

**BULLITT COUNTY PUBLIC SCHOOLS  
1040 HIGHWAY 44 EAST  
SHEPHERDSVILLE, KY 40165**

**SPECIAL MEETING OF THE BULLITT COUNTY BOARD OF EDUCATION**

**July 26, 2021  
5:00 PM**

**MINUTES OF RECORD**

The Bullitt County Board of Education met at Roby Elementary School, 1148 Highway 44 East, Shepherdsville, Kentucky, 40165, at 5:00 PM on July 26, 2021, with the following members present:

**Attendance Taken at 4:56 PM:**

- |                       |                         |                         |
|-----------------------|-------------------------|-------------------------|
| (1) Ms. Linda Belcher | (2) Mrs. Nita Neal      | (3) Mrs. Debby Atherton |
| (4) Mrs. Lisa Hodges  | (5) Mr. Darrell Coleman |                         |

**CALL TO ORDER**

The July 26, 2021, special meeting of the Bullitt County Board of Education was called to order at 5:00 p.m. by Board Chairperson Debby Atherton.

**ADOPT THE AGENDA**

2021-113- Motion made by Nita Neal, seconded by Linda Belcher, to adopt the agenda as presented. All members voted YES.

**PRESENTATIONS**

- Board Vice-Chair Darrell Coleman led the audience in The Pledge of Allegiance and reviewed the Board Team Commitments.
- Communications Director Kali Ervin reminded anyone wishing to address the Board to please register now.
- Mrs. Cate Noble Ward of Studio Kremer Architects gave a Construction Update on the New East End Elementary School (OMES).

**COMMUNICATIONS**

**Superintendent's Report**

**1. Congratulations to the following 2019-2020 Certified Retirees:**

Name	School	Position	Years
Karen Smith	BMS	Guidance Counselor	28
Monica Clark	NBHS	Social Studies Teacher	27.5
Troy Barr	BEHS	Athletic Director	28
Rebecca Morris	CGES	Elementary Teacher	18
Leslie Thomas	FES	Elementary Teacher	32
Pamela Meek	SES	Librarian	14
Lisa Potts	DW	School Psychologist	32
Deborah Turner	BEHS	English Teacher	26
Sheri Hamilton	DW	Director of Elementary Ed	
Geneva Lyons	BLMS	Guidance Counselor	27
Dana Handy	BLMS	Art Teacher	26
Annette Easton	BLMS	Social Studies Teacher	14
William Feekes	BCHS	JROTC Instructor	23
Scott Hatfield	EMS	Technology Teacher	28

Donna Schmidt	BCHS	Art Teacher	27
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## 2. Congratulations to the additional 2020-21 Certified Retirees:

Name	Location	Position	Years
Lisa Bolton	FES	Art Teacher	28
Renee Caldwell	FES	PE Teacher	28
Linda Nason	CO	Social Worker	30
Edwin Oyler	Maintenance	Director of Buildings and Grounds	25
Paula Strange	CGES	Kindergarten Teacher	28
Robyn Clemens	LJES	Arts and Humanities Teacher	26

## 3. Introduction of New Administrators

Superintendent Dr. Jesse Bacon welcomed the following staff to BCPS:

- District Activities Coordinator - Jerry Wyman
- MWMS Principal - Tim Ridley
- RES Principal - Hannah Scott
- BCHS Principal - Joe Pat Lee
- Director of Communications - Kali Ervin
- Chief Operations Officer - Tom Brillhart

### Audience Comments

Four citizens addressed the Board regarding Critical Race Theory (CRT) and Social-Emotional Learning (SEL) in our district.

### Other Items from the Board (None)

## **CONSENT ITEMS**

2021-114- Motion made by Lisa Hodges, seconded by Nita Neal, to approve Consent Items as presented, noting that all items have been studied with individual recommendations and rationale being provided prior to the meeting in the full Board packet on July 19, 2021, which is available online. All members voted YES.

### Financial Reports

1. Balance Sheets for All Funds
2. Monthly Summary Report for Period 12
3. AP Check Reconciliation Register
4. Paid Invoice Report

### Bids

#### 1. Permission to Accept Bid - Antifreeze & Other Fluids

Transportation Director Tony Roth requested the Board's permission to accept bids for the following fluids:

- Uhl's Truck Sales: Pink Antifreeze
- Valor Oil: CJ-14 Motor Oil, Grease, Synthetic Transmission Fluid, Gear Oil, DEF Fluid, Windshield Washer Fluid, Purple antifreeze
- Key Oil: Transmission Fluid, Mineral Spirits, Hydraulic Fluid, Green Antifreeze

## 2. Permission to Solicit Bids - Diesel & Gasoline

Transportation Director Tony Roth requested permission to solicit bids for diesel and gasoline for the 2021-2022 school year, with the option of renewing for two additional years.

## 3. Permission to Accept Bids - Yearbooks, Underclassmen Pictures, & High School Pictures

On June 30, 2021, bids were opened for School Yearbooks, Underclassmen Pictures, and High School Pictures. Based on the bid scoring, Finance Director Lisa Lewis recommended awarding the bids as follows:

- Yearbooks - Balfour (high schools, middle schools, and elementary schools)
- Underclassmen Pictures - Lifetouch
- High School Pictures - Lifetouch

Each contract will be for the 2021-22 school year and may be renewed for three additional one-year periods with the consent of both parties.

### Travel

\* All travel by commercial carrier is due to schedule/cost.

<u>School</u>	<u>Group</u>	<u>Date</u>	<u>Event</u>	<u>Location</u>	<u>\$</u>	<u>Travel by:</u>	<u>TRIP#</u>
BEHS	Volleyball	7/30-31/21	Bluegrass State Games	Lexington, KY	-0-	BOE Vans	11818
	Golf	10/4-6/21	State Tournament	Bowling Green, KY	-0-	BOE Van	11825
	Football	7/15-17/21	Best of the West KY Tournament	Hopkinsville, KY	-0-	Outside Transportation TBD Miller	11833
		*Supt. approved 7/12/21 7/24/21	EKU 7 on 7 Tournament	Richmond, KY			11858
NBHS	Cheerleaders	7/23-26/21 *Supt. approved 7/14/21	Cheer Camp @ WKU	Bowling Green, KY	\$200	Miller	11840
	Volleyball	7/30-8/1/21	Bluegrass Games	Lexington, KY	-0-	Miller	11839
	FFA	9/10-11/21	Rising Sun Conference	Hardinsburg, KY	-0-	BOE Van	11848
ROC	BAMS 9th & 10th Grades	8/18/21	Bernheim Forest for Research Projects	Clermont, KY	-0-	Miller	11841
		9/1/21					11842
		9/15/21					11843
		9/29/21					11844

### Minutes

- June 14, 2021 - Regular Meeting - Monthly Business Meeting
- June 25, 2021 - Special Meeting - Security Reimbursement

### Construction Items

#### 1. Revised BG-1, HMS & BCHS Roof Replacement Projects

This BG-1 for the Hebron Middle and Bullitt Central roofing projects corrects the funding source from "Capital Outlay" to ESSER.

## 2. Insulated Roofing Contractors Contracts - HMS & BCHS Roof Replacement Projects

Presented were Owner/Contractor and Owner/Architect agreements for both the Hebron Middle School and Bullitt Central High School Roof Replacement Projects with Insulated Roofing Contractors for Polyurethane Spray Foam Roofing treatments. The AIA Documents, B101-2007 & A101-2007 (HMS) and B101-2007 & A101-2007 (BCHS) were provided. This is a unique opportunity for the district as it allows use of a predetermined, competitive bid price contract that has been KDE approved. Using the price contract is part of the KEDC agreement through KPC. Likewise, using this price contract allows the district to get a quality price and will streamline the process between the initial BG-1 of the project to the beginning of work. The rest of the construction process remains the same as other KDE projects. Architect and engineering cost are included in the previously board approved price quote provided by Insulated Roofing Contractors.

## 3. C.O.#4, OMES Construction Project - Bollards

Change Order #4 to Redlee Construction and Development, Inc., was requested by the BCPS Maintenance Department to add two additional metal pipe bollards to protect the connection cabinet for the emergency generator located close to the dumpsters, transformer, and kitchen delivery area. The cost for the addition is \$1,604.25.

## 4. BG-5s Main Gym Bleacher Replacements, BCHS/BEHS/NBHS

Presented were BG-5 Closeout Documents for the Main Gym Bleacher Replacement for the three high schools listed below.

School	BG#	Estimated Cost	Actual Cost
Bullitt Central	20-045	\$224,690.00	\$213,800.00
Bullitt East	20-046	\$279,425.00	\$265,927.00
North Bullitt	20-047	\$267,688.00	\$245,750.00

## 5. C.O.#5-New OMES Project (BG 20-142) – Bid Package 1

Presented was Change Order #5 to Redlee Construction and Development, LLC for the New 800 Student Elementary School (OMES) Project. The State Building Permit Office (HBC) issued an updated review letter on April 2, 2021 giving additional comments beyond the ones provided in December 2020 when conditional approval for construction was granted. This re-evaluation was the result a variance request made by BCPS which "compelled the state to fully re-evaluation this project." In the email from Mr. Don Newberry (HBC), he apologized for how this project was handled by their office. As a result of their comments, door and power revisions were required to meet their new interpretation of egress and building occupant capacities. SKA and BCPS met with Don Newberry and Toya Spalding of HBC to resolve this issue. This change order is the result of those conversations to bring the project in compliance. The work described in the RFP, the change order request and HBC correspondence added additional costs to the project. This work must be incorporated into the project to meet code compliance per HBC. Currently, there is \$1,402,905.14 in the BG-1 for construction contingency and after this request is granted, the balance will be \$1,381,281.42 in construction contingency.

## Human Resources

### 1. Leaves of Absence Requests

**Jessica Baugh Dawson** - Teacher - Shepherdsville Elementary - Ms. Dawson requested leave without pay for the dates of August 16th - September 10th, 2021. She is using 5 weeks and 1 days of FMLA.

**Brook Bell** - Teacher - Shepherdsville Elementary - Ms. Bell requested leave without pay for the dates of August 4th - September 3rd, 2021. She is using 4 weeks and 2 days of FMLA.

**Lindsay Foushee** - Teacher - Lebanon Junction Elementary - Ms. Foushee requested leave without pay for the dates of August 4th - September 24th, 2021. She is using 11 weeks and 3 days of FMLA.

**Brooke Jones** - Teacher - Crossroads Elementary - Ms. Jones requested leave without pay for the dates of August 4th - November 4th, 2021. She is using 12 weeks of FMLA.

**Gloria Janocik** - Instructional Assistant - Old Mill Elementary - Ms. Janocik requested leave without pay for the dates of May 26th - May 28th, 2021. She has used all her available accrued leave time.

**Kaitlin Janocik** - Teacher - Crossroads Elementary - Ms. Janocik requested leave without pay for the dates of August 4th - September 29th, 2021. She is using 10 weeks of FMLA.

**Maegan Johnson** - Fixed Asset Coordinator - Central Office - Ms. Johnson requested leave without pay for the dates of June 7th, June 14th and June 15th, 2021. She has used all her available accrued leave time.

**McKinzee Krish** - Teacher - Overdale Elementary - Ms. Krish requested leave without pay for the dates of August 4th - November 4th, 2021. She is using 12 weeks of FMLA.

**Casey Olive** - Teacher - Lebanon Junction Elementary - Ms. Olive requested leave without pay for the dates of August 4th - October 15th, 2021. She is using 46 days of FMLA.

**Morgan Tierney** - Teacher - Freedom Elementary - Ms. Tierney requested leave without pay for the dates of August 9th - October 1st, 2021. She is using 41 days of FMLA.

### 2. Entry of the Employment Records in the Minutes of Record

Employment records for both the certified and classified personnel for the period of **June 2021** through **July 2021** were submitted for the Board's information and inclusion in the minutes of this meeting.

### 3. 2021-2022 BCPS Administrator Handbook

Presented was the Administrator Handbook for the 2021-2022 school year. This handbook will be used as a resource to help new administrators navigate through tasks and responsibilities. Although this tool does not contain all the information a new principal will need, it is an essential resource and a starting point for questions they may have. It will also be used as a resource for the approved Bullitt Principal Internship Program (BPIP). It has been reviewed and revised by current BCPS administrators and will be shared with all BCPS principals and directors.

### 4. 2021-2022 BCPS Employee Handbook

Presented was the BCPS Employee Handbook for the 2021-2022 school year. It was revised by KSBA to include updated policies and procedures. It will be available for viewing on the district website. All employees will sign off electronically upon receipt of the updated Employee Handbook.

## Contracts

### 1. Student Teacher Contracts

Submitted were Student Teacher Agreements for some of the universities and colleges listed below. Those agreements not attached are expected to arrive in the coming months. Each college/university would like to place teacher education students in Bullitt County Schools for student teaching experiences, clinical experiences, and/or field placements for the 2021-2022 school year. If there are



any changes from the previous year, and in order for teacher education students to be placed in BCPS for teaching experiences, each contract is reviewed by the Board Attorney, Buckman Farris and Mills.

1. Asbury University
2. **Bellarmino University**
3. Brescia University
4. Brown Mackie College - Louisville
5. **Campbellsville University**
6. Eastern Kentucky University
7. Georgetown College
8. Indiana University Southeast
9. Ivy Tech
10. Jefferson Community & Technical College
11. Liberty University
12. Mid-Continent University
13. Midway College
14. Morehead State University
15. Spalding University
16. St. Catharine College
17. University of the Cumberlands
18. **University of Kentucky**
19. **University of Louisville:**
  - a.) School of Education b.) Kent School of Social Work c.) American Sign Language Interpreting Studies Program d.) Speech and Language Pathology
20. Valdosta State University
21. Western Governors University Indiana
22. **Western Kentucky University**

## 2. bby Publications Contract for Maryville Elementary

Maryville Elementary School requested renewal of the professional development contract with bby Publications. bby Publications provides professional development opportunities for teachers to improve knowledge of math content and to strengthen teaching strategies. Continuing professional development with bby will increase student proficiency rates and introduce strategies for use with struggling students.

## 3. CF Educational Solutions: MindPlay

The Bullitt Virtual Learning Academy (BVLA) is looking to assess student reading levels for enrolled BVLA students for the 2021-2022 school year to provide teachers with some initial formative data to help meet the needs of individual students and throughout the school year. Presented was a service/software agreement for MindPlay Universal Screener for up to 301 licenses for a total of \$2,357.00. The agreement will be funded through ESSER related to programs specifically budgeted for the BVLA.

## 4. Solution Tree Professional Learning Training

The District provides support and training to instructional leadership teams at each school specific to continuously improve the professional learning community process through collaborative teams at the school level. The quote in the amount of \$26,700.00 provides professional development throughout the school year for principal and instructional coaches to support continued work with implementation

of the PLC process in collaborative teams aligned to our district and school improvement plans. The contract will be funded through the student learning department funds and/or Title II funding as allocations become available for the 2021-2022 school year.

**5. Multi-Purpose Community Action Agency MOU**

This Memorandum of Understanding with the Multi-Purpose Community Action Agency, Inc. allows the sharing of information on families and individuals that are seeking or receiving services from that agency. This information will facilitate the identification and assessment of needs and allow assistance and services to be provided to families and individuals in an efficient, effective and timely manner. Information will only be released following completion of an Authorization of Release Information form. The MOU has been reviewed by Eric Farris.

**6. 2022-2023 Non-Resident Contracts**

The district enters into contracts with neighboring counties in order to meet the statutory requirements to receive funds from the fund to Support Educational Excellence in Kentucky (SEEK). The only way non-resident pupils can be calculated in Average Daily Attendance (ADA) is with a contract with the student's district of residence.

**A. Bullitt County Residents Transferring to Other Counties**

Presented were Non-Resident Contracts with counties for children who reside in Bullitt County to transfer and be educated in another district; Barren County, Bardstown Independent, Breckinridge County, Eminence Independent, Elizabethtown Independent, Hardin County, Nelson County, Oldham County, Jefferson County, Shelby County, Spencer County, Washington County and Woodford County Public Schools for the 2022-2023 school year pending submission. Non-resident contracts were approved for 2021-2022 from these districts and it is anticipated that these districts will prepare and request approval of non-resident contracts for the upcoming 2022-2023 school year.

**B. Residents of Other Counties Transferring to Bullitt County Schools**

Presented were Non-Resident Contracts for Bardstown Independent, Elizabethtown Independent, Hardin County, Jefferson County, Nelson County, Oldham County, Shelby County and Spencer County Public School districts. For the 2021-2022 school year, there are 56 non-resident students, employees' children and temporary non-residents on transfer from neighboring counties. Non-residents are charged tuition in order for their children to attend Bullitt County Public Schools.

**7. Seesaw Digital Platform**

This contract renewal agreement with Seesaw is for a digital learning platform for grades K-2 used for meaningful student engagement with content that combines student portfolios, an activity library for teachers, and family communication. The cost for the platform is \$13,983.75 and paid by Title IV funding.

**8. Seven Counties Services Support for Schools MOA**

This Memorandum of Agreement with Seven Counties Services outlines each party's roles in providing services for enhancing students' educational experiences. The Bullitt County Public Schools Director of Safe Schools and the Project Directors of the AWARE II Grant will coordinate efforts to work with the Seven Counties Services Point of Contact to maximize student success aligned with the terms of this agreement. This agreement was reviewed by Buckman, Farris and Mills legal counsel.

**9. KECSAC MOA**

This Memorandum of Agreement with the Kentucky Educational Collaborative for State Agency Children (KECSAC) provides information related to the operation and distribution of State Agency Children's Funds for the delivery of educational services to the Bullitt Alternative Center and Spring Meadows for the 2021-2022 school year.

#### **10. Bullitt County Health Department MOU - Access to School Buildings**

Presented was a Memorandum of Understanding with the Bullitt County Health Department. There are no changes to this agreement from previous review. It allows the Health Department access to school buildings in response to a major disaster or the requirement of a mass vaccination program.

#### **11. JCTC MOA - Accelerate 2 College Program, English & Math Classes**

This Memorandum of Agreement (MOA) with Jefferson Community and Technical College (JCTC) for the 2021-2022 school year expands the availability of enrollment in dual credit courses for Junior and Senior students ("Accelerate 2 College Program"). JCTC seeks to promote environments and support methods to increase the college-going rate of high school graduates and increase college success and retention rates. BCPS will work with JCTC to develop and offer new English and Math courses to those students that are eligible for the dual credit program. JCTC will waive tuition and fees to four credit hours for those students enrolled in the Accelerate 2 College English and Math classes. JCTC will provide the curriculum and teacher training for BCPS's new Accelerate 2 College English and Math classes.

#### **12. Annual Special Education Contracts**

Presented were contracts from agencies with whom the Special Education Department conducts business each year. Continuation of the contracts/services was requested for the 2021-2022 school year. Eric Farris has reviewed them.

##### **A. Ohio Valley Educational Cooperative – OVEC**

OVEC provides a diagnostician to assist with the administration of educational evaluations to students in the special education referral process. OVEC also provides Occupational Therapy and Speech Language Pathology services through an agreement with Hands On Therapy, a third-party agency.

##### **B. Applied Behavioral Advancements**

ABA delivers services in the area of applied behavior analysis. Their services entail the identification of goals and objectives, the measuring of target behaviors, the evaluation of current levels of performance, the design and implementation of interventions, ongoing measurements of target behaviors and peer training.

##### **C. Bright Stars Physical Therapy - Laura Stone, PT, PSC**

Ms. Stone provides physical therapy evaluations and services for students who have PT on their Individual Education Plan. Ms. Stone also provides supervision required by license for the physical therapy assistants employed by the district.

##### **D. Options Unlimited**

This agency provides instruction in workforce training and life skills through a community-based job coach program to prepare students with disabilities to reach their post-secondary goals. These are typically students with moderate to severe cognitive disabilities, or other significant disabilities, who are not likely to pursue higher education. The job coaches work directly with



students both at school and in job sites to explore interests, develop job readiness, and to practice the soft skills required to maintain employment.

#### E. Language Line/Pacific Interpreters

This agency provides foreign language interpreting services for parents who are not fluent in English, and who attend meetings and events in the district's schools.

### 13. School Resource Officer MOAs

These Memorandums of Agreement with the Bullitt County Sheriff's Department, Mt. Washington Police Department, Hillview Police Department, and the Shepherdsville Police Department provides full-time School Resource Officers within Bullitt County schools. This collaborative working relationship is important to ensure the safety of students and staff and a rapid law enforcement response in the event of an emergency.

### 14. Police Department MOAs - Key Fob and Camera Access

Presented were Memorandums of Agreement with the Kentucky State Police, Bullitt County Sheriff's Department, Hillview Police Department, Lebanon Junction Police Department, Mt. Washington Police Department, Pioneer Village Police Department, and Shepherdsville Police Department. These MOAs allow officers and School Resource Officers access to schools for routine school walkthroughs in everyday situations and access to video surveillance during non-school hours and in emergency situations. This collaborative working relationship is important to ensure the safety of students and staff and a rapid law enforcement response in the event of an emergency.

### 15. THRIVE Academy: New Teacher Induction

Since the Kentucky Internship Program (KTIP) has been unfunded for several years now, BCPS instituted a New Teacher Induction Program that was piloted the last half of the 2018-2019 school year. It is now called THRIVE, which stands for Thoughtful, Honorable, Reflective, Initiative, Versatile, and Enthusiastic for the characteristics we want our new teachers to have after participating. Due to the positive feedback from past participants through surveys, the district would like to continue the program. The program has been revised for the upcoming year for increased teacher support and a more comprehensive mentoring program. Substitute contracts for Terri Lewis and Melissa Whicker are presented for them to serve as the THRIVE Academy coaches to provide mentoring, support, coaching and professional learning for teachers with zero years of experience. The total cost of the work is \$60,000 for professional learning services and travel.

### 16. MC Consultants - Contract for Drug Testing Services

MC Consultants has collaborated with districts around the state providing drug prevention and drug testing to students and has worked with BCPS for numerous years. Drug use and abuse is a barrier to learning and to success in life. The drug testing program will continue to focus on prevention, not punishment, so that students can focus on being healthy and productive. Current certifications and a certificate of liability insurance will be submitted once the contract is approved. Buckman, Farris & Mills has reviewed this agreement.

### 17. Discreet Detection K9 Services MOA

This Memorandum of Agreement with Discreet Detection K9 Services provides drug prevention and drug dog services to students. The drug dog program was originally established and provided by local funding from Bullitt County Fiscal Court and Drug Free Communities Grant many years ago. Increased state funding for safe schools allows sustainable drug prevention efforts. The drug

prevention program will continue to focus on prevention, not punishment, so that students can be healthy and productive. Joe Mills with Buckman, Farris, & Mills has reviewed the agreement.

**18. Southern Charm Yoga Contract - Staff Support for Mental Health Wellness**

Southern Charm Yoga is a local company that provides stress relief and promotes mental health wellness available for all staff on Bullitt Days and PD days at the end of the contracted work days. Two courses are offered, one that focuses on stress management by doing "Chair Yoga," a practice that is minimal in effort and focuses on mindfulness and breathing techniques in a calm, relaxed setting. The other course will be after the contracted work day for staff, but will be available for any staff member interested in a one-hour basic yoga class that is free of charge. Joe Mills reviewed the contract.

**19. Mystery Science**

Mystery Science is an online curriculum for elementary teachers and students aligned to the NGSS standards that provides science content that creates questioning and discourse along with detailing needed science supplies so students can do hands-on science while also participating in online activities. Considering the district is now 1:1 in grades in elementary, this allows students the opportunity to continue science learning at home as well. The cost is \$14,988.00 for one year and is funded through ESSER funds.

**20. Pioneer Valley Books**

This agreement with Pioneer Valley Books provides the online version of Digital Literacy Footprints that allows K-2 students to participate in guided reading, access, texts, and participate in reading activities that include the five components of literacy. The district purchases Digital Literacy Footprints for students in K-2 and students who needs are best met using online program. The cost is \$11,524 and funded through ESSER.

**21. Instructure Agreement**

Instructure is the company that provides the interim CASE benchmark assessment, items backs, and the MasteryConnect platform. The MasteryConnect platform has proven to be a tool that teachers rely on to help build formative and summative assessments, therefore, high school teachers have inquired and would like to have access to this as well. The cost is \$190,535.00 which will be funded through ESSER.

**22. University of Louisville MOA**

This Memorandum of Agreement with the University of Louisville provides postsecondary opportunities for students enrolled in the Teaching and Learning Pathway for the 2021-2022 school year.

**23. Elwood Staffing – Temporary Employees – Sanitizing Crew**

Facilities Director Ed Oyler requested permission to continue utilizing temporary employees for sanitizing purposes in district facilities. The temporary employees, who will be sanitizing, will be selected from the group of temporary bus monitors per the district's continued existing agreement with Elwood Staffing. The temporary workers will sanitize, using district supplied materials, in common areas, classrooms, and areas that are frequently occupied by students, faculty, and staff.

**24. DJJ Interagency Agreements**

Presented was the Department of Juvenile Justice (DJJ) Interagency Agreements for the fiscal year 2021-2022.

## 25. JCTC/KCTCS Use of Space Agreement

This Use of Space Agreement with the Jefferson Community and Technical College (JCTC), an educational institution of the Kentucky Community and Technical College System, is for space to be used by BCPS at the 505 Buffalo Run Road, Shepherdsville, Kentucky campus. The agreement shall be in effect beginning August 1, 2021 through July 31, 2022. The Agreement may be extended for four additional one-year periods.

### Permission to Accept Donations/Grant Funding

School/Program Receiving Contribution	Donor	Description of Gift	Purpose	Value
North Bullitt High School Girls Basketball	Chastity James	Donation Check	For girls basketball Daytona Christmas Tournament	\$8,500.00
Shepherdsville Elementary FRC- Traci Gould	Multiple Donors	Donations Checks	Community Book Sponsorship for SES Students	\$5,000.00
Bullitt East High School Communications Department	Debby Atherton	Donation	Communication Equipment for students to use	\$500.00

### Use of District Property Requests

#### 1. RES by Bullitt County Health Department

The Bullitt County Health Department requested permission to use Roby Elementary School's parking lot to host a free event to get families more active together. This event is called Family Fest and will be on Friday, September 10, 2021 from 4:30 p.m. to 8:30 p.m. The event is a tailgate theme to go along with the Bullitt Central vs. North Bullitt football game.

#### 2. BCHS by Bullitt County Sheriff's Office

The Bullitt County Sheriff's Office would like to use Bullitt Central High School for Federal LE Response to Active Shooter Training on Sunday, October 3 through Friday, October 8, 2021, from 7 a.m. to 5 p.m.

### 2021-2022 District Technology Plan

The District Technology Plan is shared with the Kentucky Department of Education each year. This year's plan is largely a continuation of the previous year's plan and was developed in partnership with the Digital Learning Coaches, Technology Department Staff, along with other district stakeholders. This document is designed to support district and state initiatives for the coming year. This plan is a living document that can be amended to reflect changing initiatives along the way. Utilizing strategic plan work within the district, efforts will continue to support personalized learning, the 1:1 Chromebook initiative for K-12, digital safety, school safety, and giving students the proper technology experiences for the future.

### Annual Review of Data Security and Breach Notification Best Practices

Presented was the KDE's Data Security and Breach Notification Best Practices document. As required by regulation, each public school district shall review and acknowledge the best practices guide for reasonable security. This past May, a password change request was sent to Central Office personnel to test the process in a smaller group to work out any issues. Everything was quite successful. Once the school year begins, the Technology Department will roll out this initiative to the remaining district staff. The password change requires everyone to create a longer, phrase-based password, consisting

of at least 15 characters. Every 180 days, the password will be changed in order to align with security procedures set by the state. Students are not involved in this requirement as of yet. After careful consideration, it was determined that the MFA, or multi-factor authentication was not necessary going forward. The longer password will be more than enough to keep the district secure, especially with the required change every 180 days.

#### Updated Procurement Plan for School Nutrition Services

Submitted for approval was an updated Procurement Certification and Procurement Plan (Procedure) for School Nutrition Services for the purchases of all operational necessities for the National School Lunch, School Breakfast, Afterschool Snack, and Summer Feeding Service Programs. In addition, we have added the Seamless Summer Option (SSO) Program for school year 2021-22. The plan is the most updated templated prototype provided by the Kentucky Department of Education (KDE), School and Community Nutrition under the guidance of the United States Department of Agriculture (USDA). Requested is adoption of this plan beginning July 26, 2021 and remain in effect from this date forward until amended. As KDE and USDA continue to provide regulatory changes, this procedure will stand as a living document and can/will be amended as needed for program compliance and district needs.

### **UNFINISHED BUSINESS**

#### 2nd Reading - Board Policy Update #44

Submitted were the 2021 KSBA Annual Policy Updates that were reviewed by Central Office Leadership Staff. The requested additions and/or modifications suit the needs of the district.

Two changes were made since the 1<sup>st</sup> Reading:

- Policy 08.113 - Graduation Requirements- Under Middle School Credit, bullet point three, classes Geometry, English I and Earth Space were eliminated.
- Sick Leave Policies 03.1232 (Certified) & 03.2232 (Classified). Changes are located under the Sick Leave Donation Program section.

2021-115- Motion made by Linda Belcher, seconded by Nita Neal, to approve the 2nd Reading of Board Policy Update #44 as amended. All members voted YES.

### **NEW BUSINESS**

#### Early Graduation Requests - M. Sherlock & T. Ice

Presented were two early graduation requests. Both are seniors at Bullitt Central High School, Academic Ready based on ACT assessment data, eligible GPAs and plans to enroll in higher education in the fall.

- Taylor Michelle Ice
- Madison Sherlock

2021-116- Motion made by Linda Belcher, seconded by Nita Neal, to approve the early graduation requests for Taylor Ice and Madison Sherlock as presented. All members voted YES.

#### 2021-2022 Tuition Rates

As required by Policy 09.124 - Tuition, presented were the proposed tuition rates for the 2021-2022 school year. Also included is the Tuition Calculation Worksheet provided by the Finance Department. The 2021-2022 tuition rates for non-resident students are:

- With a Non-Resident Contract to collect ADA with the student's resident county, \$1,286.71



- Without a Non-Resident Contract to collect ADA with the student's resident county, \$11,306.04

Currently the only non-resident students attending Bullitt County Public Schools are the children of full-time employees of the district and families that will take up residence prior to the end of the first semester. According to Tuition Procedure 09.124 AP.1, tuition shall be paid in full prior to school starting for non-resident students that are not children of employees.

2021-117- Motion made by Darrell Coleman, seconded by Nita Neal, to approve the 2021-2022 Tuition Rates as presented. All members voted YES.

Request for 10 Additional Contract Days - Director of Health Services

The Department of Pupil Personnel requested the extension of the contract for the Director of Health Services by ten (10) days for the 2021-2022 school year. Lesa Howell, Director of Health Services, is finishing Summer Learning health services activities and planning for the opening of school with recommended COVID protocols. The increase in contract days will be for the 2021-2022 school year only and paid with ESSER funds.

2021-118- Motion made by Linda Belcher, seconded by Nita Neal, to approve the request for 10 additional contract days for the Director of Health Services as presented. All members voted YES.

Request for Additional MSD Teacher - SES

Director of Special Education Troy Kolb requested an additional MSD teacher/unit at Shepherdsville Elementary School due to the increase in enrollment. The class cap size for an MSD resource classroom is ten (10). Since Shepherdsville Elementary School is over the cap, the request is to open another unit and not transfer the additional students to other school locations. Funding for this will come from the General Fund, unless IDEA funds become available.

2021-119- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the request for an additional MSD teacher/unit at Shepherdsville Elementary School as presented. All members voted YES.

Request to Increase Hours - Physical Therapy Assistant

Special Education Director Troy Kolb requested an increase for the 4.25 hour Physical Therapy Assistant to 7 hours due to the increase in the number of students with complex physical therapy needs. Funding for this request will be through the IDEA B Budget.

2021-120- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the request to increase the 4.25 hour Physical Therapy Assistant to 7 hours as presented. All members voted YES.

1st Reading - Revised Policy 03.1233 & 03.2233 Maternity Leave

Presented were revisions to Board Policies 03.1233 and 03.2233 - Maternity Leave (Certified & Classified). Changes include adding clear language concerning summer births, deliveries during breaks, and requests for donated days during maternity leave. The purpose for the updates is to make sure the language in the Board policies is clear and concise, and reflective of state laws. Eric Farris reviewed the revisions.

2021-121- Motion made by Darrell Coleman, seconded by Linda Belcher, to approve the 1st Reading of revised Policies 03.1233 and 03.2233 as presented. All members voted YES.



Revised Procedures - 03.1232.AP.1 & 03.2232.AP.1 - Sick Leave Donations (Certified/Classified) and 03.1232.AP.22 - Request to Receive Donated Sick Leave

Presented were updates to Procedures 03.1232.AP.1 & 03.2232.AP.1, Sick Leave Donations (Certified/Classified) and 03.1232.AP.22 - Request to Receive Donated Sick Leave. The verbiage, "Exhaustion of earned emergency leave days shall not be required if the event or occurrence generating the basis for the employee's request for donated days does not satisfy Policies 03.1236 & 03.2236" was added. The changes have been reviewed by Board Counsel Buckman, Farris & Mills. The changes, made in red font, are necessary to make sure the procedures are clear, concise, and consistent with the current Sick Leave Bank policy. **These updates were presented for review and comment only; No action was required by the Board.**

Request for Increased Hours - MWES Clerical, Lunch Monitor, & Instructional Assistant

Mt. Washington Elementary School Principal Julie Shumaker requested the following increases beyond the allocations in the Staffing Plan: one (1) clerical hour for the Library Media Center, one (1) additional lunch monitor hour for when students are in session, and three (3) instructional assistant hours. The justification for the requests is to allow students to have more access to instructional time and additional assistance. The Mt. Washington Elementary School SBDM Council has approved these changes. SBDM funds will cover the additional expense.

2021-122- Motion made by Linda Belcher, seconded by Lisa Hodges, to approve the request for increased hours for the three positions as presented. All members voted YES.

Permanent Substitute Job Description

Presented was a new job description for the position of Permanent Substitute Teacher/School Designated Guest Teacher. Requested was permission to post the position and hire 23 qualified, full-time substitutes to assign one to each school building. This position will come with benefits, including 10 sick days, 3 personal days, and 3 emergency days. The permanent substitute will work for a total of 174 days which includes 170 instructional days and 4 paid holidays. This position will be for the 2021-2022 school year only. Funding will be through ESSER funds.

2021-123- Motion made by Nita Neal, seconded by Lisa Hodges, to approve the creation of Permanent Substitute Teacher/School designated Guest Teacher positions and job description as presented. All members voted YES.

Revised 2021-22 Annual Pay Scales

Presented were three revisions to the annual pay scales for FY 2022 as follows:

- Revise the annual salary for the Assistant Superintendent
- Remove the Assistant Superintendent for Support Services
- Add the Chief Operations Officer and salary
- Add permanent substitute teacher to ESSER scale

2021-124- Motion made by Darrell Coleman, seconded by Nita Neal, to approve the revised Annual Pay Scales for FY 2022 as presented. All members voted YES.

District Assurances for 2021-2022

Provided were the KDE District Assurances for the 2021-2022 school year. Each section was reviewed and initialed by the appropriate director as well as the two assistant superintendents. Once approved, the document will be uploaded to GMAP for KDE.

2021-125- Motion made by Darrell Coleman, seconded by Lisa Hodges, to approve the 2021-2022 District Assurances as presented. All members voted YES.

Resolution in Support of the Council for Better Education

The Council for Better Education (CBE), along with Frankfort Independent and Warren County Schools, has filed litigation regarding the unconstitutionality of the private school tax credits in HB 563. The litigation only challenges the tax credits portion of the bill. The CBE drafted a Resolution for local districts to adopt in support. In addition, the CBE has proposed a 50 cents per pupil assessment. The total cost for Bullitt County is \$5,976.08.

**RESOLUTION IN SUPPORT OF THE COUNCIL FOR BETTER EDUCATION**

**IT IS HEREBY RESOLVED** that the Bullitt County Board of Education authorizes Superintendent. Dr. Jesse Bacon, to take all necessary steps to support the Council for Better Education, Inc. ("CBE"), in its legal challenge to the unconstitutionality of the tax credits in House Bill 563, including the payment of any appropriate dues or assessments related to this school district's membership in CBE or its support of the referenced legal challenge.

Adopted on July 26, 2021 by the Bullitt County Board of Education.

2021-126- Motion made by Nita Neal, seconded by Darrell Coleman, to approve the Resolution in support of the Council for Better Education and payment of the appropriate dues or assessments as presented. All members voted YES.

**EXECUTIVE SESSION**

1. As authorized by KRS 61.810(1)(c) to discuss pending litigation due to the sensitive nature of the matter and strategy to be discussed with counsel.
2. As authorized by KRS 61.810(1)(b) to discuss the sale of real property by a public agency, but only when publicity would be likely to affect the value of a specific piece of property to be acquired for public use or sold by a public agency.
3. As authorized by KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board or between the Board and Superintendent prior to the summative evaluation.

2021-127- Motion made by Darrell Coleman, seconded by Nita Neal, to recess regular session and enter Executive Session as authorized by KRS 61.810(1)(c) to discuss pending litigation, KRS 61.810(1)(b) to discuss the sale of real property by a public agency, and KRS 156.557(6)(c) for preliminary discussions related to the evaluation of the Superintendent by the Board. All members voted YES.

**RECONVENE REGULAR SESSION**

2021-128- Motion made by Nita Neal, seconded by Linda Belcher, to exit executive session and resume regular session. All members voted YES.

**ADJOURNMENT**

2021-129- Motion made by Nita Neal, seconded by Lisa Hodges, to adjourn at 7:16 p.m. All members voted YES.

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CHAIRPERSON

\_\_\_\_\_  
SECRETARY

07/26/2021

DRAFT