

*Garrard County High School  
SBDM Meeting Minutes  
July 12, 2021 at 3:45 PM*

**Call to Order Roll**

  X   Anderson      X   T. Brogli              X   Ledford              X   Norris  
  X   Pevley          X   Travis                  X   Turner                  X   Vance

Others: Roseberry

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| <p><b>1. Opening Business</b></p> <p>a . Approval of the Agenda</p> <p>b. Approval of the Minutes of the previous meetings<br/> Regular meeting – 6/14/2021</p> <p>c. Good News Report<br/> Sport Recognitions</p> <ul style="list-style-type: none"> <li>• State Champion and 2A Record Holder – Emma Lawrence – Long Jump and Triple</li> <li>• Other state competitors – Gracie Morrow, Molly Morrow, Alexa Hale, Jazmyn Ward, Chase Burkhart, and Bennett Sparks</li> <li>• Dylan Kidder and Ethan Chase qualified for the BASS National Championship</li> <li>• Kara Mosier named to the 12<sup>th</sup> Region All-tournament team.</li> <li>• 140 students were contacted about recovering credit.</li> </ul> <p>d. Public Comment</p> | <p>a. Mrs. Pevley made a motion to approve the agenda at 3:46 pm, 2<sup>nd</sup> by Mrs. Turner.</p> <p>b. Mr. Travis made a motion to approve the minutes for 6/14/2021, 2<sup>nd</sup> by Mrs. Turner</p> <p>c. Mr. Anderson shared the good news report.</p> <p>d. Mrs. Pevley shared that a parent had concerns because two teachers refused to write a letter of recommendation for a student. Mrs. Pevley ask for guidelines to be shared with teachers when they do not want or have time to write a recommendation. Mr. Anderson shared that he would share with teachers a way to guide students in receiving recommendations.</p>   |
| <p><b>2. Student Achievement Report/Data 2020-2021 – Goals</b></p> <p>a. <u>9<sup>th</sup> – 16</u></p> <p>b. <u>10<sup>th</sup> – 18.5</u></p> <p>c. <u>11<sup>th</sup> – 19.5</u></p> <p>ACT Data from School Testing</p> <p>a. 10<sup>th</sup> grade data</p> <p>b. 11<sup>th</sup> grade data</p> <p>III. PLC Data</p> <p>a. English</p> <p>b. Math</p> <p>c. Science</p> <p>d. Social Studies</p> <p>e. Arts</p> <p>f. CTE</p>   | <p>Mr. Anderson shared the CSIP, 10<sup>th</sup> grade practice ACT data, and 11<sup>th</sup> grade 3-year data overview. SBDM was ask to set goals for ACT end of year goals – 9<sup>th</sup> – 16, 10<sup>th</sup> – 18.5 and 11<sup>th</sup> – 19.5. Mr. Anderson shared that the 2021-2022 junior class is projected to be 17.5 unless changes are made. Mr. Anderson shared that the school imitative for reading had reduced novice by 22% and doubled P/D. English had made a 2-point jump and reduced novice by 27%. Math had reduced Novice by 22%. All subject areas had grown in P/D. Mr. Anderson also shared that starting in October he would be bringing data for progress monitoring.</p> |
| <p><b>3. School Improvement Planning</b></p> <p>A. Site Base Ideas</p> <p>Goal 1 – Improve ACT and EOP scores for all students.<br/> Vocabulary</p>   | <p><b>A. Site Base Ideas – Mr. Anderson asked SBDM to share any goals they would like to see accomplished with student achievement. He shared that his two big rocks this year would be</b></p>   |

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| <p>Goal 2 – Special Education Collaboration Improvement<br/>Continual monitoring of co-teaching models</p> <p>Goal 3 – Rigor</p> <p>Task Commitment</p> <ul style="list-style-type: none"> <li>B. Teacher Leader</li> <li>C. Technology</li> <li>D. Literacy Walk</li> <li>E. CSIP</li> </ul>  | <p><b>Vocabulary and Task commitment. He also shared he would continue to push for co-teaching models in collaboration rooms.</b></p> <ul style="list-style-type: none"> <li><b>B. Teacher Leader – No Discussion</b></li> <li><b>C. Teaching Strategies – No Discussion</b></li> <li><b>D. Technology – No Discussion</b></li> <li><b>E. Literacy - No Discussion</b></li> <li><b>F. CSIP – shared with SBDM and there was no concerns.</b></li> </ul>  |
| <p><b>4. Budget Report</b></p> <ul style="list-style-type: none"> <li>a. Sent via email</li> </ul>   | <p><b>Report shared.</b></p>   |
| <p><b>5. Committee Reports</b></p> <p>There will be no reports</p>   | <p><b>No discussions.</b></p>  |
| <p><b>6. Bylaws or Policy Review/Readings/Adoption</b></p> <ul style="list-style-type: none"> <li>a. Policies to Review: <ul style="list-style-type: none"> <li>•</li> </ul> </li> <li>b. Bylaws to review: <ul style="list-style-type: none"> <li>• By Laws (Agenda, minutes, Chair, Vice-Chair, and secretary)</li> </ul> </li> </ul>  | <p><b>All SBDM members received a copy of the By Laws. Mr. Anderson went through the By Laws special attention was given to attendance, consensus, and quorum. SBDM was in consensus for Mr. Vance to be Vice – Chair and Mr. Anderson to be Secretary.</b></p>  |
| <p><b>7. Old business</b></p> <ul style="list-style-type: none"> <li>a. New Council Goals for school improvement 2021-2022</li> </ul>  | <p><b>a. SBDM was in consensus to focus on vocabulary and task commitment. Mrs. Turner shared about the Voc books the English department was implementing this year in all grades. Mrs. Pevley commented she was excited to hear about the task commitment because she saw a huge jump in her daughter’s ACT score after she took time to give her skills to help with science. Mr. Travis commented that he thought it would be a great avenue to build student confidence.</b></p>   |
| <p><b>8. New Business</b></p> <ul style="list-style-type: none"> <li><b>A.</b> Encouraging Framework - KASC’s SBDM Council Proficiency Keys detail four keys for proficient councils; one of those being “models and promotes powerful teamwork.” In order to promote powerful teamwork among the council, members need to: embrace and share the consistent message that all school shareholders are part of the team, feel safe to speak, share ideas, and ask questions, feel respected, appreciated, and valued, be genuinely curious by asking questions to understand/acknowledge different points of view (especially helpful with an issue that could create conflict)</li> <li><b>B.</b> Set the meeting schedule for the rest of the year. Meeting times for the council is a council issue (KRS 160.345(2)(d) and the open meetings law (KRS 61.820).</li> <li><b>C.</b> Email notification form.</li> <li><b>D.</b> “Your Duty Under the Law” and “Managing Public Records.” Form</li> </ul> | <ul style="list-style-type: none"> <li><b>a. Mr. Anderson discussed the encouraging framework.</b></li> <li><b>b. SBDM set meeting dates as follows: 8/9/2021, 9/13/2021, 10/11/2021, 11/8/2021, 12/13/2021, 1/10/2022, 2/14/2022, 3/14/2022, 4/11/2022, 5/9/2022, 6/13/2022 and time will be 3:45 in the GCHS library.</b></li> <li><b>c. All SBDM members sent the email notification form.</b></li> <li><b>d. Mr. Anderson shared “Your Duty Under the Law” and “Managing Public Records.” Form and Freedom of Speech and Religious Freedom Laws (KRS 158.183) and KRS 158.195. All SBDM members signed the Proof of Receipt form.</b></li> <li><b>e. See above.</b></li> </ul> |

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| <p>E. Freedom of Speech and Religious Freedom Laws (KRS 158.183) and KRS 158.195.</p> <p>F. KASC's Records Retention Document</p> <p>G. Scholarship Criteria and payment</p> | <p><b>f. KASC's Records Retention document was shared.</b></p> <p><b>g. Mr. Anderson shared the process for applying, approval, and payment.</b></p> |
| <p>a. <b>Adjournment</b></p>   | <p><b>Mr. Travis made the motion to adjourn at 4:58 pm, 2<sup>nd</sup> by Mrs. Turner.</b></p>   |
| <p><b>Minutes Submitted by</b></p>   | <p><b>Michael Anderson on 7/13/2021.</b></p>   |