**Board Memo**

**DATE:** 6/24/2021

**AGENDA ITEM DETAILS:**

**School/Department**

Learning Support Services

**Product Vendor or Grant Issuer**

TransAct Communications, LLC

**Product or Grant Name**

General Fund District Wide EL Funding

**Date/Term (Beginning and End Dates/Year)**

07/01/2021 through 6/30/2022

**APPLICABLE BOARD POLICY:**

N/A

**DESCRIBE USE OF CONTRACT/PURCHASE/AGREEMENT**

TransAct provides parent notifications and forms in multiple languages for federally mandated communications

**FUNDING FOR PURCHASES AND OTHER REQUESTS:**

**Total Cost**

$6,552.00

**Funding Source**

General Fund District Wide EL Funding

 **\*If more than one funding source, list below along with amount or percent for each source**

Click or tap here to enter text.

**IF THIS IS A GRANT, ENTER AMOUNT TO BE AWARDED:**

Click or tap here to enter text.

**RECOMMENDATION:**

I recommend the Board approve the renewal of this license with TransAct Communications, LLC for the 2021-2022 school year.

**CONTACT PERSON: (submitter)**

Jenny Watson