



Kenton County School District | *It's about ALL kids.*

**THE KENTON COUNTY BOARD OF
EDUCATION**

1055 EATON DRIVE, FORT WRIGHT, KENTUCKY
41017

TELEPHONE: (859) 344-8888 / FAX: (859) 344-1531

WEBSITE: www.kenton.kyschools.us

Dr. Henry Webb, Superintendent of Schools

KCSD ISSUE PAPER

DATE:

11/19/2018

AGENDA ITEM (ACTION ITEM):

Consider/Approve Northern Class Catering Contracts 25516, 25519, and 25521 for the Academies Winter Presentation Nights at NKU Griffin Hall December 13, 17 and 18, 2018.

APPLICABLE BOARD POLICY:

01.11 General Powers and Duties

HISTORY/BACKGROUND:

Each December and May for the past 6 years, the Academies' Scholars present their year long projects before a panel of professional judges from the community. These judges are with our scholars for a total of 4 hours each evening, and we provide dinner for the judges.

FISCAL/BUDGETARY IMPACT:

Contract 25516 for \$419.70 ; Contract 25519, for \$1818.70; Contract 25521 for \$1189.15, for a total cost of \$3427.55 to be paid from our general fund.

RECOMMENDATION:

Approval for KCAIT to contract with Northern Class Catering for the Academies Winter Presentation Nights at NKY Griffen Hall on December 13, 17 and 18, 2018.

CONTACT PERSON:

Heather Johnson, KCAIT Bookkeeper


Principal


District Administrator


Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

Kenton County Board of Education

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jessica Jehn
"The Kenton County Board of Education provides Equal Education & Employment Opportunities."



Northern Class Catering
 20 Kenton Dr. SU 122, Highland Heights, KY
 41076
 (859) 572-7782 or (859) 572-7787

CONTRACT #25516

Thursday, 12/13/2018
 Ordered On: 11/19/2018

Confirmation Pending

Customer Information

First Name: Heather

Last Name: Johnson

Campus Bldg / Room: Kenton County Board of Education

Bill To Person: Heather Johnson

Department: Kenton Co

Email: heather.johnson@kentoncountyschools.us

Phone: 0000

Work Phone: 0000

Tax Exempt: True

Exempt Info: Kenton County Schools

Delivery / Pickup Information

Method: Standard Delivery

Contact: Cinda Roberts

Department: Kenton County School District

3234 Turkeyfoot Road
 Edgewood, KY 41017

Cinda Roberts

Delivery Phone: 859-341-2266

Contact Email: heather.johnson@kenton.kyschools.us

Delivery Bldg / Room: Griffin Hall 230

Bill To Person: Francis Ohara

Event Name: Kenton County Schools

Payment Information

Payment Type: Check

Event Information

Guest Count: 30

Pick-up / Delivery Date: Thursday, 12/13/2018

Kitchen Leave Time: 3:30 PM

Catering Set by time: 4:15 PM

Catering Start Time: 4:30 PM

Catering End Time: 7:00 PM

FOOD

Single Entree Buffet - Southwest Chicken

- Traditional Garden Salad - Spring mix topped with cherry tomatoes, cucumbers and shredded carrots
- Ranch Dressing
- Balsamic Vinaigrette
- Southwest Chicken - Grilled chicken breast topped with spicy black bean, corn and smoked tomato salsa
- Four Cheese Macaroni
- Buttered Sweet Corn
- Rolls & Butter

Qty. Price Ext.

30 \$13.99 \$419.70

- Double Chocolate Cake

- Iced Tea

- Iced Water

- Lemonade

- Disposables

There will be 2 meal periods

4:30pm - 5:00pm please have fresh pans for the second service.

6:30pm - 7:00pm

Order Summary

Food

\$419.70

Any service/staffing/administrative charges above are charges for the --administration of the function and are not purported to be a tip or gratuity and will not be distributed as a tip or gratuity to the employees who provided service to the guests.

Lost Equipment:

Equipment is NOT to be taken from the original event to another location. If equipment is missing upon pickup after the event, the group or department who planned the particular event will be charged a replacement cost unless it is returned to the Catering Office promptly.

Order Totals

Sub Total \$419.70

Order Total \$419.70

Balance Due \$419.70

Special Instructions

Please Cloth/Drape catering tables

Contract #25516

Northern Class Catering Thanks You for Your Business!



Northern Class Catering
20 Kenton Dr. SU 122, Highland
Heights, KY 41076
(859) 572-7782 or (859) 572-7787

CONTRACT #25519

Monday, 12/17/2018
Ordered On: 11/19/2018

Confirmation Pending

Customer Information

First Name: Heather
Last Name: Johnson
Campus Bldg / Room: Kenton County Board of Education
Bill To Person: Heather Johnson
Department: Kenton Co
Email: heather.johnson@kenton.kyschools.us
Phone: 341-2266
Work Phone: 341-2266
Tax Exempt: True
Exempt Info: Kenton County Schools

Delivery / Pickup Information

Method: Standard Delivery
Contact: Heather Johnson
Department: Kenton County School District
3234 Turkeyfoot Road
Edgewood, KY 41017
Heather Johnson
Delivery Phone: (859)341-2266
Contact Email: Heather.johnson@kenton.kyschools.us
Delivery Bldg / Room: Griffin Hall 230
Bill To Person: Heather Johnson
Event Name: Dinner Buffet

Payment Information

Payment Type: Check

Event Information

Guest Count: 130
Pick-up / Delivery Date: Monday, 12/17/2018
Kitchen Leave Time: 4:00 PM
Catering Set by time: 4:15 PM
Catering Start Time: 4:30 PM
Catering End Time: 7:30 PM

FOOD

	Qty.	Price	Ext.
Single Entree Buffet - Classic Meat Lasagna			
• Caesar Salad - Chopped Romaine lettuce, garlic croutons and shaved Parmesan			
• Ranch Dressing			
• Caesar Dressing			
• Lasagna - Classic Meat	130	\$13.99	\$1,818.70
• Rosemary Roasted Red Potatoes			
• Southern Style Green Beans			
• Rolls & Butter			

- Double Chocolate Cake
- Iced Tea
- Iced Water
- Disposables

There will be 2 meal periods. Please have fresh
pans for the second one
4:30pm - 5:00 pm
6:30pm - 7:00pm

Order Summary**Food**

\$1,818.70

Any service/staffing/administrative charges above are charges for the --administration of the function and are not purported to be a tip or gratuity and will not be distributed as a tip or gratuity to the employees who provided service to the guests.

Lost Equipment:

Equipment is NOT to be taken from the original event to another location. If equipment is missing upon pickup after the event, the group or department who planned the particular event will be charged a replacement cost unless it is returned to the Catering Office promptly.

Order Totals

Sub Total	\$1,818.70
Order Total	\$1,818.70
Balance Due	\$1,818.70

Special Instructions

(3) Tables for catering set up - cloth/drape
Disposables

Contract #25519

Northern Class Catering Thanks You for Your Business!



Northern Class Catering
20 Kenton Dr. SU 122, Highland
Heights, KY 41076
(859) 572-7782 or (859) 572-7787

CONTRACT #25521

Tuesday, 12/18/2018

Ordered On: 11/19/2018

Confirmation Pending

Customer Information

First Name: Heather
Last Name: Johnson
Campus Bldg / Room: Kenton County Board of Education
Bill To Person: Heather Johnson
Department: Kenton Co
Email: heather.johnson@kenton.kyschools.us
Phone: 341-2266
Work Phone: 341-2266
Tax Exempt: True
Exempt Info: Kenton County Schools

Delivery / Pickup Information

Method: Standard Delivery
Contact: Heather Johnson
Department: Kenton County School District
3234 Turkeyfoot Road
Edgewood, KY 41017
Heather Johnson
Delivery Phone: 859-341-2266
Contact Email: heather.johnson@kenton.kyschools.us
Delivery Bldg / Room: Griffin Hall 230
Bill To Person: Heather Johnson
Event Name: Kenton County Schools

Payment Information

Payment Type: Check

Event Information

Guest Count: 85
Pick-up/Delivery Date: Tuesday, 12/18/2018
Kitchen Leave Time: 3:15 PM
Catering Set by time: 3:45 PM
Catering Start Time: 4:00 PM
Catering End Time: 7:30 PM

FOOD

	Qty.	Price	Ext.
Single Entree Buffet - Italian Chicken			
• Caesar Salad - Chopped Romaine lettuce, garlic croutons and shaved Parmesan			
• Italian Dressing			
• Caesar Dressing			
• Italian Chicken - Seasoned sauteed Parmesan encrusted chicken breast, topped with tomato basil sauce and finished with fresh Parmesan cheese			
• Roasted Garlic Mashed Potatoes			
• Southern Style Green Beans			
	85	\$13.99	\$1,189.15

- Rolls & Butter
- Double Chocolate Cake
- Iced Tea
- Iced Water
- Lemonade
- Disposables

There will be 2 meal periods. Please have fresh
pans for each meal period
4:30pm - 5:00pm
6:30pm - 7:00pm

Order Summary**Food**

\$1,189.15

Any service/staffing/administrative charges above are charges for the --administration of the function and are not purported to be a tip or gratuity and will not be distributed as a tip or gratuity to the employees who provided service to the guests.

Lost Equipment:

Equipment is NOT to be taken from the original event to another location. If equipment is missing upon pickup after the event, the group or department who planned the particular event will be charged a replacement cost unless it is returned to the Catering Office promptly.

Order Totals

Sub Total	\$1,189.15
Order Total	\$1,189.15
Balance Due	\$1,189.15

Special Instructions

Please cloth/Drape catering tables.

Contract #25521

Northern Class Catering Thanks You for Your Business!