

**ESTILL COUNTY BOARD OF EDUCATION  
RECORD OF BOARD PROCEEDINGS  
(MINUTES)**

**Special Called Board Meeting  
June 29th, 2021, 5:30 PM  
Estill County High School  
397 Engineer Drive  
Irvine, Kentucky 40336**

**Attendance Taken at 5:32 PM**

**Present Board Members:**

- Ms. Tammy Hardy
- Ms. Donna Isfort
- Ms. Shiela Samples
- Ms. Carrie Smallwood

**Absent Board Members:**

- Mr. Bryan Covey

**I. Call to Order**

Chairperson Ms. Donna Isfort called the meeting to order at 5:31 PM.

- A.** ATC Walkthrough
- B.** 6:00 PM Retirement Ceremony (High School Lobby)
- C.** Convene Special Called Meeting in Auditorium
- D.** Welcome/Pledge

Ms. Donna Isfort welcomed everyone. Malory York led the Pledge.

**E. Retiree Recognition**

<p><u>Central Office</u> Mr. Richard Authur Mr. William Burkhart Ms. Felicia Campbell Ms. Mary Fields Ms. LaDonna Johnson Ms. Lisa Reece Ms. Margaret Snowden Mr. Chris Winkler Ms. Connie Witt</p> <p><u>Transportation</u> Ms. Lisa Barnes Ms. Lizzie Hudson Mr. Charles Lancaster Mr. Hyman Riddell</p>	<p><u>Food Services</u> Ms. Emily Trapp Ms. Debra Roberts Ms. Jeanne Walters</p> <p><u>High Schools.</u> Ms. Amy Farmer Ms. Teresa Adams Ms. Katherine Stewart Ms. Jennifer Wiseman</p> <p><u>Success Academy</u> Ms. Susie Hall</p> <p><u>Middle School</u> Ms. Kathryn Chaney Ms. Samantha Young</p>	<p><u>West Irvine</u> Ms. Marilyn Rogers Ms. Lois Crowe Ms. Kathy Hall</p> <p><u>Estill Springs</u> Ms. Carolyn Neal Ms. Elizabeth Wilson Ms. Virginia Woolery Ms. Noreen Lahrmer Ms. Elizabeth Hughes</p> <p><u>South Irvine</u> Ms. Marilyn Goosey Ms. Jennifer Palmer</p>
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F. Student Representative Recognition and Introduction of new Student Representative Miss Malory York will replace Miss Summer Evans as the student representative on the board meetings for the 2021-1022 school year.

G. Reminder to Sign In

II. Facilities/Construction Update

A. Area Technology Center

1. Update: Questions and Concerns Post Walkthrough

Jeremy Faulkner from Codell Construction gave an update on the Area Technology Center after the walkthrough. A temporary certificate of occupancy was issued on Friday, June 25th. The construction crew is working on punch list items, and work is continuing on the outside. Pedway is still about a week behind. The open house is set for July 23rd, 2021.

2. Change Orders

**Order #14559 - Motion Passed:** The motion to approve the change orders 2-6, 2-7, 3-10, 3-11, 7-5, and 10-4 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy. Change Order 2-7 was approved by the board pending KDE approval of the change order.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**Change Order 2-6** issued to Standafer Builders Asphalt Paving Division for the amount of \$16,700.00 to replace 450 feet of curb and gutter at staff parking. Install 75 feet of curb and gutter at revised bus entry to allow direct access for bus entry to the diesel lab garage door.

**Change Order 2-7** issued to Standafer Builders Asphalt Division for the amount of \$46,123.57 for PR 31 to provide all labor, material, and equipment to mill and overlay existing parking and install striping as shown on Sketch PR 31.1 PR 32 to provide all material, labor, and equipment to remove existing asphalt pavement and base and concrete curb as shown on Sketch PR 32.1 and provide and install heavy-duty asphalt pavement and base and new concrete curb and gutters as shown on Sketch PR 32.1

**Change Order 3-10** issued to Rising Sun Developing, Inc. for the amount of \$23,986.83. Which includes a credit for materials, labor, and equipment not required for concrete and fencing resulting from the installed location of the pump house for the ATC (\$3,303.30); as well as the cost for demolition of the existing sidewalk and curb in the staff parking lot, replacement of sidewalk and installation of sod in parking islands. \$9,835.66; and the cost for demolition of existing curb and gutter at drive, revise site grading as shown on drawing PR 29.1 and install new heavy duty concrete drive apron and provide and install new rolling gate \$17,454.47

**Change Order 3-11** issued to Rising Sun Developing, Inc. for PR 32 to provide all equipment, materials, and labor to demolish and remove existing concrete curb, asphalt pavement, and base as shown on Sketch PR 32.1.

**Change Order 7-5** issued to Bennett's Carpets, Inc. for \$2048.60 for providing and installing five bulkheads in Pedway to adjust ceiling grid height changes due to limited space above ceilings due to mechanical, electrical, and plumbing installations.

**Change Order 10-4** issued to Spectra Contract Flooring for the amount of \$7250.00 to provide and install a moisture mitigation system provided by the adhesive manufacturer so that specified adhesive could be used to install flooring and maintain the manufacturer's warranty of materials despite high RH levels in slab

**B. Bus Garage**

**1. Final Update**

Mr. Peter Fisher from Ross Tarrant Architects gave an update on the Bus Garage. The pressure washer is installed ready for use. The canopy lights have been installed, and the bus plug pedestals are finished.

**2. Consideration/Approval of Pay Applications #15 and Associated Direct Purchase Orders**

**Order #14560 - Motion Passed:** Approve change order #15 for \$39, 228.29 passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**3. Consideration/ Approval of Pay Application #16**

**Order #14561 - Motion Passed:** Approved pay app #16 for \$125,100.00 passed with a motion by Mrs. Donna Isfort and a second by Ms. Shiela Samples.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

4. Consideration/Approval of the BG4

**Order #14562 - Motion Passed:** BG 4 approval based on the final approval of the Architects passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

C. High School Renovations Phase 7

1. Update

We are waiting for the approval of KDE. Most of the contractors for the ATC building will also be handling the High School Renovation Phase 7 project. The Contractors are already on-site and just waiting for approval to begin work.

2. Construction Schedule: Pending KDE Approvals

When KDE approves plans, construction can begin. A final schedule will be presented on final approval is issued by KDE. Substantial completion is set for August 15th, 2022.

3. Approve Contract for Special Inspections

**Order #14563- Motion Passed:** S&ME was selected as the preferred firm for this project passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

III. Closed session pursuant to KRS 61.810, Paragraph (f), for the purpose of discussion which may lead to the appointment, discipline, or the dismissal of an individual student or employee

**Order #14564- Motion Passed:** Recessing to closed session pursuant to KRS 61.150, Paragraph (f), for the purpose of discussion which may lead to the appointment, discipline, or the dismissal of an individual student or employee passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**Order #14565- Motion Passed:** At 8:42 PM, resuming open session passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**IV. Action**

A. Superintendent Evaluation for the school year, 2020-2021, Standard 5: Managerial Leadership and Standard 7: Influential Leadership. The board agrees Mr. Saylor meets the requirements they asked him to improve on and gave him a performance level of exemplary

**Order #14566 - Motion Passed:** passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

B. Superintendent Professional Growth Plan

The School Board requested Mr. Saylor to work on Standard 1: Strategic Leadership and Standard 2: Instructional Leadership for the 2021-2022 school year. Mr. Saylor will present a Professional Growth Plan to the Board in September with these standards.

C. Physical Therapy Contract agreement is made and entered into July 1st, 2021, by and between Lori Howard, PT, LLC, 227 Tazwell Dr. Richmond, KY 40475 to participate in the state of Kentucky and Estill County Schools Systems, 253 Main St., Irvine, KY 40336,

**Order #14567 - Motion Passed:** passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**D. Bank Account for ATC Donations**

**Order #14568- Motion Passed:** The Board approved to open a joint banking account at the Citizen Guaranty Bank for the Area Technology Center. The joint banking account would request both signatures on all checks from the Principal of the Area Technology Center and the Estill County School Finance Officer passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**E. KSBA Policy Service: Approve Annual Updates (Second Reading)**

**Order #14569 - Motion Passed:** The KSBA policy second reading passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**V. Consent**

**A. May Bank Reconciliation**

B. Approve Treasurer's Report and Payment of Bills in the amount of \$406,382.70.

**Order #14570- Motion Passed:** The Board approved all Consent items and passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

**VI. Superintendent's Report**

A. Opioid Litigation

B. Steele-Reese Foundation Grant Award

The Steele-Reese Foundation will make a grant of \$40,000 payable to Estill County Board of Education. The grant is to be used to create a STEAM laboratory for elementary students in Estill County

**VII. Board Member Forum**

Ms. Shelia Samples ask everyone to drive-by the high school and see all the clearing of the land and how good it's looking out there.

Ms. Donna Isfort stated she would like to say on behalf of the board just what a wonderful night it was to celebrate our retirees and we just wish them all the best, and we appreciate their service. The ATC building fills us all with pride and excitement, and we're looking forward to things to come.

Mr. Saylor, we appreciate you, and we look forward to this coming school year.

**VIII. Adjourn**

**Order #14571 - Motion Passed:** Adjourned Board Meeting at 9:01 PM passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy.

June 29, 2021

**4 Yeas - 0 Nays**

Mr. Bryan Covey	Absent
Ms. Tammy Hardy	Yes
Ms. Donna Isfort	Yes
Ms. Shiela Samples	Yes
Ms. Carrie Smallwood	Yes

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Jeff Saylor, Secretary

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Donna Isfort, Chairperson