



Service Agreement

Collins Elementary School

Lifetouch ID: 105981

Account Representative Email:
tammy.gerdes@lifetouch.com

School Year(s): 2021-2022

Contract Length: 1

Account Information

Collins Elementary School
9000 Spruce Drive
Florence, KY 41042

Main Phone: 859-282-2350
Enrollment: 550
Grades: Pre-K - 5

Summary of Programs Provided

- | | | | | |
|--|--|---|--|----------------------------------|
| <input checked="" type="checkbox"/> Fall Individuals | <input checked="" type="checkbox"/> Yearbook | <input type="checkbox"/> Groups | <input type="checkbox"/> Commencements | <input type="checkbox"/> Service |
| <input checked="" type="checkbox"/> Spring Individuals | <input type="checkbox"/> Prestige Seniors | <input type="checkbox"/> Prom/Dance | <input type="checkbox"/> Other/Misc | |
| <input type="checkbox"/> Underclass Grads | <input type="checkbox"/> Sports | <input type="checkbox"/> Special Events | | |

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individual - Candid (Fall Individuals)							
Additional Notes: Yearbook Included in Agreement							
Fall Individual - Original (Fall Individuals)	10/18/2021	10/18/2021	7:45 AM	8:45 AM	1:45 PM	550	2 Cameras
Fall Individual - Retake (Fall Individuals)	11/30/2021	11/30/2021	9:00 AM	10:00 AM	1:30 PM	150	1 Camera
Spring Individual - Original (Spring Individuals)	03/07/2022	03/07/2022	8:00 AM	9:00 AM	3:00 PM	550	2 Cameras

*Proposed details or TBD if blank

Account Services

- | | |
|--|--|
| <input type="checkbox"/> Yearbook - Media CD/DMD | Yearbook Provider: |
| <input type="checkbox"/> Storefront | Storefront Contact: |
| <input checked="" type="checkbox"/> Lifetouch Portal | Lifetouch Portal Contact: Yearbook Advisor |

Parent Notify is a complimentary service included when parent/guardian email addresses are provided

Other Services

Photo Labels
(Pilot) Photo ID Laminated Vertical Punched

Additional Details

Program Type:	Incentive Method:	Description
Fall Individual	Percent of Total Revenue	15% of total sales
Spring Individual	Percent of Total Revenue	10% of total sales

Contact information

Contact Name	Title	Role	Phone	Email
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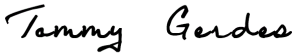
Lisa Williams	Administrative Assistant	Picture Day Contact	859-282-2350	lisa.williams@boone.kyschools.us
T.W. Loring	Principal	Primary Contact	859-282-2350	tw.loring@boone.kyschools.us

Agreement Terms

During the Agreement Term, Shutterfly Lifetouch, LLC. is designated as the Account’s exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in “Picture Day” events and (ii) to produce and deliver photographs and services for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

Signatures

DocuSigned by:

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Tammy Gerdes

Account Manager

Lisa Williams

Administrative Assistant

T.W. Loring

Principal