

**Harrison County Board of Education Regular Meeting
July 27, 2021
6:00 PM
Central Office**

Record of Board Proceedings

The Harrison County Board of Education met at Central Office on July 27, 2021 at 6:00 PM with the following members present:

Attendance Taken at 6:00 PM:

Present Board Members:

Ms. Mary June Brunker

Mr. Edwin Taylor

Ms. Kristy Carey

Ms. Ruth Hatterick

Absent Board Members:

Mr. Austin Sparks

Also in attendance were: Julie Asher, Becky Barnes, Dr. Harry Burchett, Steven Fowler, Whitney Fowler, Richard Harris, Jenny Lynn Hatter, Scott Noel, Donald Richie, Bow Switzer and Dana Waits

1. Call to Order – *Chairperson Carey*

Discussion: Ms. Carey announced that Mr. Sparks' absence was excused.

2. Pledge of Allegiance – *Dr. Harry Burchett*

3. Information: Board Member Voting Process Change – *Dr. Harry Burchett*

4. Approval of Consent Items: Board Minutes and Fundraisers – *Chairperson Carey*

Motion Passed: Approval of the consent agenda, board minutes and fundraisers, passed with a motion by Mr. Edwin Taylor and a second by Ms. Ruth Hatterick.

4.A. Approval of Board Minutes

Approval by consent of the following meeting minutes:

(1) June 22, 2021 Regular Meeting

(2) July 20, 2021 Special Meeting

4.B. Fundraisers:

4.B.I. Approval of Harrison County High School Fundraiser Requests

Approval by consent of the July 2021 Harrison County High School Fundraiser requests

Ms. Mary June Brunker Yes

Mr. Edwin Taylor Yes

Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

5. Approval of Financial Reports – *Chairperson Carey*

Motion Passed: Consideration to grant approval of the July 2021 Financial Reports (Board, School Activity and Booster Accounts) and the Paid Warrant Report passed with a motion by Ms. Mary June Brunker and a second by Ms. Ruth Hatterick.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

6. Approval of Trips for HCHS FFA – *Steven Fowler*

Motion Passed: Consideration to grant approval of the following trips for HCHS FFA passed with a motion by Ms. Ruth Hatterick and a second by Mr. Edwin Taylor:

- (1) Kentucky State Fair in Louisville, KY to exhibit show goats Aug 23-25, 2021
- (2) National FFA Convention in Indianapolis, Indiana October 26-29, 2021

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

7. Approval of Trip for HC Breds Baseball Team – *Steven Fowler*

Rationale:

The team will travel by charter bus and will cover expenses.

Motion Passed: Consideration to grant approval for the HC Baseball Team to travel to Pensacola, Florida during spring break, April 1-6, 2022 to play in a baseball tournament and/or play local area teams passed with a motion by Mr. Edwin Taylor and a second by Ms. Ruth Hatterick.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

8. Approval of Mental Health Services Agreement – *Whitney Fowler*

Motion Passed: Consideration to grant approval of a 2021-2022 School Based Mental Health Services Agreement with Susan Davisson, Licensed Family Therapist, passed with a motion by Ms. Ruth Hatterick and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

9. Approval of FY 21-22 Revised Salary Schedules – *Julie Asher*

Motion Passed: Consideration to grant approval of Fiscal Year 2021-2022 revised salary schedules passed with a motion by Mr. Edwin Taylor and a second by Ms. Ruth Hatterick.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

10. Approval for HCBOE to Commit General Fund Dollars for Future Construction – *Julie Asher*

Motion Passed: Consideration to grant approval for the Harrison County Board of Education to commit general fund dollars for future construction as of June 30, 2021 passed with a motion by Ms. Mary June Brunker and a second by Ms. Ruth Hatterick.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

Comments:

The amount will be determined in August after all FY 21 financial adjustments are made.

11. Approval of Construction Change Order for HCMS Football Field Improvements - *Bow Switzer/Scott Noel*

Rationale:

PR-1: Work related to removing portion of the existing footings, piers and foundation walls that were discovered during the excavation process. Add: \$3,220

PR-2: Work related to undercutting existing soils 18 inches below the proposed subgrade elevations due to unsuitable soils. New fill material will be #57 stone and shall be compacted within 95% of specified compaction. Add: \$9,085

Motion Withdrawn: Consideration to grant approval of Change Order #1 for HCMS Football Field Improvements in the amount of \$12,305 was withdrawn with a motion by Mr. Edwin Taylor and a second by Ms. Ruth Hatterick.

12. Approval of Construction Pay Application Regarding HCMS Football Field Improvements - Bow Switzer

Motion Passed: Consideration to grant approval of the following construction pay application regarding the HCMS Football Field Improvements, pending KDE approval, passed with a motion by Ms. Ruth Hatterick and a second by Ms. Mary June Brunker.

(1) Pay Application #2 in the amount of \$44,397 to Momentum Construction (Purchase Order# 211827/BG# 21-192

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

13. Approval of Two Construction Change Orders Regarding HCBOE Renovations – Bow Switzer

Rationale:

CHANGE ORDER #1

PR-1: Asbestos Roofing Felt - Add: \$24,150
 PR-2: Brick Anchors - Add: \$5,347.50
 PR-3: Mechanical Room Demo - Add: \$1,674
 PR-4: Cooling Tower Pad - Add: \$1,250
 PR-5: Restroom Light Fixtures - Add: \$820.41 (Net Zero Cost to Owner)
 PR-6: HVAC Pump Motor Starters - Add: \$2,644.95
 PR-7: Boiler Emergency Shut-Off (Extra) - Add: \$700

CHANGE ORDER #2

PR-8: Unit Heater for Mechanical Room - Add: \$3,796.98

Motion Passed: Consideration to grant approval of the following construction change orders regarding Harrison County Board of Education Renovations:(1) Change Order #1 - \$36,606.86(2) Change Order #2 - \$3,796.98 passed with a motion by Ms. Mary June Brunker and a second by Mr. Edwin Taylor.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

14. Approval of Construction Pay Application Regarding HCBOE Improvements – *Bow Switzer*

Motion Passed: Consideration to grant approval of the following construction pay application regarding the Harrison County Board of Education Improvements, pending KDE approval, passed with a motion by Ms. Mary June Brunker and a second by Ms. Ruth Hatterick.

(1) Pay Application #9 in the amount of \$43,484.65 to OMNI Commercial (Purchase Order# 220617 /BG# 20-018

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

15. Approval of Annual Policy Update – *Dr. Harry Burchett*

Motion Passed: Consideration to grant approval of the attached policies per the 2021 update as initiated by the local district and prepared by the KSBA Policy Service to reflect new legal requirements as well as "best practice" recommendations passed with a motion by Ms. Ruth Hatterick and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

16. Approval to Request a Waiver of 702 KAR 4:180 from the KBE – *Dr. Harry Burchett*

Motion Passed: Consideration to grant approval to request a waiver of 702 KAR 4:180, Implementation Guidelines - Kentucky School Facilities Planning Manual, from the Kentucky Board of Education pursuant to KRS 156.160(2) with the finding of good cause and in an effort to not jeopardize the continuation or development of student programs passed with a motion by Mr. Edwin Taylor and a second by Ms. Ruth Hatterick.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

17. Approval to Adopt Council for Better Education Resolution – *Dr. Harry Burchett*

Motion Passed: Consideration to grant approval to adopt the following resolution passed with a motion by Ms. Mary June Brunker and a second by Ms. Ruth Hatterick:

"IT IS HEREBY RESOLVED that the Harrison County Board of Education authorizes Superintendent Harry Burchett to take all necessary steps to support the Council for Better Education, Inc. ("CBE"), in its legal challenge to the unconstitutionality of the tax credits in House Bill 563, including the payment of any appropriate dues or assessments related to this school district's membership in CBE or its support of the referenced legal challenge."

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

18. Approval of HC Schools' FY 21-22 ESSER ARP – Dr. Harry Burchett/Jenny Lynn Hatter

Motion Passed: Consideration to grant approval of the Harrison County School District's ESSER American Rescue Plan for fiscal year 2021-2022 passed with a motion by Ms. Ruth Hatterick and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

19. Information: "Healthy at Harrison" Plan Updates – Dr. Harry Burchett

20. Approval of HCBOE 2021-2022 Regular Meeting Schedule – Chairperson Carey

Motion Passed: Consideration to grant approval of the following 2021-2022 HCBOE regular meeting schedule passed with a motion by Ms. Ruth Hatterick and a second by Ms. Mary June Brunker:

July 27, 2021 | August 24, 2021 | September 28, 2021 | October 26, 2021 | November 18, 2021 | December 16, 2021 | January 25, 2022 | February 22, 2022 | March 22, 2021 | April 26, 2022 | May 24, 2022 | June 28, 2022

All regular meetings will be held at Central Office – 6:00 pm unless otherwise noted.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

21. Approval of Employee Leaves of Absences – Chairperson Carey

Motion Passed: Consideration to grant approval of the following employee leaves of absences passed with a motion by Ms. Mary June Brunker and a second by Ms. Ruth Hatterick:

Terence Brooks: 8/10/2021 – 9/22/2021
 Jennifer Grause: 8/10/2021 – 9/14/2021
 Hannah Shoulders: 6/7/2021 – 7/30/2021

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

22. Information: Superintendent's Report of Personnel Actions – *Chairperson Carey*

NEW HIRE

Annaliese Adams: HCHS - Band Camp Instruction
 Will Baumann: HCHS: Band Camp Instruction
 Jason Biddle: HCHS - Boys Soccer Assistant Coach
 Nona Borrego: Northside - Speech Language Pathologist
 Ashley Campbell: Southside - Preschool Teacher -
 Brittany Cantrell: Southside - School Nurse
 Xavier Carter: Eastside - Instructional Assistant
 Tiffany DeVore: Northside - Teacher
 Emily Durocher: HCHS – Band, Percussion Instruction
 Stefanie Erlwein: HCMS - Science Teacher
 Levi Gallagher: Northside - Teacher
 Tiffany Gallagher: Northside - Teacher
 Kelby Gaunce: HCHS - Girls Soccer Assistant Coach
 Meagan Griffith: Northside - Instructional Assistant
 Grace Hughes: HCHS - Band Camp Instruction
 Pat Johnson: Eastside - Instructional Assistant
 Joe Korona: HCHS - Boys Soccer Assistant Coach
 Taylor Lynn: Northside - Teacher
 Amy Schack: HCHS - Band Camp Instruction
 Kaleb Troutman: HCHS – Band, Music Instruction
 Jordan Turley: Eastside - Instructional Assistant
 Autumn Wells: Eastside - Instructional Assistant
 Paityn Wiglesworth: Southside - 21st Century Community Learning Center Site Coordinator

NEW HIRE SUBSTITUTES

Cathy Caudill: District Wide - Substitute Teacher
 Garrett Hunter: Bus Garage - Substitute Bus Driver
 Stephanie McBride: Bus Garage - Substitute Bus Driver
 Leslie Stewart: Bus Garage - Substitute Bus Monitor

EXTENDED/EXTRA DUTY

Casey Custard: CEC / Bus Garage - Custodian
 Cindy Franklin: Eastside - 21st Century Community Learning Center Director
 Jean Jones: HCMS - Student Council Sponsor
 Amber Schools: HCMS - Speech Coach
 Kelly Whalen: HCMS - 6th Grade Maroon Team Leader

TRANSFER

Brad Allison: CEC - Transfer from Assistant Youth Services Center Coordinator to Youth Services Center Coordinator
 Xavier Carter: HCHS - transfer from paid to volunteer Baseball Assistant Coach
 Debbie Case: Transfer from Northside Teacher to Eastside Teacher
 Cary Coppage: Eastside - Transfer from Preschool Instructional Assistant to Kindergarten Instructional Assistant
 James Franklin: Transfer from Bus Driver to HCHS 2nd shift Custodian
 Wendy Honeycutt: Eastside - Transfer from Special Education Instructional Assistant to Preschool Instructional Assistant
 Kim Hunt: Transfer from Eastside Teacher to Westside Library Media Specialist
 Sydney Morris: Transfer from Southside Summer School to Northside Summer School Instructional Assistant
 Tami Perkins: Eastside - Transfer from Instructional Assistant to Teacher
 Shelley Slade: Transfer from Eastside Teacher to District Elementary Art Teacher

RESIGNATION

Karen Barnes: HCHS – Cook, Effective 7/31/2021
 Tracy Childers: HCMS - School Counselor, Effective 7/19/21
 Allie Dale: Westside - Library Media Specialist, Effective 6/30/2021
 Michelle Fields: Northside, Speech Language Pathologist, Effective 6/30/2021
 Mike Petty: HCMS - Instructional Assistant, Effective 7/31/2021
 Sandra Pierce: Eastside - Cafeteria Monitor, Effective 6/30/2021
 Cindy Reed: Eastside - Instructional Assistant, Effective 7/31/2021

VOLUNTEER

Tom Korona: HCHS - Boys Soccer Assistant Coach

23. Approval of Emergency and Miscellaneous Items – *Chairperson Carey*

No emergency/miscellaneous items were presented.

24. Public Comment

No public comment given.

25. Request for Executive Session – *Chairperson Carey*

Motion Passed: Consideration to grant approval for Executive Session in accordance with KRS 61.810 (1)(c) - "discussions of proposed or pending litigation against or on behalf of the public agency" passed with a motion by Ms. Mary June Brunker and a second by Mr. Edwin Taylor.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

26. Request to Reconvene in Regular Session – Chairperson Carey

Discussion: Ms. Carey announced that no action was taken.

Motion Passed: Consideration to grant approval to reconvene in regular session passed with a motion by Mr. Edwin Taylor and a second by Ms. Mary June Brunker.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

27. Request for Adjournment – Chairperson Carey

Motion Passed: Request to adjourn the July 27, 2021 meeting of the Harrison County Board of Education passed with a motion by Mr. Edwin Taylor and a second by Ms. Ruth Hatterick.

Ms. Mary June Brunker	Yes
Mr. Edwin Taylor	Yes
Ms. Kristy Carey	Yes
Ms. Ruth Hatterick	Yes
Mr. Austin Sparks	Absent

Meeting adjourned at 7:31 pm.

Kristy Carey, Board Chairperson

Date: _____

Dana Waits, Board Secretary

Date: _____