**Middle School Student Council Sponsor**
Reports to- Principal

To provide the opportunity for each student to develop and build upon their citizenship and leadership skills, their sense of personal worth and responsibility to their school community.

**PERFORMANCE RESPONSIBILITIES**

1. Develop and ensure that student members understand and follow the expectations and guidelines of the organization.
2. Ensure that students represent academic and behavioral excellence within the school through a commitment to the core values of Gallatin County Middle School.
3. Ensure that students serve as good role models for the student body.
4. Ensure that a channel of continuous communication exists between the student body and faculty and administration.
5. Organize, supervise, and conduct all student elections
6. Organize, attend, and supervise all student council activities and sponsored events
7. Organize, sponsor, supervise and conduct meetings with the members of the organization to establish a calendar of events for the school year that promote activities that impact both the school and the community, and finalize said calendar with the building administration.
8. Ensure that officers of the organization work closely with the building administrators to publicize the dates and times of all upcoming events.
9. Organize, supervise, and conduct fund-raising activities as required to support the activity and maintain accurate financial records.
10. Inform and make recommendations concerning the activity to the building administrator.
11. Complete all necessary paperwork in a timely manner as requested by the building administrator or district’s Board of Education

**PHYSICAL DEMANDS**

The work is performed while standing or walking. It requires the ability to communicate effectively using speech, vision and hearing. The work requires the use of hands for simple grasping, pushing and pulling of arm controls, and fine manipulations. The work requires the use of feet for repetitive movements. The work at times requires bending, squatting, crawling, climbing, reaching, with the ability to lift, carry, push or pull light weights.

**MINIMUM QUALIFICATIONS**

1. Kentucky certification appropriate to the grade level and curricular assignment

2. Experience and preparation required by the Board

Approved by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: July 20, 2021 Board Chairperson

Reviewed and agreed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Employee