Education  
300 Sower Blvd. – 5<sup>th</sup> floor, 5 SW  
Frankfort, KY 40601  
(502) 564-4286, ext. 4256 / FAX (502) 564-4800  
Email: [connie.witt@education.ky.gov](mailto:connie.witt@education.ky.gov)

Student attending Kentucky FBLA State Council Meeting

Dylon Moore

# Henderson County Schools Transportation Department

307 S. Irvine Road

Henderson, Ky 42420

Phone: (270) 831-5120

Fax: (270) 831-5122

Mailing Address:

ATTN: Transportation

1805 Second St.

Henderson, Ky 42420



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### Checklist:

Sponsor/Coach Name: ASHLEY ROBINSON Cell Number: 812-431-9888  
Date of Departure: 10-1-21 Time of Departure: 2:00pm  
Date of Return: 10-2-21 Expected Time of Return: 7:00pm

☒ Adequate Supervision (meets ratio criteria) ASHLEY ROBINSON + COACHING STAFF  
\*\*Please List Names of Chaperones\*\*  
MACEY MCCORM  
STEVE HOWARD NICK CHAGALOWSKI

☐ Obtain parent/guardian permission forms  
\*\*Athletic teams/clubs do not need to get a separate permission form for every trip. One at the beginning of the season/year from each student is sufficient\*\*

☐ Notify school cafeteria manager of any lunch needs

☐ Follow all Transportation Department guidelines for bus trips

\*\*All requests must be in the trip system at least five days prior to the date of departure\*\*

☐ Understand any student's medication needs and/or medical conditions

\*\*Coaches must carry all player's physicals on any away and overnight trips\*\*

☐ Attach a trip list of students to the principal/designee and a rider's list to the bus driver

\*\*Rider's list must contain all rider's names and an emergency contact name and number\*\*

☐ Attach and itinerary

Other specific needs: \_\_\_\_\_

Signature of Person submitting form

Signature of Principal/Designee

This form must be submitted 10 days prior to the date of the trip to the principal or designee.

## HCHS Varsity Only Volleyball Team Itinerary (10-1-10-2/21)

Leave HCHS at 2:00pm Friday (Bus drops off team and returns)

Play Friday games at Quad State in Paducah Convention Center

Stay at Holiday Inn next to Convention Center (Walking distance)

Play Saturday games at Quad State in Paducah Convention Center

Leave for Henderson with Parents

### Coaches

Ashley Robinson

Steve Howard

Macey McCall

Nick Chaykowsky





# Henderson County Varsity Volleyball Roster

(Compiled: September 10, 2021 at 11:51 AM)

<b>Alignment:</b>	Region: 2 District: 6
<b>Head Coach:</b>	Ashley A Robinson
<b>Mascot Name:</b>	Lady Colonels
<b>School Colors:</b>	Maroon & White
<b>Assistant Coaches &amp; Support Staff:</b>	Assistant Coach: Nick Chaykowsky Assistant Coach: Steven Howard

<b>Superintendent:</b>	Bob Lawson
<b>Principal:</b>	Tommy Ransom
<b>Athletic Director:</b>	Mark Andrews
<b>Certified Athletic Trainer:</b>	TJ Hall
<b>Enrollment:</b>	2056

*Team Roster by Last Name*

Jersey		Name	Height	Position	Class
Home	Away				
20	20	Keianna Alexander	5' 9"		Soph.
22	22	Cameron Chandler	5' 4"		Soph.
14	14	Abby Farmer	5' 4"		Senior
18	18	Kyra Haynes	5' 3"		Junior
0	0	Kelsie Hill	5' 8"		Senior
4	4	Sami Hopper	5' 3"		Senior
1	1	Emmi Kirtley	5' 6"		Junior
2	2	Madeline McCormick	5' 8"		Junior
10	10	Savannah Rideout	5' 4-1/2"		Soph.
7	7	Kaylee Stott	5' 8-1/2"		Senior
5	5	Rylee Thomas	5' 6"		Senior
9	9	Jordan Troutman	5' 8-1/2"		Senior
12	12	Hadley Wolfe	5' 10"		Junior