

New Highland Elementary  
Site Based Decision Making Council

**July 21st 4:00 Library New Highland Elementary School**

I. Opening Business

**Members Present:** Shannon Hohenstein, Sandra Roopchan

**Members Absent:** Lauren French, Jacinta Pleasant

Meeting called to order at 4:05pm

- a. Recognition of Visitors: **There were no visitors present at this meeting.**
- b. Agenda Approval: **First Motion- Shannon Hohenstein, Second Motion- Sandra Roopchan**
- c. Review of Minutes: **First Motion- Shannon Hohenstein, Second Motion- Sandra Roopchan**
- d. Public Comment: **We want to thank Shannon Hohenstein for going to the Ready Feast at John Hardin school. Our FRC Collaboration event was a great successful evening.**

II. Student Achievement: We will use **Orton-Gillingham** for K-2 and third grade when appropriate.

III. Budget Report: **First Motion- Sandra Roopchan, Second Motion- Shannon Hohenstein**

- a. May-June

IV. New Business

- a. Staff Hiring Erica Ramirez, Dawn Frazier, Christie Seegars custodian: **Mrs Packer hired Christie Seegars after consulting with SBDM and our custodians Ms Tina Ms Lisa.**
- b. Teacher SBDM representative: **On opening day August 9th the teachers will select and vote for a representative.**
- c. Map Scores/IREADY scores: **Mrs. Packer reviewed Gaps with populations and subpopulations and the plan for eliminating gaps**
- d. Parent Academy Nights August 19th: **This will be for the parents of grades K-2nd. On this night we will review the parent hand book.**

**e. Tabled until parents are permitted back into the Building)**

Parents can not resume having lunch with students **(Parents are not permitted in the building for now)**

f. Fall Festival October 28th 5:30-7:30: **The time was changed to 6:00-7:30. This is to give parents who work a chance to come. (Tabled until parents are permitted back into the Building)**

g. Vice Chair/August: **This will be conducted on opening day August 9th.**

h. **Mrs Packer reviewed her Staff and Parent Engagement Survey Results and her scorecard information.**

Close session for the purpose of hiring. **4:57pm**

**First Motion- Sandra Roopchan, Second Motion- Shannon Hohenstein**

**Back in open session 5:03pm**

Mrs Packer made the recommendation with consultation by SBDM to hire: **Erica Ramirez 1st grade teacher, Dawn Frazier 2nd grade teacher and Christie Seegars for custodian.**

All members accepted the recommendations

Meeting Adjourned at 5:05pm: **First motion- Sandra Roopchan, Second Motion- Shannon Hohenstein**

**Secretary: Tonya Desjardins**