KSBA Procedure Service

2021 Procedure Update (#25) Checklist

District: **Northern Ky. Cooperative for Educational Services**

To enable KSBA to track and store your District's administrative procedures in our procedure database, please indicate below what decision you have made on the proposed new/revised procedures enclosed for your review. We will forward printed or reproducible copies of the procedures when we receive this form and update your online manual if you belong to that service.

Procedure Number	Adopt as Written	Adopt with Modification*	Date of District/ Board Review	Keep Current Procedure	Delete Procedure
01.6 AP.2	☐	☐	_____	☐	☐
03.19 AP.23	☐	☐	_____	☐	☐
09.12 AP.25	☐	☐	_____	☐	☐
09.2241 AP.1	☐	☐	_____	☐	☐
10.11 AP.21	☐	☐	_____	☐	☐
_____	☐	☐	_____	☐	☐
_____	☐	☐	_____	☐	☐

*Please attach a copy of the modified policy. DO NOT RETYPE A DRAFT - simply indicate the district-initiated changes by writing in colored ink, circling, highlighting, etc.

_____ _____

Superintendent's Signature Date

Please return this completed form to KSBA at your earliest opportunity.
Please contact your KSBA Consultant IF you need KSBA to completely reprint all policy pages or to order additional new manuals, instead of just getting copies of the updated policies.