

**Board of Education Meeting
June 17, 2021
Erlanger-Elsmere Board of Education**

The Erlanger-Elsmere Board of Education met at Dietz Auditorium, 450 Bartlett Avenue, Erlanger, Kentucky at 7:00 p.m. on the 17th day of June 2021 with the following members present: (1) Robin Cooper; (2) Jeff Miller; (3) Sarah Shackelford
Chad Molley, Lisa Goetz, FBT Attorney Mike Nitardy

1. **Open Meeting:** Robin Cooper opened the meeting.
2. **Pledge to the Flag:** Robin Cooper led the board in the pledge to the flag.
3. **Recognitions:**
 - Jerry Cox from Ameristop on Erlanger Road was recognized for his generous donation of any type/size of ice cream for the entire class when Michelle Willoughby's 5th grade class walked to Ameristop to get ice cream to celebrate the end of elementary school.
 - Cathy Gavin was recognized as she retires from the Erlanger-Elsmere School District. Ms. Gavin has been with our district for over 25 years!
4. **Reports:**
 - Schools, District Personnel and Departments:**
 - Arnett Elementary**
 - End of the Year Celebrations were enjoyed by all! Kindergarten had graduation at Scheben Gym and they did a wonderful job of sitting, singing, and receiving their end of the year awards. Kona Ice visited all students to recognize their efforts this school year. Our school had a 5th grade drive through celebration and ceremony at Arnett. Students and families decorated their cars and vehicles and drove through to be recognized.
 - Ms. Paige Sterling, PE Teacher, planned a wonderful field day for all of our students.
 - Mrs. Colliver and Ms. Blanton, school counselors, scheduled a very fun and engaging PBIS Arnett Carnival for students who earned this school-wide reward incentive for positive behaviors that included huge connect 4 games, water balloons, popsicles, other games, and music.
 - THE Bartlett Educational Center**
 - The following students earned their final credits necessary for graduation at Bartlett in May 2021 graduates were: Maria Aguilar, Alex Arcos, Jessyca Arellano, John Collins, Tesla Cornett, Emma Earley, Alexis Frazier, Ingrid Guevara, Gabe Hughes, Jacob Israel, Brooklyn Mahan, Annabell Mattingly, Savion Mays, Malachi Newman, Tayler Schewene, Austin Venegas, Luisio Venegas, Michael Wallington.
 - Bartlett students and staff would like to thank Mr. Key, as well as the faculty and staff at Lloyd Memorial High School, for inviting and allowing a number of students who earned their final credits at Bartlett to participate in the graduation ceremony for the first time ever.
 - Bartlett's total number of graduates for the 2020-2021 school year was 37, which is our new highwater mark! Congrats to all EES students who graduated, and kudos to all EES admin, faculty and staff members for helping these students complete this journey.
 - Howell Elementary**
 - We celebrated student achievements for 20-21 with a virtual awards ceremony.
 - Thank you to NKU Wellness Center for a PBIS grant which allowed us to purchase a snow cone machine and a giant "Connect 4" game for our students to use.
 - We celebrated the end of the year with a Kona Ice reward for meeting PBIS expectations, an indoor (rainy day) parade and gym assembly, the awarding of Good Citizenship, Stand and Mr. and Mrs. Howell Awards. Students had a great time and all participated in the parade/assembly.

Howell Elementary – cont.

- Field Day was a big success for our students, thanks to the planning and leadership of Ms. Paige Sterling, our PE teacher.
- Summer school is underway. Since Howell does not have a 21st Century grant for ESS, we called upon community groups to provide enrichment opportunities during Summer School. We have six different community groups providing for our students, and many are doing this free of charge. We are deeply appreciative of their efforts.

Lindeman Elementary

- We celebrated the end of the year with lots of fun! Our 5th graders had college and career week along with a Reality Store. They also walked to Ameristop for a special treat and had a parade with parents and students to celebrate them heading to middle school.
- This school year students worked so hard and showed just how resilient they are! We were able to celebrate all of our students who showed growth, were proficient and distinguished in their work, had excellent attendance and citizenship. We truly have the best students at Lindeman!
- Mr. Crigler planned a wonderful Field Day that everyone was able to enjoy along with having some Kona Ice!
- At Lindeman we are welcoming 2 new teachers and parents to our Site Based Council.

Lloyd Memorial High School

- End of year testing went well, 10th and 11th grade students completed all of the K-Prep testing while the 9th grade students enjoyed some outdoor activities during testing time.
- The Band/Concert Choir on May 18th was a great event. The concert was held outside at the football field.
- Graduation was May 28th. The students did a fantastic job.
- Earth Week went well; Scavenger hunt and garbage sculptures
- Energy Team was national award, National Green Schools Award, NEED Project
- The Lloyd Memorial High School Youth Service Center grant has been fully funded for the upcoming 2021-2022 school year by the department of FRYSC.
- Congratulations to the 21-22 SBDM members:
 - Parents - Nikki Gardner, Sasha Parker-Cochran
 - Teachers - Cara Lawson, Trevor Meyer, Annie Roberts
- High School is busy closing out the 20-21 School year and scheduling/planning for the 2021-2022 school year.

Miles Elementary

- Our Miles Stangs 2 Snouts Running Club finished the year with a 5K, sponsored by the Flying Pig on Saturday, May 8th. All 50 students received an official Flying Pig 5k medal for finishing and a name inscribed water bottle. A special thank you to Ms. Taylor, school volunteers, and community partners for making this event and the Stangs 2 Snouts Running Club special for our students and families.
- Miles held a PBIS Mega May Rewards day on May 27th. This event was a field day combined with a treat from Kona Ice. A special thank you to Ms. Dewar (school counselor), our PBIS Tier 1 committee, and our food service staff for their intentional collaboration in order to make this day a success for our students.
- Miles held promotion events for both kindergarten and fifth grade on May 28th. Fifth graders also walked the halls of Miles lined with all of our students and staff, cheering and holding signs to celebrate their transition to 6th grade. A special thank you to our entire faculty and staff at Miles for making this day special for our students.
- During our May 19th SBDM meeting, our council approved the recommendation from our Math Committee to adopt Math Expressions K-5 for 5 years, revisited our school's SBDM policy on homework, reviewed our current section 6 and activity account reports, reviewed and discussed progress towards our CSIP goals, and went into closed session regarding candidates for one of our open teaching positions.

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Tichenor Middle School

- State testing went extremely well with no major glitches. It was our first year administering an electronic version of the test and we had over 450 students testing at the same time using Chromebooks.
- TMS had a great ending to the school year. We were successfully able to complete several of our traditional end-of-year activities such as Honors Night, Honors Day, and Field Day.
- We started a new tradition this year with the 8th Grade Picnic. All 8th graders had the opportunity to partake in food, games and other activities one last time as an 8th grade group.
- Over 100 students are participating in our summer camp programs. Camp programs include cooking, E-sports, fitness and yoga, woodworking, robotics, forensic sciences and crafts.
- The Boys and Girls Club is hosting a summer program at TMS from June 7 to July 2 from 8:30am to 3:00pm.
- Due to generous donations and grants every TMS student was gifted an item to keep them busy and or active this summer. Gifts included football, soccer balls, Lego kits, crafting kits, books and more.
- Congrats to the 2021-2022 TMS SBDM members. Parents - Nicole Golsby, Amber Schneider and Carrie Herrman/Teachers - Kaylee Flynn, Lydia Brooks, Christine Thorwarth and Jeff Heilman.

Technology Department

- We hired Dean Jackson, who graduated from Lloyd High School on May 28 of this year. He signed his contract on June 2nd and his first day was June 7th. Dean had interned with our department for the past two years and we are thrilled to have him as a member of our team.

Preschool Department

- We had approximately 35 incoming kindergarten students and their families participate in the Kindergarten Amazing Race. This was an evening family activity that included dinner, kindergarten readiness race, and a “swag bag” full of educational items with suggestions for activities the children could do with the items over the summer to build their kindergarten readiness skills. An after survey showed this was a fun night that parents and students enjoyed. We hope to make this an even bigger event next year.
- We have conducted preschool screenings over three days in April and May to identify students for preschool for the 2021-22 school year. We added approximately 18 new students. We will be having screenings again in August to continue building our classes. We will be advertising the upcoming screening schedule in a newspaper ad and in flyers that will be distributed in some of the summer feeding packages.

Grants Report – no updates

District News

- Mr. Molley updated the board on the June meeting with school and district leadership, preparations for the 2021-2022 school year, the filling of vacancies around the district, and the success of the second vaccine clinic, hosted at Dietz Auditorium.

5. **Individuals Desiring to Speak to the Board:** No one present had a statement.

6. Approve May 13, 2021 Monthly Board Meeting Minutes.

Motion: Sarah Shackelford

Second: Jeff Miller

Vote: Cooper, yes; Miller, yes; Shackelford, yes.

7. Approve May 22, 2021 Special Board Meeting Minutes.

Motion: Jeff Miller

Second: Sarah Shackelford

Vote: Cooper, yes; Miller, yes; Shackelford, yes.

8. Approve June 9, 2021 Special Board Meeting Minutes.

Motion: Sarah Shackelford

Second: Robin Cooper

Vote: Cooper, yes; Miller, yes; Shackelford, yes.

9. Consent Agenda:

- a. Authorize Treasurer to pay bills from General Funds and Special Programs. **ADDENDUM A**
- b. Authorize Treasurer to pay bills due June 18, 2021 through June 30, 2021.
- c. Authorize Treasurer to pay June Salaries in the amount of \$1,517,965.54.
- d. Approve Detailed Monthly Report and Balance Sheet for May 2021 to be posted on the District website for a six-month period (House Bill 154).
- e. Approve Student #061721a Educational Enhancement Opportunity Request for May 20, 2021 – June 1, 2021 per Board Policy 09.123.
- f. Approve Student #061721b Educational Enhancement Opportunity Request for May 20, 2021 – May 28, 2021 per Board Policy 09.123.
- g. Approve Jenny Carroll’s Request for Unpaid Family Medical Leave of Absence for May 17, 2021 – May 28, 2021.
- h. Approve the Blanket Order for Anticipation of 75 Emergency Certified Substitutes for the 2021-2022 School Year.
- i. First Reading of KSBA Policy and Procedure Revisions/Updates for the 2021-2022 School Year.
- j. Approval of Estimated Fund Balances for restricted categories as of 6-30-2021 based on Requirements of GASB 54 (Government Accounting Standards Board).
- k. Approve the Bond of Depository for the period of 2021-2022.
- l. Approve the Fidelity Bond of Treasurer for the 2021-2022 School Year.
- m. Approve School Security Funds Request Form FY21.
- n. Approve KDE District Funding Assurances for FY22.
- o. Approval of EES Trauma Plan.
- p. Approve Pay Periods for the 2021-2022 School Year. **ADDENDUM B**
- q. Approve the Administrative Salary Index for the 2021-2022 School year. **ADDENDUM C**
- r. Approve Administrative Assignments for the 2021-2022 School Year. **ADDENDUM D**

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- s. Employ Frost Brown Todd LLC, Michael Nitardy, as Legal Counsel for the 2021-2022 School Year and set the flat monthly retainer at \$800 for routine matters and \$265 hourly rate for general representative matters. In the event of a litigation request, separate fee agreements will be negotiated.
- t. Approve Collaborative Services Agreement with Children’s Home of Northern Kentucky (CHNK) for Outpatient Behavioral Health Services for the 2021-2022 School Year.
- u. Approve the 2021-2022 Interagency Agreement with Greater Cincinnati Behavioral Health (GCBHS) for Counseling Services.
- v. Approve the 2021-2022 Agreement with Greater Cincinnati Behavioral Health Services (GCBHS) for the Provision of Group Services for Family Resources & Youth Services Center.
- w. Approve the Agreement with MEBS Counseling Interagency for the 2021-2022 School Year.
- x. Approve the Memorandum of Agreement with NorthKey Community Care for delivery of clinical mental health services for the Erlanger-Elsmere School District from August 2021 – June 2022.
- y. Approve the Agreement with Pediatric Therapy Specialists DBA Empower House for Occupational Therapy, Physical Therapy, and Speech Therapy for the 2021-2022 School Year.
- z. Approve the Memorandum of Agreement with Thomas More University for Programs and Services.
- aa. Approve Affiliate Agreement with the University of Cincinnati, Department of Communication Science and Disorders, College of Allied Health for the 2021-2022 School Year.
- bb. The following offers in response to an Advertisement to sell Surplus Card Catalog Files were received and opened on June 1, 2021 at 12:00 noon.

NAME/Contact Information	PURCHASE PRICE OFFER
Ryan Elmore	\$10.00

- cc. Upon the recommendation of the Finance Director to accept Surplus Card Catalog Files offer from Ryan Elmore in the amount of \$10.00
- dd. Approval to bid for cleaning services.
- ee. Approval to bid for security services.
- ff. Approve BG-5 for Howell Elementary School Additions and Renovations (BG #17-058).
- gg. Approve BG-4 for Erlanger-Elsmere Schools – Security Vestibules and Windows (BG #19-134/REH #127-1018-B).
- hh. Approve Change Order #1 for Erlanger-Elsmere Schools – Network Cabling (BG #19-267/REH #127-221).
- ii. Approve Application and Certificate for Payment #1 to Glenwood Electric in the amount of \$58,658.40 for Erlanger-Elsmere Schools – Network Cabling (BG #19-267/REH #127-221).
- jj. Approve Certificate of Substantial Completion for Ensor-Annex Masonry Restoration (BG #21-023/REH #127-919).

- kk.** Approve Certificate of Substantial Completion for Lloyd High School – Gym Door Upgrades (BG #21-032/REH #127-720).
- ll.** Approve BG-1 for Lloyd High School – Baseball Field Upgrades (BG #21-343).

Motion: Jeff Miller

Second: Sarah Shackelford

Vote: Cooper, yes; Miller, yes; Shackelford, yes.

10. Personnel Changes:

HIRE - CERTIFIED (Effective 21/22 Year)

Jillian Chambers - Arnett - Teacher

Catherine Everson - Tichenor - Teacher

Grace Frecke - Tichenor - Teacher

Cecily Hunt - Tichenor - Teacher

Natalya McMahan - Lindeman - Counselor

Matthew Mastrandrea - Tichenor - LBD Teacher

April Schoenfeld - Miles - Teacher

HIRE - CLASSIFIED

Jason Bilz - Maintenance Worker I/Bus Driver - Effective 6/1/21

Amanda Crenshaw - Account Clerk I - Effective 6/10/21

Dean Jackson - School Technology Assistant - Effective 6/6/21

RESIGNATION - CERTIFIED (Effective 6/30/2021)

Adam Heidrich - Tichenor - Teacher

Jesse Holten - Bartlett - LBD Teacher

Joshua Jackson - Miles - Principal

Amanda Orth - Miles - Teacher

Adam Osterbrock - Arnett - Teacher

Erika Volpenhein - Lloyd – Vice Principal

RESIGNATION - CLASSIFIED (Effective 6/30/2021)

Stephanie Key - Lindeman - Instructional Assistant

Joe Luken - Tichenor - Instructional Assistant

Teresa Siefert - Howell - Library Media Clerk

NON-RENEWALS CLASSIFIED (Effective 21/22 Year)

Sara Medrano Gomez – Lloyd – Clerical Assistant II

Jobi Roark – Arnett – Library Media Clerk

NON-RENEWALS CERTIFIED

Jonathan Danks – Lloyd - Teacher

RETIREMENT - CLASSIFIED (Effective 8/1/2021)

Cathy Gavin - Lindeman - Instructional Assistant

HIRE - PARAPROFESSIONALS

Kayla Wharff - Howell - Elementary Cross Country

VOLUNTEERS - ASSIGN

Robert Rundle - Varsity Baseball Asst Coach

OTHER

Ronald Romes - substitute bus driver

Elizabeth Wulfeck - substitute bus driver

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Employ classified personnel for the 2021-2022 school year. **(ADDENDUM E)**

Employ certified personnel with continuing contracts in teaching positions only for the 2021-2022 school year. **(ADDENDUM F)**

Employ certified personnel with due continuing contracts in teaching positions only for the 2021-2022 school year. **(ADDENDUM G)**

Employ certified personnel with limited contracts in teaching positions only for the 2021-2022 school year. **(ADDENDUM H)**

11. Facility Fundraising Requests:

Lloyd – Summer Softball Camp – Softball Team Funds

Lloyd – Youth Camp – Volleyball Team Funds

Miles – Book Fair/Santa Shop – Library Funds

12. Discussion and Action Agenda:

- a. July Board Meeting:** The Board agreed to have the July monthly board meeting on July 15, 2021 at 7:00 PM.

Motion: Sarah Shackelford

Second: Robin Cooper

Vote: Cooper, yes; Miller, yes; Shackelford, yes.

- b. Board Vacancy – selection of date for interviews:** There are three applicants. Interviews will take place on June 22nd at 6:00 PM, 6:45 PM, and 7:30 PM at Dietz Auditorium.

- c. Individual Board Comments – M. Nitardy:** An agenda item called Community Events and Announcements will be added to the monthly agenda under Reports. Board members should contact Mr. Molley or Ms. Mackie to have community announcements and events added to this agenda item.

- 13. Motion to approve going into Executive Session for the purpose of preliminary discussions relating to the Evaluation of the Superintendent by the Board or between the Board and the Superintendent prior to the Summative Evaluation in compliance with 704 KAR 003:345, Superintendent Evaluation and KRS 156.557 (6)(c) and KRS 61.810 (1)(k).**

Motion: Sarah Shackelford

Second: Jeff Miller

Vote: Cooper, yes; Miller, yes; Shackelford, yes.

14. Motion to go back into Open Session:

Motion: Jeff Miller

Second: Sarah Shackelford

Vote: Cooper, yes; Miller, yes; Shackelford, yes.

15. Adjourn.

Motion: Sarah Shackelford

Second: Jeff Miller

Vote: Cooper, yes; Miller, yes; Shackelford, yes.

Board Chairperson

Secretary