

Issue Paper

DATE:

July 20, 2021

AGENDA ITEM (ACTION ITEM):

Consider/Approve External Support/Booster Organizations Approval for 2021-22 year for the following group: Simon Kenton Band Boosters Club, River Ridge Elementary PTO, Ryland Heights Elementary PTO, Piner PTA and Turkeyfoot Middle School Indians Club.

APPLICABLE BOARD POLICY:

Policy 04.312 School Activity Funds

HISTORY/BACKGROUND:

Each year the Superintendent shall report to the Board when booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc). An External Support/Booster Organization's purpose may be to support a student group or program at a particular school or programs at various schools. Even though an External Support/Booster Organization works very closely with the District, it is a separate entity and is responsible for adherence to IRS guidelines and Title IX regulations. All organization listed have completed the required paperwork and has been reviewed by district designee.

FISCAL/BUDGETARY IMPACT:

None

RECOMMENDATION:

Approval to External Support/Booster Organization for 2021-22 year for the following group: Simon Kenton Band Boosters, River Ridge Elementary PTO, Ryland Heights Elementary PTO, Piner PTA, and Turkeyfoot Middle School Indians Club.

CONTACT PERSON:

Matt Wilhoite

Principal/Administrator

District Administrator

Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

SCHOOL YEAR:	2021-2022			
Official Name of External	Support/Booster Orga	inization:	Simon Kenton Band Boo	sters Club
Approval Applied for	by: Renee Re	ailey Norton		
application; Written by-law	ws		ior to the board reviewing you dget exceeds \$19,999.99)	ur
	s (Employees of KCSD a			
Proof of Liabili	• • •	-	currence - \$2,000,000 Gen Liability aggre	egate
,	-		per person - KC Board of EO as additiona	_
•	vit that all Officers of t		ad and agree to follow the funds. (Located at the bottom	
·	اد	e I,		
(Required) Bank Account -		wat	•	
(Required) Federal Employ	er Identification Numbe	r (FEI 31-1	041514	
State Sales Tax-Exempt Nu (External suppor			e attach 501C3 tax exempt letter to this district's Ky. sales tax exempt numb	_
Does the organization ha	ave a charitable gamin	g license? Y/N_	No	
What gradelevels/clubs/	sports will this group s	support? Higl	n school marching band	
By signing below, each o	officer acknowledge th	at they have read	i and will follow the 2013 Acc	ounting
Procedures for School A		,		
Signature Son (a)	11 1/1 1	President		
Signature () Priville	(0010	Vice Presid	ent	
Signature Cosh u	a. R. Wells	Treasurer		
Signature Macui	D charles	Secretary		
Signature	Ja '	Bookkeepe	r	
Principal's Signature If group supports more that one	school ALL principals need to	sign	-	
Superintendent/Designr	nee Muill	vote	Board Meeting Date:	8/2/21

SCHOOL YEAR: 2021 - 2022 RIVER RIGHE Elementary PTO Official Name of External Support/Booster Organization: Approval Applied for by: AYNDER BOVARD The following documents are required and must be attached prior to the board reviewing your application: Written by-laws Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) List of Officers (Employees of KCSD are ineligible to be Tre to be Treasurer.) Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate \$5,000 med expense coverage per person - KC Board of ED as additional insured Annual Budget Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.) (Required) Bank Account - Name of Bank: THM Third Bank (Required) Federal Employer Identification Number (FEIN): _ _ UI - 138428[State Sales Tax-Exempt Number: ___ Please attach 501C3 tax exempt letter to this application (External support groups are not permitted to use the school/district's Ky. sales tax exempt number) all grades and clubs ac What gradelevels/clubs/sports will this group support? By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds. Signature Amin moras President Signature Vice President Signature (Treasurer Signature Secretary Bookkeeper Signature Principal's Signature If group supports more that one school ALL principals need to sign Mullota Superintendent/Designnee Board Meeting Date:

SCHOOL YEAR: 2021-2022				
Official Name of External Support/Booster Organization: Ryland Heights Elementary				
Approval Applied for by: Kersten Lester				
The following documents are required and must be attached prior to the board reviewing your application:				
" Written by-laws				
" Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)				
" List of Officers (Employees of KCSD are ineligible to to be Treasurer.)				
Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate				
\$5,000 med expense coverage per person - KC Board of ED as additional insured				
" Annual Budget				
"Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the				
bottom of this form.)				
(Required) Bank Account - Name of Bank: 7901251756 - 513 Bank				
(Required) Federal Employer Identification Number (<u>U5-1305178</u>				
State Sales Tax-Exempt Number: Please attach 501C3 tax exempt letter to this application				
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)				
Does the organization have a charitable gaming license? Y				
What gradelevels/clubs/sports will this group support? <u>Preschool - 5 + 4 grade</u>				
By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.				
Signature President				
Signatur				
e <u>Cuca Canban</u> Vice President				
e <u>Mikki Ottongan</u> Treasurer				
e <u>YAMUND</u> Secretary				
Signatur / Bookkeeper				

Mullota

Principal's Signature

If group supports more that one school ALL principals need to sign

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SCHOOL YEAR: __2021-2022

Official Name of External Sup	pport/Booster Organization:	Piner PTA	
Approval Applied for by	: Amy Nitschke VP		
The following documents are	required and must be attach	ed prior to the board reviewing yo	ur application:
☑ Written by-laws			
-	rs' Bond (required only if annu	ial budget exceeds \$19,999.99)	
☑ List of Officers (Er	mployees of KCSD are ineligible	e to b to be Treasurer.)	
☑ Proof of Liability (Coverage \$1,000,000 Gen Liabilit	ty per occurrence - \$2,000,000 Gen Liability agg	regate
	\$5,000 med expense of	overage per person - KC Board of ED as addition	nal insured
-	- ·	ave read and agree to follow the	
	dures for Kentucky School Acti	ivity Funds. (Located at the botton	1
of this form.)			
(Required) Bank Account - Nam	e of Bank:Her_HerHe	ige Bank	
(Required) Federal Employer Id	entification Number (FEII 62-136	2645	
State Sales Tax-Exempt Number	r: A14300	Please attach 501C3 tax exempt letter to thi	s application
(External support gro	oups are not permitted to use the sc	hool/district's Ky. sales tax exempt numl	per)
Does the organization have a	charitable gaming licenses V	/Nyin process of renewing	
Does the organization have a	chantable garning heerise: 1,	y in process of renewing	
What gradelevels/clubs/sport	ts will this group support?	Elementary School Students Pre-	K through 5
By signing below, each officer	r acknowledge that they have	read and will follow the 2013 Acc	ounting
Procedures for School Activity			
Signature Sulv	Presid	ent	
Signature	AA Vice P	resident	
Signature Ahm 4	Treasu		
Signature HOW	Secret		
Signature 4966	Bookk	•	
Digitature Jaylop	DOURK	-cpci	
Principal's Signature If group supports more that one school	Haus Sulla Allyprincipals need to sign	·	
Superintendent/Designnee	Muillate	Board Meeting Date:	Aug 2, 202

SCHOOL YEAR: 2021/2022	Turkey Foot Middle School Indians Club					
Official Name of External Support/Booster Organization:	Turkey Foot Middle Conce					
Approvaen	ned prior to the board reviewing your application;					
Approval Applied for by:						
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☑ Written by laws ☐ Complete Treasurers' Bond (required only if ann	ual budget exceeds \$19,333.337 1011.					
 ☑ Written by-laws ☑ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) N/A ☑ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) N/A ☑ List of Officers (Employees of KCSD are ineligible to b to be Treasurer.) ☑ List of Officers (Employees of KCSD are ineligible to b to be Treasurer.) 						
☐ List of Officers (Employees of KCSD are Ineligible to bits de 1.1.2.2.000,000 Gen Liability aggregate ☐ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate \$5,000 med expense coverage per person - KC Board of ED as additional insured						
\$5,000 med expense						
 ☑ Annual Budget ☑ Signed Affidavit that all Officers of the group I 	nave read and agree to follow the					
Signed Affidavit that all Officers of the group of Accounting Procedures for Kentucky School Ac	ctivity Funds. (Located at the bottom					
of this form.)						
LIS Bank						
(Required) Bank Account - Name of Bank: US Bank	2 (2) (2) (2) (3) (3) (3) (4) (4) (4) (4) (4) (4) (4) (4) (4) (4					
	0-1621400					
(Required) Federal Employer Identification Number (FEII2						
State Sales Tax-Exempt Number: B27313	Please attach 501C3 tax exempt letter to this application					
State Sales Tax-Exempt Number:	school/district's Ky. sales tax exempt number)					
Does the organization have a charitable gaming license?						
What gradelevels/clubs/sports will this group support?	Grades 6 - 8, clubs					
What gradelevels/clubs/sports will this grade every						
	Amount of the second of the se					
	and will follow the 2013 Accounting					
By signing below, each officer acknowledge that they have	AAE LEAG WILL TOLION, THE SOLD MCCORNING.					
Procedures for School Activity Funds.	esident Laura Pultz					
Signature Charles (Manual Manual VIII)	e President Jennifer Schwachter					
Signatura 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	easurer Jennifer Johnson					
747710100-10071	cretary Lisa Proffitt					
Signature N/A 1 00 Bo	okkeeper					
Non Non						
Principal's Signature If group supports more that one school ALL plub lpals need to sign						
Hart Address of the state of th						
Superintendent/Designnee Muillate	Board Meeting Date: Aug 2, 2021					