



# Bullitt County Public Schools

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**TO:** Dr. Jesse Bacon, Superintendent *JB*  
Mrs. Adrienne Usher, Assistant Superintendent

**FROM:** Althea Hurt, Director of Human Resources *AH*

**DATE:** July 28, 2021

**RE:** Item for the August Board Agenda - Request for 3 Hours IA Position - BES

BettyJo Davis, principal at Brooks Elementary School, requests to hire a three (3) hour Instructional Assistant to assist in their efforts to provide STEM (*Science, Technology, Engineering, and Math*) opportunities for their students. This position will be for 170 instructional days and funded from the Section 6 budget. The budget and position have been approved by the Brooks Elementary School SBDM Council.

Attachment: Memo from Principal BettyJo Davis

# MEMO

Davis, BettyJo

7/28/21

I am requesting an [Instructional Assistant](#) position to be added to our staff at Brooks Elementary School that is outside of our staffing allocation by the district. This is a 3 hour position with the purpose of providing STEM opportunities during the school day for our students. This will be completely funded using our Section 6 budget. The budget and position have been approved by our SBDM council along with input and approval from our staff. We would like for this position to be every day of the school year.

Thank you for your consideration and time,  
Betty Jo Davis

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