

**THIS IS A DECISION PAPER:**

**TO:** Members of the Hardin County Board of Education

**FROM:** Teresa Morgan, Superintendent

**DATE:** September 16, 2021

**SUBJECT:** Temporary Additional Duty Pay for COVID Assistance

**DISCUSSION:**

Due to new guidelines and procedures in place for COVID contact tracing and documentation, school personnel needs additional assistance. A pay increase is necessary to recruit and maintain staff for additional extra duty pay. When compared to surrounding districts, our rate of pay was not comparable. The Federal Government has provided ESSER funds to assist districts with the endeavor.

I propose additional pay for staff members who work to fulfill the positions necessary to assist. Employees who have completed their contract and are working additional duty for assistance with COVID processes and procedures will receive the following pay:

Classified- \$15/hour

This additional duty pay will be effective August 12, 2021, to December 31, 2023, and will only apply to extra duty for assistance with COVID measures.

**RECOMMENDATION:**

I recommend that the Hardin County Board of Education approve the additional duty pay as listed above for employees working to assist with COVID processes and procedures from August 12, 2021, to December 31, 2023.

**RECOMMENDED MOTION:**

I recommend that the Hardin County Board of Education approve the additional duty pay as listed above for employees working to assist with COVID processes and procedures from August 12, 2021, to December 31, 2023.