

Kenton County School District | It's about ALL kids.

## Issue Paper

**DATE:**

July 20, 2021

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve External Support/Booster Organizations Approval for 2021-22 year for the following group: Simon Kenton Band Boosters Club, River Ridge Elementary PTO, Ryland Heights Elementary PTO, Piner PTA and Turkeyfoot Middle School Indians Club ,

**APPLICABLE BOARD POLICY:**

Policy 04.312 School Activity Funds

**HISTORY/BACKGROUND:**

Each year the Superintendent shall report to the Board when booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc). An External Support/Booster Organization's purpose may be to support a student group or program at a particular school or programs at various schools. Even though an External Support/Booster Organization works very closely with the District, it is a separate entity and is responsible for adherence to IRS guidelines and Title IX regulations. All organization listed have completed the required paperwork and has been reviewed by district designee.

**FISCAL/BUDGETARY IMPACT:**

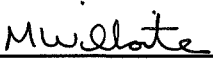
None

**RECOMMENDATION:**

Approval to External Support/Booster Organization for 2021-22 year for the following group: Simon Kenton Band Boosters, River Ridge Elementary PTO, Ryland Heights Elementary PTO, Piner PTA, and Turkeyfoot Middle School Indians Club.

**CONTACT PERSON:**

Matt Wilhoite

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

# KENTON COUNTY SCHOOL DISTRICT

## EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2021-2022Official Name of External Support/Booster Organization: Simon Kenton Band Boosters ClubApproval Applied for by: Renee Railey Norton

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage     \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of EO as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the *Accounting Procedures for Kentucky School Activity Funds*. (Located at the bottom of this form.)

(Required) Bank Account - Name of Bank: First(Required) Federal Employer Identification Number (FEI) 31-1041514

State Sales Tax-Exempt Number: 826517 Please attach 501C3 tax exempt letter to this application  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N NoWhat gradelevels/clubs/sports will this group support? High school marching band

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature Renee Railey Norton President  
 Signature Jennifer Cox Vice President  
 Signature Christina R. Wells Treasurer  
 Signature Maciea Justice Secretary  
 Signature MA Bookkeeper

Principal's Signature Lin Folsom  
 If group supports more than one school ALL principals need to sign

Superintendent/Designee M. WilhiteBoard Meeting Date: 8/2/21





Official Name of External Support/Booster Organization: Piner PTA  
Approval Applied for by: Amy Nitschke VP

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☐ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
- ☒ List of Officers (Employees of KCSD are ineligible to b to be Treasurer.)
- ☒ Proof of Liability Coverage      \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the *Accounting Procedures for Kentucky School Activity Funds.* (Located at the bottom of this form.)

(Required) Bank Account - Name of Bank: Her Heritage Bank

(Required) Federal Employer Identification Number (FEI 62-1362645

**State Sales Tax-Exempt Number: A14300**






**Please attach 501C3 tax exempt letter to this application**

(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)

Does the organization have a charitable gaming license? Y/N y--in process of renewing

What gradelevels/clubs/sports will this group support?	Elementary School Students Pre-K through 5
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By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature		President
Signature		Vice President
Signature		Treasurer
Signature		Secretary
Signature		Bookkeeper

Principal's Signature J. J. Burrell  
If group supports more that one school ALL principals need to sign

Superintendent/Designnee M. Willate

Board Meeting Date: Aug 2, 2021

# KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: 2021/2022Official Name of External Support/Booster Organization: Turkey Foot Middle School Indians Club

Approval Applied for by: \_\_\_\_\_

The following documents are required and must be attached prior to the board reviewing your application:

- ☒ Written by-laws
- ☒ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) N/A
- ☒ List of Officers (Employees of KCSD are ineligible to be Treasurer.)
- ☒ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate  
\$5,000 med expense coverage per person - KC Board of ED as additional insured
- ☒ Annual Budget
- ☒ Signed Affidavit that all Officers of the group have read and agree to follow the *Accounting Procedures for Kentucky School Activity Funds*. (Located at the bottom of this form.)

(Required) Bank Account - Name of Bank: US Bank(Required) Federal Employer Identification Number (FEIN) 20-1621400State Sales Tax-Exempt Number: B27313 Please attach 501C3 tax exempt letter to this application  
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)Does the organization have a charitable gaming license? Y/N NWhat gradelevels/clubs/sports will this group support? Grades 6 - 8, clubs

By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.

Signature <u>[Signature]</u>	President <u>Laura Pultz</u>
Signature <u>[Signature]</u>	Vice President <u>Jennifer Schwachter</u>
Signature <u>[Signature]</u>	Treasurer <u>Jennifer Johnson</u>
Signature <u>[Signature]</u>	Secretary <u>Lisa Proffitt</u>
Signature <u>N/A</u>	Bookkeeper

Principal's Signature [Signature]  
If group supports more than one school ALL principals need to signSuperintendent/Designee M. [Signature]Board Meeting Date: Aug 2, 2021