**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, June 28, 2021**

**Spencer County High School Media Center**

**Board Members Present:**

Dr. Lynn Shelburne Board Chair

Ms. Sandy Clevenger Vice Chair

Ms. Briana Bonham

**OTHERS PRESENT**: Acting Superintendent, Chuck Abell, Todd Russell, Terry Smith, Vicki Goodlett, Steve Rucker, Jeff Rogers, Jim Oliver, Diana Thomas, Vicki Thomas, Stephanie Sanford, Amber Waller, Donna Lawson, Janet Allen, Pete Clevenger, Michele Barlow and others.

**ORDER # 244**

**CALL TO ORDER**

Dr. Lynn Shelburne, Board Chair, called the meeting to order at 6:30 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

Dr. Lynn Shelburne read the Statement of Board Mission and welcomed visitors.

**ORDER # 245**

**REVIEW AND ADOPT AGENDA**

A motion was made by Ms. Sandy Clevenger and seconded by Briana Bonham to approve the June 28, 2021 agenda as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 246**

**BOARD MEMBER RESIGNATION**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to receive and record the resignation of Debbie Herndon from membership on the Board of Education, consistent with KRS 63.010 and KRS 160.190.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 247**

**BOARD VACANCY**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy to declare the occurrence of a board vacancy as of June 25, 2021, and to invoke and implement the advertising and notice requirements of Board Policy 01.3 and KRS 160.190(1).

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**CITIZENS AND DELEGATIONS**

* Ms. Stephanie Sanford, teacher at SCES: Pay increase
* Ms. Vicki Thomas, teacher at SCES: Pay increase
* Ms. Melanie Mantel, teacher at SCES: Pay increase
* Mr. Lawrence Traegser: Request to interview for District 1

**ACADEMIC SUCCESS AND STUDENT ACHIEVEMENT**

Superintendent’s Report:

Acting Superintendent, Chuck Abell, reported on the following items:

* NTI
* Construction Update
* Principals Meeting
* Program Managers Meeting
* Zoning Change
* Heartland/Mosiac Implementation
* Future Superintendent Report questions
* Board/Admin Retreat
* Committee Structure

**ACTION WITH DISCUSSION**

**ORDER # 248**

**APPROVAL OF BOARD MINUTES**  
A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the May 24, 2021 and June 22, 2021 minutes as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 249**

**CONSTRUCTION INVOICES**

|  |  |
| --- | --- |
| **VENDOR** | **ELC 19-371** |
| Rising Sun Development | $339,902.90 |
| Atlas Companies | $ 288.80 |
| CIM, Inc. | $ 5,000.00 |
| Eckart | $ 361.70 |
| Manning | $ -- |
| Plumbers Supply | $ 14,046.37 |
| Tennessee Valley Metal | $ 22,732.00 |
| Thermal Equipment | $ -- |
| ECE Southeast LLP | $ -- |
| Sherman Carter Barnhart | $ 5,977.78 |
|  | $388,309.55 |

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the construction invoices as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 250**

**FIDELITY BONDS FY 20-21**

A motion was made by Ms .Sandy Clevenger and seconded by Ms Briana Bonham to approve the Fidelty Bond for Terry Smith, finance officer/treasurer in the required penal sum amount of $300,000 for fiscal year 2021-2022.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 251**

**BANK DEPOSITORY PLEDGE OF COLLATERAL AGREEMENT FY21-22**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the Bond of Depository as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 252**

**HOMELAND SECURITY EVENT REQUEST**

A motion was made by Ms. Sandy Clevenger and seconded by Ms Briana Bonham to approve the Active Shooter event (as presented by Sherriff Scott Herndon at the May 24, 2021 meeting) and to approve $1,250 to help fund the cost contingent that the event takes place.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 253**

**TRAUMA INFORMED CARE PLAN**

In 2019, the Kentucky General Assembly passed the [School Safety and Resiliency Act](https://apps.legislature.ky.gov/recorddocuments/bill/19RS/sb1/bill.pdf), commonly known as Senate Bill 1 or SB1 (2019). This Act affected multiple statutes regarding school safety and student resiliency. Pursuant to [KRS 158.4416](https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=49797), a statute resulting from Senate Bill 1, each local board of education must develop a plan for implementing a trauma-informed approach in its schools by July 1, 2021. Working in conjunction with OVEC and OVEC partners, we have developed the following plan, meeting all criteria of [KRS 158.4416](https://apps.legislature.ky.gov/law/statutes/statute.aspx?id=49797).

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the Trauma Informed Care Plan (meeting all criteria of KRS 158.4416) as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 254**

**FY22 DISTRICT AND ARP FUNDING ASSURANCES**

A motion was made by Sandy Clevenger and seconded by Ms Briana Bonham to approve the FY 22 District and ARP Funding Assurances as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 255**

**OVEC CONSORTIUM MEMBERSHIP RENEWAL AND DUES (INVOICE) (2021-2022)**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve OVEC Membership Renewal and dues in the amount of $10,464.00 for the 2021-2022 school year as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 256**

**OVEC HEAD START MEMORANDUM OF AGREEMENT**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the OVEC Head Start Memorandum of Agreement as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 257**

**SUBLEASE AGREEMENT WITH OVEC**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the sublease agreement with OVEC as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 258**

**VIRTUAL ACADEMY**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve 6th – 12th grade virtual platform as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 259**

**ELECTION DATES FOR 2022 – TABLED**

**ORDER # 260**

**BEAR CARE RATES 21-22**

Bear Care rates for 2021-2022 Starting August 16, 2021

School Age:

Before and After- $100 per week per child

Sibling Rate- $95 per week per child

AM or PM only- $60 per week per child

Sibling Rate- $55 per week per child

Preschool:

Half day with Full day Friday - $100 per child per week

Sibling rate $95 per week

Before and After with Full Day Friday - $85 per week per child

Sibling Rate - $80 per week per child

Breaks:

School Age and Preschool – (no discounts apply)

Open 4 or more days during break week - $125 per child

Open 3 days during break week - $100 per child

Open 2 days during break week - $75 per child

Unscheduled school closures (i.e., Snow Days, etc.):

School Age and Preschool - $15 extra on top of weekly fee

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the Bear Care Rate for 2021-2022 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 261**

**PRESCHOOL TUITION RATES 21-22**

Tuition rates for 2021-2022 starting August 15, 2021:

* Half Day Preschool: $225/month (Sept-April)
* Full Day Preschool: $375/month (Sept-April)
* August and May are considered half months:
  + Half Day = $112.50
  + Full Day = $187.50

25% Discount for District Employees for rates above.

A motion was made by Ms. Sandy Clevenger and seconded by Briana Bonham to approve the Preschool tuition rates for 2021-2022 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 262**

**ADDITION OF CERTIFIED PASS POSITION AT TES**

A motion was made by Ms. Sandy Clevenger and seconded Ms. Briana Bonham to approve the Addition of Certified PASS Position at TES as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 263**

**BOARD OF EDUCATION MEETING DATES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve two meetings a month (one work session and one regular monthly meeting) adding five more dates through the end of the year, dates include: July 8, August 12, September 16, November 11, and December 2.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 264**

**PEPSI COMPANY BEVERAGE AMENDMENT 5TH YEAR EXTENSION**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the Pepsi Company Beverage Amendment 5th Year Extension as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 265**

**NCDH AGREEMENT HEALTH SERVICES 2021-2022**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the health services contract with North Central District Health Dept as presented for the 2021-2022 school year.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 266**

**CERTIFIED EVALUATION PLAN 2021-2022**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the 2021-2022 Certified Evaluation Plan as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 267**

**21ST CENTURY STAFFING ADJUSTMENTS**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the 21st Century Staffing Adjustments as presented for the 2021-2022 school year.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 268**

**OFFICIAL NAMING OF EARLY LEARNING CENTER**

A motion was made by Ms. Briana Bonham and seconded by Ms Sandy Clevenger to make Spencer County Early Learning Center the official name of the early learning center.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 269**

**KSBA POLICY AND PROCEDURES – FIRST READING**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the first reading of the KSBA Policy and procedures as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 270**

**APPROVE CONTRACT OF LIQUID PROPANE GAS**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve Ferrell Gas with the liquid propane gas contract for 2021-2022 school year as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 271**

**APPROVE MEDICAL EXAM SERVICES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve UofL Physicians Shelby Family Medicine for the medical exam services for 2021-2022 school year as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 272**

**APPROVE PHOTOGRAPHY**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve Life Touch for photography for the 2021-2022 school year as presented

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 273**

**APPROVE YEARBOOK BID**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve Life Touch and Strawbridge for yearbook services for 2021-2022 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 274**

**APPROVE COMMERCIAL CARRIERS**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve Miller Transportation as commercial carrier for 2021-2022 school year as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 275**

**APPROVE CONTRACT OF GASOLINE AND DIESEL**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve Newcomb LLC for the gasoline and diesel contract as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 276**

**APPROVE DUMPSTER BID**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve Waste Management for the District’s 2021-2022 dumpster services as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 277**

**APPROVE DISTRICT APPAREL**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve Express Press for the district’s apparel needs as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 278**

**ACCEPTANCE OF PAVE, SEAL, STRIPE BID**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve Commonwealth Paving for the sealing, sealing, and striping needs as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 279**

**CONSIDERATION OF PERSONAL SERVICE CONTRACT**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve personal service contract for Mr. Abell as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 280**

**ACTION BY CONSENT**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the Action by Consent items as presented below.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

1. Orders of the Treasurer Reports
2. School Financial Reports
3. District Financial Reports
4. Invoices for Approval
   1. Chenoweth Law Office Invoice
   2. Porter Bank Baldwin & Shaw February 19, 2021
   3. Porter Bank Baldwin & Shaw April 22, 2021
   4. Porter Bank Baldwin & Shaw May 14, 2021
5. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements
6. Field Trip Approvals (Overnight and Out-of-State)
7. Fundraiser Approvals
8. Fee Requests
9. Surplus Items
10. Employee Handbook 2021-2022
11. Maternity Leave Requests

**COMMUNICATIONS**

1. Board Members – No Comments
2. SCEA Update: Janet Allen gave an update
3. Written Communication
   1. Bus Maintenance Report
   2. Building Inspections
   3. SBDM Minutes
   4. Data Security and Privacy
   5. Health Office Visits
   6. Open Records Requests
   7. Local Trip Requests

**DIALOGUE AND FUTURE AGENDA TOPICS**

**None**

**ORDER # 281**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the agenda dated June 28, 2021 as part of the official board minutes as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 282**

**EXECUTIVE SESSION: Under KRS 61.810 (1)(c) & (f)**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to go into executive session under KRS 61.810 (1)(c) & (f) for discussion which might lead to discipline of an employee and to discuss the status and defense strategy in Hannah Jaggers pending litigation against the Board of Education; and for discussion which might lead to the appointment of a member to fill the vacant seat on the Board, including an interview with the applicant.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 283**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Briana Bonham and seconded by Sandy Clevenger to return open session.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 284**

**POTENTIAL BOARD ACTION REGARDING PERSONNEL**

No action taken

**ORDER # 285**

**POTENTIAL BOARD ACTION REGARDING LITIGATION**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to authorize Mr. Chuck Abell to work with defense council to respond to discovery request and to sign any necessary documents.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 286**

**POTENTION BOARD ACTION REGARDING APPOINTMENT OF A NEW BOARD MEMBER**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to appoint Ms. Pamela Slone as the new Board Member of District # 1 (created by the resignation of Jeanie Stevens).

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes

**ORDER # 287**

**ADJOURN BOARD MEETING**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to adjourn meeting at 12:07 am. (June 29, 2021).

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Briana Bonham Yes