1. Services provided by Erin Elfers, BCBA, (Board Certified Behavior Analyst), include:
	1. Assessing the Best Practices, instruction environment, reinforcement systems, Assessment and data collection, of the special classroom to drive change for continuous improvement.
	2. Conducting functional assessment of behavior (FBA) if needed.
	3. Using information from FBA to create evidence-based behavioral interventions that teach replacement behaviors and decrease negative behaviors using a combination of reinforcement strategies, coaching, and extinction procedures. Correction procedures will also be used if deemed appropriate.
	4. Ongoing training of school staff and personnel, including teachers, administrators, and paraprofessionals on behavior plans and skill acquisition. Training includes modeling strategies, and consultation with staff.
	5. Evaluating progress by conducting data analysis and making changes based on progress evaluation. Data sheets will be provided by consultant.
2. Teaching and administrative staff responsibilities include:
	1. Taking data on problem behaviors on data sheets provided when possible.
	2. Approving behavior plans.
	3. Conducting feasible behavior plans with fidelity.
	4. Managing the hiring/termination, schedules, and payment of home staff.
	5. Implementing behavior management strategies and teaching new skills under the supervision of the behavioral consultant.
3. **Payment, consultation, etc**.
	1. Payment in the amount of $125.00 per hour for the following services will be given to BCBA at predetermined time intervals (typically via monthly or bi-monthly invoice):
		1. Hours are as requested by the Director of Special Education
		2. (direct) Skype/Facetime or in-person consultation
		3. (indirect) Assessment (2 hours total), materials and graph analysis (up to 2 hours total).
4. **Follow-up**
	1. Consultation notes will be sent within 3-5 business days after consultation.
	2. Fidelity checklists and data collection will be used to evaluate progress of program and team success.

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Erin Elfers, Board Certified Behavior Analyst, Date Signature of Recipient of Services, Date