**SPENCER COUNTY BOARD OF EDUCATION**

**Regular Monthly Meeting**

**6:30 p.m. Monday, May 24, 2021**

**Spencer County Middle School Media Center**

**ORDER # 192**

**CALL TO ORDER**

Dr. Lynn Shelburne called the meeting to order at 6:30 pm.

**STATEMENT OF BOARD MISSION**

**WELCOME OF VISITORS TO MEETING**

**ORDER # 193**

**REVIEW AND ADOPT AGENDA**

Dr. Lynn Shelburne amended the agenda by removing Item 9U since it is repetitive with Item 9X.

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the amended agenda as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ELECTION OF OFFICERS**

**ORDER # 194**

**ELECTION OF BOARD CHAIR**

Ms. Debbie Herndon nominated Dr. Lynn Shelburne for Board Chair.

Seconded by Ms. Sandy Clevenger

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #195**

**ELECTION OF VICE CHAIR**

Ms. Debbie Herndon nominated Ms. Sandy Clevenger

Seconded by Ms. Briana Bonham

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 196**

**ELECTION OF TREASURER – TERRY SMITH (EFFECTIVE JULY 1, 2021)**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve Mr. Terry Smith as elect treasurer for the Board to be effective July 1, 2021.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ACTION WITH DISCUSSION**

**ORDER # 197**

**APPROVAL OF BOARD MINUTES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the

April 15, 2021, April 25, 2021, April 26, 2021, and May 10, 2021 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #198**

**CONSTRUCTION INVOICES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the confirmed construction invoices as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 199**

**CHANGE ORDERS**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve

Change Order # 6 Early Learning Center and Change Order # 7 Early Learning Center as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 200**

**TENTATIVE BUDGET**

A motion was made by Ms. Briana Bonham and seconded by Ms. Debbie Herndon to approve the tentative budget as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 201**

**START AND END TIMES OF SCHOOL DAY 21-22**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Sandy Clevenger to approve the following start and end times for school days 2021-2022:

* 1. Middle/High School: 7:40 am – 2:30 pm
  2. Elementary: 8:50 am -3:40 pm

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 202**

**CARRYOVER OF SBDM SECTION SIX AND SEVEN ALLOCATIONS**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the carryforward SBDM Section 6 and 7 allocations as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 203**

**PASS/ ECE INSTRUCTIONAL ASSISTANT POSITIONS AT SCES/TES**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the change of general ECE IA to a PASS IA for both SCES and TES as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 204**

**DISTRICT ECE INSTRUCTIONAL ASSISTANT RENEWAL**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the District ECA IA renewal as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 205**

**BEAR CARE EXPANSION**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the addition of one childcare worker for Bear Care as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 206**

**PRESCHOOL ASSISTANT COORDINATOR EXPANSION (200 DAYS)**

A motion was made by Ms. Briana Bonham and seconded by Ms. Debbie Herndon to approve the Preschool Assistant Coordinator Expansion to 200 days as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 207**

**PRESCHOOL ADMIN. ASSISTANT EXPANSION (235 DAYS)**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the Preschool Administrator Assistant expansion request to 235 days as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 208**

**EARLY LEARNING CENTER STAFFING**

A motion was made to approve the Early Childhood Learning Center staffing proposal utilizing the funding of $231,000 through general fund as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 209**

**MAINTENANCE/CUSTODIAL POSITION CHANGES AND ADDITION**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Debbie Herndon to approve the maintenance/custodial position changes and additions as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 210**

**BUS GARAGE LEASE (ONE MONTH)**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the one month bus garage lease as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 213**

**HABITAT FOR HUMANITY LEASE AGREEMENT (ONE MONTH)**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the one month lease with Habitat for Humanity as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 214**

**CERTIFIED/CLASSIFIED & SUBSTITUTE SALARY SCALE 21-22 - TABLED**

Board discussed surveying surrounding districts.

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Debbie Herndon to table until the June 14, 2021 Board of Education meeting.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 215**

**ESSER II STATE SET-ASIDE ASSURANCES**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the ESSER II State Set-Aside Assurances as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 216**

**VIRTUAL ACADEMY**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Sandy Clevenger to approve the Virtual Academy pending the enrollment numbers to justify staffing.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 217**

**SCHOOL RESOURCE OFFICER 21-22**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to approve the School Resource Officer Agreement for FY 2021-2022 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 218**

**BREAKFAST AND LUNCH PRICES 21-22**

A motion was made by Ms. Debbie Herndon and seconded by Ms Briana Bonham to approve the breakfast and lunch prices as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 219**

**STUDENT ACCIDENT INSURANCE**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve Roberts Insurance for student accident insurance as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #220**

**WORKERS COMPENSATION COVERAGE**

A motion was made by Ms. Briana Bonham and seconded by Ms. Debbie Herndon to approve the KEMI Worker Compensation Proposal for FY 21-22 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 221**

**PROPERTY, LIABILITY, CRIME, AND FLEET COVERAGE**

Board will put this out for re-bid next year.

A motion was made by Ms. Briana Bonham and seconded by Ms. Debbie Herndon to approve the proposal from Commonwealth Risk Solutions as presented for FY 21-22.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 222**

**TES .5 CERTIFIED RTI READING INTERVENTION POSITION 2021-2022**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Debbie Herndon to approve the .5 RTI reading intervention position as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 223**

**TES .65 CERTIFIED RTI MATH INTERVENTION POSITION 2021-2022**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the .65 Certified RTI Math Intervention as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #224**

**TES PERMISSION TO POST PRIMARY TEACHING POSITION 2021-2022**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Briana Bonham to post the primary teaching position for FY 21-22 as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 225**

**TES REQUEST IA FOR NEW KINDERGARTEN CLASSROOM**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to approve the IA position for the new kindergarten classroom at TES as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 226**

**ACTION BY CONSENT**

A motion was made by Ms. Briana Bonham and seconded by Ms. Sandy Clevenger to approve the action by consent items as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

1. Orders of the Treasurer Reports
2. School Financial Reports (Monthly)
3. School Activity Budgets
4. District Financial Reports
5. Invoices for Approval
6. Acknowledge Monthly Report and District Employees, Termination, Resignation, and Retirements
7. Field Trip Approvals (Overnight and Out-of-State)

* SCHS Girls Basketball – Corydon High School
* SCHS Girls Basketball – Campbellsville University
* SCHS Football – Campbellsville University

1. Fundraiser Approvals

***Spencer County High School***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Wrestling | Bears Den Tournament | Nov-Feb TBD | Purchase items for team. Entry Fees, Tape, Awards, Shirts, etc | Adults/Students |
| Boys Soccer | Highway Trash Pick Up | School Year | Boys Soccer Program | ADULTS ONLY |
| Boys Soccer | Car Wash | June 11 or 18 | Boys Soccer Program | Adults/Students |
| Boys Soccer | PK-Shoot-A-Thon | June 11 or 18 | Boys Soccer Program | Adults/Students |
| Art | NotePads | 2021-2022  School Year | Art Program/Graphic Design Classes material and equipment | Adults/Students |
| FFA | FFA Apparel | Sept 2021 | FFA Banquet | Adults/Students |
| FFA | Toy Show | December 2021 | FFA Banquet | Adults/Students |
| FFA | Pig Roast | September 2021 | National Convention  CDE Teams Fee | Adults/Students |
| FFA | Pig Roast  Silent Auction | September 2021 | National Convention  CDE Teams Fee | Adults/Students |
| FFA | Peeler Cards | August 2021 | FFA Camp | Adults/Students |
| FFA | Fruit Sales | December 2021 | Discounted State and National FFA Convention | Adults/Students |
| Class of 2024 | Kroger Rewards | July 2021-July 2022 | Project Graduation | Adults/Students |
| Project Grad 22 | Rada (Cookware) | TBD | Project Grad | Adults/Students |
| Project Grad 22 | Corn hole Tournament | TBD | Project Grad | Adults/Students |
| Project Grad 22 | Snack Shack Concession | School Year | Project Grad | Adults/Students |
| Project Grad 22 | Snack Shack Concession | Now – June 30 | Project Grad | Adults/Students |
| Project Grad 22 | Golf Scramble  (team fee and concession) | School Year | Project Grad | Adults/Students |
| Project Grad 22 | Craft Fair | TBD | Project Grad | Adults/Students |
| Project Grad 22 | Car Wash | School Year | Project Grad | Adults/Students |
| Project Grad 22 | Homecoming Dance | TBD | Project Grad | Adults/Students |
| Project Grad 22 | SNAP (Donations) | School Year | Project Grad | Adults/Students |
| Project Grad 22 | Bake Sale | School Year | Project Grad | Adults/Students |
| Project Grad 22 | Hometown Gift/Coupon Books | School Year | Project Grad | Adults/Students |
| Project Grad 22 | Texas Roadhouse Gift Cards | School Year | Project Grad | Adults/Students |
| Project Grad 22 | Derby –Booths/Clean up | Derby Day | Project Grad | ADULTS ONLY |
| Project Grad 22 | Split the Pot – Misc. Events | School Year | Project Grad | ADULTS ONLY |
| Project Grad 22 | Mums Sales | Oct/Nov | Project Grad | Adults/Students |
| Project Grad 22 | Pork Chop Dinner | Fall/Spring | Project Grad | Adults/Students |
| Project Grad 22 | Candy Bar Sales | SchoolYear | Project Grad | Adults/Students |
| Project Grad 22 | Trash Pick Up | School Year | Project Grad | ADULTS ONLY |
| Project Grad 22 | Big Item Raffle | School Year | Project Grad | ADULTS ONLY |
| Project Grad 22 | Amazon Sales Rewards | School Year | Project Grad | Adults/Students |
| Project Grad 22 | Amazon Sales Rewards | May – June 21 | Project Grad | Adults/Students |

Spencer County Middle School

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Choir Trip | Century Resources | Oct 21- Nov 8 | Field Trips, Music Equipment, sound equipment, tshirts, pianist, sheet music | Adults/students |

1. Fee Requests

Spencer County Middle School

|  |  |  |
| --- | --- | --- |
| Jr. Beta | $20 | National and School Club Memberships |
| Jr. Beta | $30 | State Convention Registration |
| Choir Trip | $65 | KY ACDA Registration Fee |
| Choir Trip | $10 | KY ACDA Audition Fee |
| Choir Trip | $10 | Solo Fee |
| District Activity Choir | $30 | Choir Fee |
| Choir Trip | $12 | Ensemble Fee |
| Choir Club | $65 | Kings Island Fee |

1. Surplus Items
2. Grant Requests
3. Certified and Classified Position List
4. Extra Service Stipend List
5. Approval of Annual Vendors (Model Procurement)
6. Maternity Leave Requests

**WRITTEN COMMUNCATION**

No Discussion

**DIALOGUE AND FUTURE AGENDA TOPICS**

n/a

**ORDER # 227**

**MOTION TO MAKE AGENDA PART OF THE OFFICIAL BOARD MINUTES**

A motion was made by Ms. Debbie Herndon and seconded Ms. Briana Bonham to make the amended agenda for May 24, 2021 part of the official board minutes as presented.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 228**

**EXECUTIVE SESSION**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Debbie Herndon to enter into executive session under KRS 61.810(1)(c) & (f), for discussion which might lead to discipline of an employee and to discuss status and defense strategy in pending litigation against the Board of Education

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 229**

**RETURN TO OPEN SESSION**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to return to open session.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER # 230**

**EXECUTIVE ORDER - POTENTIAL BOARD ACTION REGARDING PERSONNEL**

A motion was made by Ms. Sandy Clevenger and seconded by Ms. Debbie Herndon to continue Superintendent Adams’ Administrative Leave indefinitely and to require Mr. Adams to meet with the Board of Education in closed session on June 14, 2021 for preliminary discussion relating to his evaluation and for discussion which may lead to discipline; and to continue Mr. Abell in his ongoing role as Acting Superintendent**.**

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes

**ORDER #231**

**ADJOURN MEETING**

A motion was made by Ms. Debbie Herndon and seconded by Ms. Briana Bonham to adjourn meeting at 9:53 pm.

Dr. Lynn Shelburne Yes

Ms. Sandy Clevenger Yes

Ms. Debbie Herndon Yes

Ms. Briana Bonham Yes