

DATE:

8/27/2021

AGENDA ITEM (ACTION ITEM):

Consider/Approve the Memorandum of Agreement between Xavier University and the Kenton County School District (KCSD) for Xavier education students to perform field experience and student teaching in KCSD schools going forward.

APPLICABLE BOARD POLICY:

03.3 Student Teachers

HISTORY/BACKGROUND:

The Kenton County School District and Xavier University have previously partnered to allow Xavier's College of Education students to serve as student teachers and practicum students within our district. Not only will the continued partnership grow the education profession, it will serve as a first-hand recruiting tool for administrators who have the opportunity to observe the potential of the student teachers while under their supervision.

FISCAL/BUDGETARY IMPACT:

\$0 cost to the district

RECOMMENDATION:

Approval to the Memorandum of Agreement between Xavier University and the Kenton County School District (KCSD) for Xavier education students to perform field experience and student teaching in KCSD schools going forward.

CONTACT PERSON:

Malina Owens

Principal/Administrator



District Administrator



Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Xavier University
Field Experience and Student Teaching Affiliation Agreement Between
Kenton County School District

And

Xavier University, Cincinnati, Ohio

This agreement is entered into this 13th day of September, 2021 by and between Xavier University (hereinafter "University") and Kenton County School District Kentucky (hereinafter "School/District") for the purpose of providing field experiences or student teaching experiences for teacher candidates at the University.

Both parties, working as partners in the development of future teachers, recognize the need for field placement experiences that provide teacher candidates clinical classroom experiences as well as larger contextual experiences provided at the School/District. The purpose of these experiences is to provide teacher candidates opportunities for supervised and extended observation, teaching experiences and larger contextually based experiences which meet the needs of teacher candidates within a school setting. There is an understanding that these experiences will be integrated with coursework within the licensure/degree program curriculum. In order to accomplish this purpose, the following practices will be observed:

University:

1. The University will be responsible for establishing course objectives and providing these to the school/district as needed.
2. The University will schedule these candidates for experiences in collaboration with the school/district and consistent with non-discriminatory practices.
3. The University will require BCI and FBI background checks for each candidate.
4. The University will provide the candidate with information regarding expectations for the experiences, mentoring and the general instruction needed to participate successfully in these experiences.
5. The University will provide on-site supervisors when students are required to teach lessons as a part of the field experience.
6. The University will provide training for Cooperating Teachers as needed for the completion of evaluative forms and rubrics.
7. The University and teacher candidates agree to respect the confidentiality of the students and families who attend the school/district.
8. The University will provide evidence of liability insurance in the amount of Two Million Dollars for all of its candidates, faculty, and supervisors of teacher candidates while on-site at the school/district.

School/District:

1. The School/District, in collaboration with university faculty/staff, will provide on-site supervision for the candidate and additional instruction as needed for the candidate to perform specific assigned tasks in the classroom.
2. Cooperating Teachers from the School/District will complete evaluative forms and field placement rubrics that are required for successful completion of the candidate's field experience and/or student teaching.
3. The School/District will hold itself available for consultation with the University as needed for supporting the candidate's successful completion of the field experience.

This agreement will be deemed in effect indefinitely unless one or both parties submit 30 days written notice of cancellation. In the event of cancellation, both parties will observe all obligations under this agreement until the end of the University's academic semester during which the cancellation occurs.

The signatures below attest to agreement to abide by the described practices:

Site Representative's Signature: _____ Date: _____

Print Name: _____ Email: _____

Site Representative's Credential: _____

Date: _____

Kathleen G. Winterman, Ed.D.

Director, School of Education

Xavier University

Date: _____

Cynthia Geer, Ed. D.

Dean, College of Professional Sciences

Xavier University