

# School Group Agreement

## Great Smoky Mountains Institute at Tremont

9275 Tremont Rd, Townsend, TN 37882

Phone: 865-448-6709, Fax 865-448-9250

www.gsmit.org mail@gsmit.org



#10274

School:

A.M. Yealey Elementary

10 Yealey Dr

Florence, KY

41042-9733

Lead Teacher:

Andrea Clark

Please fill in your home contact information

Address: 10 Yealey Dr.  
Florence, KY 41042

Cell or home phone: (859) 282-3333

Home email: andrea.clark@boone.kyschools.us

Arrival Date 4/4/2022 Arrival Time 11am Suggested arrival time is 10:30 – 11:30 am Eastern Time

Departure Date 4/6/2022 Departure Time 1pm Suggested departure time is noon-1:30 pm. To allow ample time for cleaning and sanitizing between groups, restrooms will only be available to departing groups until 12:30 PM on departure day.

Number of students: 64 Number of Adults: 20

Groups with 12 students or less must pay for 100% teaching. We reserve the right to cancel groups who fall below 12 total people, including adults, and retain the deposit.

Teaching Model: 3-day Cooperative teaching - Group Students 5th grade

Program Cost: \$220.00 per person, including up to 1 teacher/chaperone per 8 students

\$350.00 per extra adult (above 1 teacher/chaperone per 8 students)

Your deposit check #19748 paid 5/10/19 in the amount of \$1,872.00 has been rolled over to the above dates.

Terms of Agreement: This signed agreement should be returned within 30 days. Groups have the opportunity to finalize their guaranteed minimum number by . If they do not, they will be responsible for a minimum payment of 90% of the total number of participants indicated in this agreement.

Cancellation Policy: A group who cancels will lose their deposit or be billed 10% of their scheduled number of participants, whichever is higher. Cancellations made after 60 days prior to the scheduled date will be billed for 50% of their scheduled total number of participants.

We agree to the terms as stated

Agreed by Tremont:

[Signature] on 5/13/21

Agreed by lead teacher:

Andrea J. Clark on 5/17/21

Agreed by principal:

\_\_\_\_\_ on \_\_\_\_\_

## FIELD TRIP REQUEST FORM

Name of School: A.M. Yealey Elementary

Date of Field Trip: 4/4/2022

Days of School Missed: 3

Location of Field Trip: Townsend, TN (GSMIT)

Grade Level and Number of Students Attending: 5th 70

Number of Chaperones Attending: 12

What form of transportation will be used?\* Be Specific. Common Carrier

Have field trip rules been explained to the students and chaperones?

YES ☒ NO ☐

Are there students being denied the right to attend due to finances?

YES ☐ NO ☒

Does this trip comply with Title IX equity issues?

YES ☒ NO ☐

Brief Description (Be specific regarding educational purpose):

Students will visit Great Smoky Mountains Institute at Tremont for 3 days  
of experiential learning in the outdoor classroom. Curriculum includes science, social studies  
social studies, math, language arts, music, as well as environmental topics and SEL.

Please check the appropriate box:

☐

To be used for 1 (one) day trips using school bus or private automobile.\*

**NEEDS PRINCIPAL APPROVAL ONLY.** PLEASE SEND ALL FORMS TO DISTRICT OFFICE.

☐

To be used for overnight trips, trips of more than one instructional day and Co-curricular/ Extracurricular trips.

**TO BE APPROVED BY THE ASSISTANT SUPERINTENDENT.**

☒

To be used for trips taken by common carrier.

**TO BE APPROVED BY THE BOARD OF EDUCATION.**

**NOTE: FOR BOARD APPROVAL, THIS REQUEST SHOULD BE SUBMITTED TO THE SUPERINTENDENT'S OFFICE BY NOON AT LEAST (11) WORKING DAYS PRIOR TO THE NEXT BOARD MEETING.**

Sponsor Signature: Erica Ashcraft

Digitally signed by Erica Ashcraft  
Date: 2021.06.11 10:09:19 -04'00'

Principal Signature: Renee Turner Date Approved: \_\_\_\_\_

DISTRICT OFFICE USE ONLY

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_

\* Drivers of private automobiles need to complete the Auto Insurance Affidavit Form.

Print

Reset

Please print this form and fax to the Superintendent's Office 282-3312