

**GARRARD COUNTY SCHOOLS**  
**Job Description**

**CLASS TITLE: ITINERANT TEACHING OF HEARING IMPAIRED**

**REPORTS TO:** Director of Special Education

**EXEMPT STATUS:** Non-Exempt

**APPROVED:** September 16, 2021

**JOB FUNCTION:**

Assist certified teachers in implementing instructional practices, transitional activities, maintaining a safe and supportive instructional environment, and communicating and collaborating with teachers and other professionals to ensure students obtain quality instruction.

**DUTIES AND RESPONSIBILITIES:**

- Design and provide quality, rigorous instruction aligned to Kentucky content standards.
- Modify the general education curriculum as needed for special needs students who are deaf or hard of hearing based upon a variety of instructional techniques/strategies and instructional technology to meet the needs of students.
- Maintain accurate and complete student records, and prepare reports on children and activities, as required by laws, district policies and administrative regulations.
- Establish and enforce rules for behavior and policies and procedures to maintain order among students.
- Confer with parents, administrators, testing specialists, social workers and professionals to develop and implement individual education programs (IEP's) designed to promote student's educational, physical and social development.
- Attend professional meetings and conferences, serve on committees as assigned and other training opportunities in order to maintain and improve professional competence.
- Perform other duties as assigned.

**KNOWLEDGE AND ABILITIES**

**KNOWLEDGE OF:**

- Basic subjects taught in the District schools, including arithmetic, grammar, spelling, language and reading.
- Safe practices in classroom and playground activities.
- Correct English usage, grammar, spelling, punctuation and vocabulary.
- Interpersonal skills using tact, patience and courtesy.
- Basic record-keeping techniques.

**ABILITY TO:**

- Learn child guidance principles and practices.
- Communicate and maintain effective relationships with students, parents, staff and the public
- including members of ethnic communities.
- Perform routine clerical duties in support of classroom activities.
- Print and write legibly.
- Add, subtract, multiply and divide quickly and accurately.
- Understand and follow oral and written directions.
- Learn procedures, functions and limitations of assigned duties.
- Communicate effectively both orally and in writing.
- Learn to apply and explain policies and procedures related to school and program activities. Work cooperatively with others.
- Monitor, observe and report student behavior according to approved policies and procedures.
- Operate instructional and office equipment.

**PHYSICAL DEMANDS:**

- Work is performed while standing, sitting and/or walking.
- Requires the ability to communicate effectively using speech, vision and hearing.
- Requires the use of hands for simple grasping and fine manipulations.
- Requires bending, squatting, crawling, climbing, reaching, running.
- Requires the ability to lift, carry, push or pull medium weights, one third of your body weight,
- not to exceed 50 pounds

**EDUCATION AND EXPERIENCE:**

Must have a valid Kentucky Teaching Certification for DHH Certification K-12. Proficiency in ASL preferred.

**LICENSES AND OTHER REQUIREMENTS:**

Valid Driver's License

**PRIMARY LOCATION:**

**SALARY RANGE:** \$65/hour

**SHIFT TYPE:** Part time / Itinerant