

Allen County Schools Code of Conduct 2021-2022 Changes

Pg 3: Add under Statement of Nondiscrimination: (including sexual orientation or gender identity)

Pg 6: Add under Required Standards: (including sexual orientation or gender identity)

Pg 6: Delete under Required Standards: such as cell phones

Pg 6: Complete change back to state required attendance for 2021-2022 school year.

Regular and punctual school attendance is both a privilege and a responsibility of the student. Good attendance is necessary to satisfactory progress and high academic achievement. Examples of attendance violations include, but are not limited to:

Absence from school without valid excuse. Tardy without valid excuse.

Students who reside with and whose parents or legal guardians, or legal custodians, are residents of the District shall be considered residents and entitled to the privileges of the District's schools. Guardianship or legal custody must be established through the Courts and a certified copy of the order filed with the school principal and guidance counselor.

All other Students shall be classified as nonresidents for school purposes.

The District shall provide education and related services to homeless children and youth in a manner that does not isolate or stigmatize the student.

Nonresident Students may be admitted to the District's schools in accordance with Board policy and upon approval of the Superintendent.

COMPULSORY ATTENDANCE

All children in the district who have entered kindergarten or who are between the ages of six (6), as of August 1, and eighteen (18), except those specifically exempted by statute, shall enroll and be in regular attendance in the schools to which they are assigned. (09.122) **Students are required** to attend regularly and punctually the school in which they are enrolled.

According to Kentucky State Law KRS 159.150 a child is considered a truant if they have accumulated (3) three or more unexcused absences/tardies. A child is considered a habitual truant when they accumulate (6) or more unexcused absences/tardies. When a child has accumulated (6) six unexcused absences or tardies or a combination of the two, a juvenile petition may be served on the parent(s)/guardian by the sheriff's department. This may result in an appearance before the Family Court Judge.

Defining Full Day Absence, Half Day Absence, and Tardy

1. A full day of attendance shall be recorded for a pupil who is in attendance at least 65 percent of the regularly scheduled school day for the pupil's grade level.
2. A tardy shall be recorded for a pupil who is absent less than 35 percent of the regularly scheduled school day for the pupil's grade level.
3. A half day absence shall be recorded for a pupil who is absent 36 percent to 84 percent of the regularly scheduled school day for the pupil's grade level.
4. A full day absence shall be recorded for a pupil who is absent more than 84 percent of the regularly scheduled school day for the pupil's grade level.

Parents and students will need to contact the school in which they are enrolled for the specific time of day when the tardy, half day, and full day of attendance will be recorded. Due to the fact that schools operate instructional time on an individual basis, this will have to be verified at each individual school.

It is very important that your child be in school every day on time and remain all day.

When a student has (3) three unexcused absences/tardies a letter will be sent to the parents asking them to contact the school to discuss why the child is having attendance problems. When a student accumulates a total of (6) six unexcused absences/tardies the parent will receive a visit from the DPP telling them that if the student continues to have attendance problems they will be summoned into district court to explain why.

Please stay in contact with the attendance clerk, at the school, about your child's attendance to avoid the possibility of attendance errors.

A parent may submit (2) two parent notes per semester for consideration when a child is absent.

When a child returns to school they have (5) five business days to submit statements for consideration of the days missed to be excused.

We look forward to your child having a very successful year in school and encourage you to call if we can help you or your child in any way.

Definitions of truant, habitual truant and being tardy. Any student who has attained the age of six (6), but has not reached his/her eighteenth (18th) birthday, who has been absent from school without valid excuse for three (3) days or more, or tardy without valid excuse on three (3) days or more, is a truant.

A. Any student enrolled in a public school who has attained the age of eighteen (18) years, but has not reached his/her twenty-first (21st) birthday, who has been absent from school without valid excuse for three (3) or more days, or tardy without valid excuse on three (3) or more days, is a truant.

Any student who has been reported as a truant two (2) or more times is a habitual truant.

An excused absence or tardiness is one for which work may be made up, such as:

1. Death in the Student's immediate family - Immediate family shall mean mother, father, spouse, brother, sister, grandfather, grandmother, blood related aunts, uncles, nieces, nephews, or anyone living under the same household roof with student;
2. Illness of the Student - The student shall submit a physician's statement, signed by the physician, indicating the student was under doctor's care and unable to attend school. The statement is to excuse only the absence of the student being treated by the doctor. **The statement must be submitted within five (5) school days of the student's return to school or the absence shall be deemed unexcused;**
1. Court appearances - A note of verification shall be required;
1. Driver's test for time it takes for the test;
1. College visitation for seniors limited to one (1) day;
1. Religious holidays and practices;
1. Doctor and dental appointments;
 1. One (1) day for attendance at the Kentucky State Fair, or
1. Family emergencies approved by the Principal.

The following absences shall be considered unexcused:

1. Work,
2. Skipping school,
3. Vacations,
4. Missing the bus,
5. Car trouble,
6. Sleeping late,
7. Babysitting,
8. Visiting out-of-town relative,
9. Personal business, and/or
1. Job hunting.

Students/Families that are participating in Allen County Schools Virtual Learning Academy

Virtual Learning Options & Expectations

Within the Virtual Learning Academy there will be two instructional options, each having specific criteria and expectations, as noted below:

VLA Option 1

Real-Time Virtual Learning

Live, real-time instruction in grade-level content provided by an Allen County Certified Teacher.

- Students will be assigned a full class schedule during the normal school day and will be required to participate in all live virtual learning sessions.
- **The same attendance policies and procedures for in-person students will apply to virtual students.**
- Students must satisfactorily complete all daily assignments and activities and submit them on time.

VLA Option 2

Edgenuity Virtual Program

Edgenuity Program will deliver grade-level content with daily support provided by an Allen County Certified Teacher.

- **Students will have to attend multiple check-ins with their teacher each school day during regular school hours. Students may have a class schedule that will have to be followed.**
- The student must actively work on content lessons in each subject area daily. Daily course participation will be determined by the school and will be communicated at the beginning of the school year.
- **Failure to attend check-ins or participate in courses daily could negatively impact school attendance. The same attendance policies and procedures for in-person students will apply to virtual students.**
- A student who has been enrolled in Edgenuity previously must have satisfactorily completed assigned courses.
- The student must make adequate weekly progress toward course completion (i.e., demonstrate 10 to 15 percent increase per class per week).

Pg. 9: Change complete statement under Visitors to the Schools: **Allen County Schools will follow the 2021-2022 Covid 19 Operational Continuum as it relates to visitors to schools. If the District along with the County Health Department and other local agencies deem it necessary to move to different levels on the Continuum then access of visitors to schools could be limited or restricted.**

Pg. 9: Delete under Lunch Room Student/Adult Charge Policy: After a student has charged and the parent/guardian refuses to pay after being contacted by Instant Connect and by mail, the district reserves the right to take steps deemed necessary to collect charges owed. After all avenues have been exhausted and a student's lunch account reaches an amount of which it is felt cannot be resolved in a relatively short time, the account shall be referred to Small Claims Court or garnishment of wages. Notice will be given at least ten (10) days before the suit is filed.

All student negative account balances will carry over to the following school year.

Seniors must pay all accumulated charges prior to their last day of school in order to settle any outstanding unpaid financial obligations with the school district in order to be in compliance for graduation.

Pg. 10: Add under Harassment/Discrimination: **(including sexual orientation or gender identity)**

Pg. 11: Change Heading from Telecommunication Devices: **Digital Devices**

Pg. 12: Under Right to Privacy: **Delete “The network administrator/district technology coordinator” and add “School District Administration”**

Pg. 13: Change complete statement under Personal Protective Equipment (PPE): **Allen County Schools will follow the 2021-2022 Covid 19 Operational Continuum as it relates to PPE. The CDC recommends non-vaccinated individuals wear mask. If the District along with the County Health Department and other local agencies deem it necessary to move to Orange on the Continuum all students will be required to wear PPE. The images and writings on the equipment (masks, face shields, etc.) must meet the dress code guidelines established by each school.**

Pg. 24: Add Under Emergency Parent Pick-Up Directions for Off-Site Evacuations: **Parent Square**