**SCES**

**SBDM Minutes**

**Special Called Meeting**

**Thursday, July 15, 2021**

**Members Present:**  Gina McGinnis, Samantha Dennis, Melissa Mallory, Stephanie Sanford, Tara Brown, and Emily Moore

Guests:  Ashley Phillips

Secretary:  Judy Henry

**1. Call the Meeting to Order:**  Ms. McGinnis called the meeting to order at 5:02 pm.

**2. Approve Minutes:** (Attachment A) Motion by Samantha Dennis, second by Emily Moore to approve minutes for June 4, 2021. Consensus.

**3. Public Comment:** None

**4. Approve Budget Reports (MUNIS and School Activity**): (Attachment B) Motion by Melissa Mallory, second by Samantha Dennis to approve budget report for month ending June 30, 2021, and year ending June 30, 2021. Consensus.

**5. Principal’s Report:** (Attachment C)

* ESSER Funds Allocation for Technology
  + $75,000 from district will be allocated to schools based on enrollment. SCES allocation is $17,889.22
  + SCES purchased 7 TVs with touch panels approximate cost $650
  + SCES purchased 3 teacher workstations
* Furniture purchases – Allocation of $10,000 for updated furniture needs. Funds from not filling the Volunteer Coordinator Position or ESS Tutor Position from last year.
  + 30 desks – replace classroom desk for Ms. Abell’s room
  + Rug for Math Interventionist (Thomas) and new 5th grade teacher (Lowe)
  + White Magnetic wall boards for Math Interventionists (Thomas & O’Bryan)
  + 30 chairs for New 5th grade teacher (Lowe)
  + 10 teacher chairs
  + Shelf unit for Math Interventionist (O’Bryan)
  + 6 vinyl office chairs for front office
* SCES was able to get 7 tables and 2 kidney tables for SCES from surplus items at old TES wing.
* SCES has ordered 120 laptops. SCES is also ordering a charging station for purple pod.
* CDC and Mask Update: This will be decided at the BoE meeting.
* Summer School Update: Summer school has been going well. Attendance is dropping some but the students that continue to come are engaged and are continuing to improve.

**6. Presentation of SBDM Information to Council Members for New Term:** (Information given prior to SBDM training)

**7. Presentation of Open Records and Open Meeting Act:** (Attachment D) Council received information regarding open records and open meeting act. Acknowledgement of receipt signed by council members.

**8. Selection of Vice Chair:** Melissa Mallory recommended Samanta Dennis as Vice Chair. Motion by Emily Moore, second by Stephanie Sanford to elect Samantha Dennis as Vice Chair. Consensus.

**9. Set Regular Meeting Schedule for the Year:** Motion by Samantha Dennis, second by Tara Brown to approve the 2nd Monday of each month at 4:00 pm in the Media Center for the regular SBDM meetings. The October meeting falls during our Fall Break so this meeting will be rescheduled at a different time in October. Consensus.

**10. Approve SCES Fundraisers 21-22:** (Attachment E) Motion by Samantha Dennis, second by Melissa Mallory to approve SCES fundraisers 21-22. Consensus.

**11. Approve PTA Calendar of Events and Fundraisers 21-22:** (Attachment F) Motion by Melissa Mallory, second by Samantha Dennis to approve PTA Calendar of Events and Fundraisers for 21-22. Consensus.

**12. Discuss Training of Members:** (Attachment G) Training certificates have been received by Tara Brown, Emily Moore, Samantha Dennis, Stephanie Sanford, and Melissa Mallory.

**13. Projected Enrollment 21-22:** (Attachment H)

Kindergarten – 112

1st Grade – 129

2nd Grade – 132

3rd Grade – 119

4th Grade – 103

5th Grade – 131

Total enrollment is 726.

**14. Review SBDM By-Laws:** (Attachment I) Council reviewed SBDM By-Laws. Motion by Samantha Dennis, second by Emily Moore to approve SBDM By-Laws. No changes were made. Consensus.

**15. Review SBDM Policies:** (Attachment J) Council reviewed SBDM Policies. Motion by Melissa Mallory, second by Stephanie Sanford to approve SBDM Policies. No changes were made. Consensus.

**16. Executive Session as Per KRS.61.810 section 1 subsection f –** Section 1 – All meetings of a quorum of the members of any public agency at which any public business is discussed or at which any action is taken by the agency, shall be public meetings, open to the public at all times, except for the following: Subsection f – Discussions or hearing which might lead to the appointment, discipline, or dismissal of an individual employee, member, or student without restricting that employee’s, member’s, or student’s right to a public hearing if requested. This exception shall not be interpreted to permit discussion of general personnel matters in secret.

Motion by Melissa Mallory, second by Emily Moore to go into executive session. Consensus

Motion by Stephanie Sanford, second by Emily Moore to go into regular session. Consensus.

After consulting with the SBDM council, Ms. McGinnis recommended to fill the current vacancy as follows:

Assistant Principal – Heather Sutherland

**17. Adjournment:** Motion by Samantha Dennis, second by Melissa Mallory to adjourn the meeting at 6:06 pm. Consensus.

Submitted by:

Judy Henry