

Kenton County School District | It's about ALL kids.

**THE KENTON COUNTY BOARD OF  
EDUCATION**

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Dr. Henry Webb, Superintendent of Schools

**KCSD ISSUE PAPER**

**DATE:**

11/12/2018

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve 2<sup>nd</sup> reading of revisions to Policy 01.111- "District Planning"

**APPLICABLE BOARD POLICY:**

01.5- School Board Policies

**HISTORY/BACKGROUND:**

In order to be in compliance with the new federal Every Student Succeeds Act (ESSA), as well as 703 KAR 5.225, the District Planning Policy 01.111 should be considered for adjustments to comply with the wording in the laws that pertain to the Comprehensive District Improvement Plan (CDIP).

**FISCAL/BUDGETARY IMPACT:**

No budgetary impact

**RECOMMENDATION:**

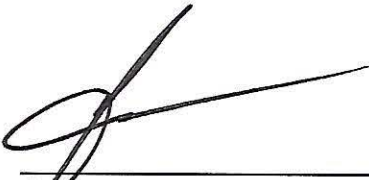
Approve the revisions to Policy 01.111- "District Planning."

**CONTACT PERSON:**

Malina Owens

\_\_\_\_\_  
Principal

  
\_\_\_\_\_  
District Administrator

  
\_\_\_\_\_  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.  
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

**Kenton County Board of Education**

Board Members: Carl Wicklund, Chairperson Karen L. Collins, Vice Chairperson Joshua Crabtree, Esq. Carla Egan Jessica Jehn  
"The Kenton County Board of Education provides Equal Education & Employment Opportunities."

### **District Planning**

#### **PLANNING CYCLE**

The District's planning cycle shall follow a process of continuous improvement as data becomes available. The structure of the CDIP shall include completion of the Continuous Improvement Diagnostic between August 1 and October 1 of each school year and completion of the needs assessment between October 1 and November 1 of each school year.

#### **PLAN REQUIREMENTS**

The primary purposes of the Comprehensive District Improvement Plan shall be:

- To improve student achievement on state and federal mandated testing/accountability instruments;
- To eliminate achievement gaps among groups of students; and
- To develop District strategies and services to address deficiencies and/or sustain or strengthen current efforts.

The District plan shall be comprised of a ~~Strategic Plan (longer range) and a~~ Comprehensive District Improvement Plan (~~shorter range~~). The plan shall be updated on an annual basis.

The District Plan shall provide assistance in reducing physical, mental health, and academic barriers to learning and address student equity. The Superintendent shall present to the Board for review and approval the form and function of the planning process, including format and timelines.

The Comprehensive District Improvement Plan (CDIP) shall reflect ~~both the Strategic Plan and the Comprehensive School Improvement Plan (CSIP)~~. The plan structure shall include the components set out in 703 KAR 5:225, the Every Student Succeeds Act of 2015 (ESSA), and KRS 158.649.

As part of the District planning process, the Board shall review District academic performance on the state assessments for various groups of students in compliance with legal requirements. Upon agreement of the council, or the Principal if there is not a council, and the Superintendent/designee, the Board shall establish an annual target for each school for reducing identified gaps in achievement.<sup>2</sup>

If the Board determines that a school has not met its target to reduce the identified gap in student achievement for a group of students, the Board shall require the council, or the Principal if no council exists, to submit its revisions to the school improvement plan describing the use of the professional development funds and funds allocated for continuing education to reduce the school's achievement gap for review and approval by the Superintendent. The plan shall address how the school will meet the academic needs of the students in the various gap groups.

#### **~~PLANNING COMMITTEE~~**

~~A District planning committee, representative of the community and the school district, shall be appointed by the Superintendent and approved by the Board to develop, monitor, and annually update a Strategic Plan and a Comprehensive District Improvement Plan (CDIP) as stated herein. The committee shall include~~

**District Planning****PLANNING COMMITTEE (CONTINUED)**

Meaningful consultation with teachers, principals, council members, other school leaders, paraprofessionals, central office administrators, administrators, Board member(s), classified staff, parents, and community representatives, and a recent high school graduate will occur in order for these groups to provide input into the development of the Comprehensive District Improvement Plan (CDIP).

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The Superintendent/designee shall develop, and present to the Board for review, procedures for appointment and training of the planning committee establish times for consultation with stakeholder groups for input. The Superintendent/designee shall make the procedures known to the community and school personnel.

Selection of committee members shall reflect reasonable Active minority representation and encourage active minority participation will be encouraged.<sup>†</sup>

The Comprehensive District Improvement Plan shall be compiled by District Staff and shared publicly as a draft with the Strategic Planning Committee prior to Board review and action.

**PUBLIC REVIEW**

The Strategic Plan and the plan Comprehensive District Improvement Plan shall have public review prior to presentation to the Board for final adoption.

**BOARD APPROVAL**

The Strategic Plan shall be presented to the Board for review and approval by December 1. The Comprehensive District Improvement Plan shall be completed between November 1 and January 1 of each school year and presented to the Board for review and approval.

The Superintendent shall submit required assurances to the Kentucky Department of Education no later than September 30 of each year.

**IMPLEMENTATION**

The District shall maintain a copy of each plan permanently and, consistent with the District's planning cycle, post the current plan on the District's web site.

The plan shall serve as a resource for Board decision making.

**SCHOOL PLANS**

The District plan shall be broad enough to allow each school to develop its own School Improvement Plan, within the goals and objectives of the District.

**DISTRICT REPORT CARDS**

The District shall post the District report card on its website, as required by ESSA. District report cards shall be widely accessible to the public, in an understandable and uniform format, and when possible, written in a language that parents can understand.

As outlined in KRS 160.463, a copy of the report card is to be publicized by one of the following methods:

- a. In the newspaper of the largest general circulation in the county;
- b. Electronically on a website of the District; or



**District Planning**

**DISTRICT REPORT CARDS (CONTINUED)**

- c. By printed copy at a prearranged site at the main branch of the public library within the District.

If b or c above is selected, the Superintendent/designee shall cause notification to be published in the newspaper with largest circulation in the county that includes the electronic address of the website or the address of the library where the report card can be viewed by the public.

The District shall send a District report card to parents containing information about performance as outlined in KRS 158.6453 and 703 KAR 5:140, and information on electronic access to a summary of the results for the District shall be published in the newspaper with the largest circulation in the county.

**References:**

<sup>1</sup>KRS 156.500

<sup>2</sup>KRS 158.649

KRS 158.6453; KRS 160.290; KRS 160.340; KRS 160.345; KRS 160.463

703 KAR 5:140; 703 KAR 5:225; 703 KAR 5:280; 704 KAR 3:390

P. L. 114-95, (Every Student Succeeds Act of 2015)

**RELATED POLICIES:**

02.44; 02.441; 02.442; 04.1; 09.21