

Issue Paper

DATE:

June 16, 2021

AGENDA ITEM (ACTION ITEM):

Consider/Approve External Support/Booster Organizations Approval for 2021-22 year for the following group: Simon Kenton Cheer Boosters, Simon Kenton Softball Boosters, Simon Kenton Sideliners, Simon Kenton Dugout Club, Simon Kenton Girls Volleyball Boosters, Pioneer Wrestling Boosters, Simon Kenton Boys Soccer Boosters, Simon Kenton Lady Pioneers Soccer Boosters, Scott High Student Activities Boosters, Summit View Academy PTSA, Dixie Heights Athletic Booster, DHHS Band Boosters, and Woodland Middle School Band and Chorus

APPLICABLE BOARD POLICY:

Policy 04.312 School Activity Funds

HISTORY/BACKGROUND:

Each year the Superintendent shall report to the Board when booster organizations have been informed of the requirements from the Accounting Procedures for Kentucky School Activity Funds. External Support/Booster Organizations are adult/parent organizations established to promote school programs or compliment student groups or activities, (i.e. PTA, PTO, Booster Organizations, etc). An External Support/Booster Organization's purpose may be to support a student group or program at a particular school or programs at various schools. Even though an External Support/Booster Organization works very closely with the District, it is a separate entity and is responsible for adherence to IRS guidelines and Title IX regulations. All organization listed have completed the required paperwork and has been reviewed by district designee.

FISCAL/BUDGETARY IMPACT:

None

RECOMMENDATION:

Approval to External Support/Booster Organization for 2021-22 year for the following group: Simon Kenton Cheer Boosters, Simon Kenton Softball Boosters, Simon Kenton Sideliners, Simon Kenton Dugout Club, Simon Kenton Girls Volleyball Boosters, Pioneer Wrestling Boosters, Simon Kenton Boys Soccer Boosters, Simon Kenton Lady Pioneers Soccer Boosters, Scott High Student Activities Boosters, Summit View Academy PTSA, Dixie Heights Athletic Boosters, DHHS Band Boosters, and Woodland Middle School Band and Chorus.

CONTACT PERSON:

Matt Wilhoite

Principal/Administrator

District Administrator

Suberintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

EXTERNAL SUPPORT GROUP APPLICATION

SCHOOL YEAR: $\frac{\partial \partial \partial [-\partial \partial J]}{\partial \partial \partial J}$
Official Name of External Support/Booster Organization: Simon Kenton Cheen Booster. Approval Applied for by: James Carden
The following documents are required and must be attached prior to the board reviewing your application:
Written by-laws Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) Use of Officers (Employees of KCSD are ineligible to be to be Treasurer.) Proof of Liability Coverage \$1,000,000 Gen Dability per occurrence - \$2,000,000 Gen Dability aggregate \$5,000 med expense coverage per person - KC Board of ED as additional insured Annual Budget Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)
(Required) Bank Account - Name of Bank: BB+ T
(Required) Federal Employer Identification Number (FEII 83-4400992
State Sales Tax-Exempt Number: 8000171539 Please attach 50103 tax exempt letter to this application (External support groups are not permitted to use the school/district's Ky. sales tax exempt number)
Does the organization have a charitable gaming license? Y/N
What gradelevels/clubs/sports will this group support? Junion Vanity and Vanity Chear leading
By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds Signature Signature Signature Signature Signature Signature Signature Signature Bookkeeper / Fundari Sincy Principal's Signature If group supports more that one school ALL principals need to sign
Superintendent/Designnee Muillotte Board Meeting Date: 7/5/2

SCHOOL YEAR: 21-22
Official Name of External Support/Booster Organization: Simon Kenton Softball Boosters Approval Applied for by: Chaol Dance
The following documents are required and must be attached prior to the board reviewing your application:
Written by-laws Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) N/A List of Officers (Employees of KCSD are ineligible to b to be Treasurer.) Proof of Liability Coverage \$1,000,000 Gen Uability per occurrence - \$2,000,000 Gen Uability aggregate \$5,000 med expense coverage per person - KCBoard of ED as additional insured Annual Budget Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds, (Located at the bottom of this form.)
(Required) Bank Account - Name of Bank: Huntington - see attached
(Required) Federal Employer Identification Number (FEII 82-483059/
State Sales Tax-Exempt Number:
Does the organization have a charitable gaming license? Y/N A &
What gradelevels/clubs/sports will this group support? Simon Kenton Softball
By signing below, each officer acknowledge that they have read and will follow the 2019 Accounting Procedures for School Activity Funds. Signature President Chall Dance Vice President Muhalla Sweeney Signature Treasurer Treasurer Treasurer Treasurer Treasurer Signature Signature Signature Secretary: Chris Young Signature Signature Bookkeeper Same as free surer Principal's Signature Signa
Superintendent/Designnee Mullotte Board Meeting Date: 7/5/21

SCHOOL YEAR:2021-2022
Official Name of External Support/Booster Organization: Simon Kenton Sideliners
Approval Applied for by: Amy Schmidt, Treasurer
The following documents are required and must be attached prior to the board reviewing your application: Written by-laws Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) List of Officers (Employees of KCSD are ineligible to to be Treasurer.) Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate \$5,000 med expense coverage per person - KC Board of ED as additional insured Annual Budget Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)
(Required) Bank Account - Name of Bank: BB&T (Required) Federal Employer Identification Number (FEIN): 45-4838991
(Required) Federal Employer Identification Number (FEIN): 45-4838991 .
State Sales Tax-Exempt Number: B-27068 . Please attach 501C3 tax exempt letter to this application (External support groups are not permitted to use the school/district's Ky. sales tax exempt number)
Does the organization have a charitable gaming license? Y/N N.
What gradelevels/clubs/sports will this group support? Simon Kenton Football grades 9-12 .
By signing below, each officer acknowledge that they have read and will follow the 2021 Accounting Procedures for School Activity Funds. Signature President Signature Vice President Treasurer Signature Signature Secretary Principal's Signature If group supports more that one school ALL principals need to sign
Superintendent/Designnee Mullite Board Meeting Date: 7/5/21

SCHOOL YEAR: 2021-22

Official Name of External Support/Booster Organization: Simon Kenton Dugout Club		
Approval Applied for by: <u>Tracy Eversole</u>		
The following documents are required and must be attached prior to the board reviewing your application: Written by-laws		
Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) NA		
List of Officers (Employees of KCSD are Ineligible to be Treasurer.) Proof of Liability Coverage \$1,000,000 Gen Dability per occurrence - \$2,000,000 Gen Dability aggregate		
Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate \$5,000 med expense coverage per person - KC Board of ED as additional insured		
Annual Budget		
Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for		
Kentucky School Activity Funds. (Located at the bottom of this form.)		
(Required) Bank Account - Name of Bank: Fifth Third Bank		
(Required) Federal Employer Identification Number (FEIN): 45-4936452		
(Reduited) rederal employer identification number (FEIN): 45-4936452		
State Sales Tax-Exempt Number: N/A Please attach 501C3 tax exempt letter to this application		
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)		
Does the organization have a charitable gaming license? Y/N No		
What gradelevels/clubs/sports will this group support? <u>Freshman, Junior Varsity and Varisty Baseball</u>		
By signing below, each officer acknowledge that they have read and will follow the Accounting Procedures for School		
Signature President		
SignatureVice President		
Signature Hold Schuler Treasurer		
SignatureSecretary		
Principal's Signature If group supports more that one school ALL principals need to sign		
Superintendent/Designnee Mulate Board Meeting Date: 7/5/21		

SCHOOL YEAR: <u>2021-2022</u>
Official Name of External Support/Booster Organization: Simon Kenton High School Girls Volkyb
Approval Applied for by: MI Lach Mann Bass
The following documents are required and must be attached prior to the board reviewing your application:
Written bÿ-laws
"Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)
List of Officers (Employees of KCSD are ineligible to to be Treasurer.)
Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate
\$5,000 med expense coverage per person - KC Board of ED as additional insured
Annual Budget "Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)
· · · · · · · · · · · · · · · · · · ·
(Required) Bank Account - Name of Bank: $BBRTBanK$
17-21-77
(Required) Federal Employer Identification Number (27 - 3275322
State Sales Tax-Exempt Number: Please attach 501C3 tax exempt letter to this application (External support groups are not permitted to use the school/district's Ky. sales tax exempt number)
Does the organization have a charitable gaming license? Y/N
What gradelevels/clubs/sports will this group support? All Freshman, Janiar Varsily and Varsily volleyball feams,
By signing below, each officer acknowledge that they have read and will follow the 2019 Accounting
Procedures for School Activity Funds.
Signature X / / President
Signatur Vice President
Signatur
e Civil Remarker Treasurer
Signatur D 1100 Aut 1
e Kuchui Narwa Secretary
Signatur /
e Bookkeeper
Principal's Signature Any Political Signature
If group supports more that one school ALL principals need to sign
Superintendent/Designnee Mullate Board Meeting Date: 715121

SCHOOL YEAR: 2021-2022	and the state of the first terms of the first term
Official Name of External Support/Booster Organiza	ation: Pioneer Wrestling Boosters
Approval Applied for by: Jonathan	Morgan
The following documents are required and must be	attached prior to the board reviewing your application
 ☑ List of Officers (Employees of KCSD are ☑ Proof of Liability Coverage \$1,000,000 ft \$5,000 med ☑ Annual Budget ☑ Signed Affidavit that all Officers of the § 	Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate expense coverage per person - KC Board of ED as additional insured
(Required) Bank Account - Name of Bank:	YES
(Required) Federal Employer Identification Number (FE	II <u>27-3623286</u>
	5719 Please attach 501C3 tax exempt letter to this application use the school/district's Ky. sales tax exempt number)
Does the organization have a charitable gaming lice	ense? Y/NNO
What gradelevels/clubs/sports will this group supp	ort? Wrestling 9-12th
By signing below, each officer acknowledge that the Procedures for School Activity Funds. Signature Signature Signature Signature Signature Principal's Signature If group supports more that one school ALL principals need to sign	President Vice President Treasurer Secretary Bookkeeper
Superintendent/Designnee Mullotte	Board Meeting Date: 7/5/2/

2021/2022

Official Name of External Support/Boost	er Organization:	SK Boys Soccer Boosters	
Approval Applied for by:	Cathy Meyers		eres.
The following documents are required as application:	nd must be attached	d prior to the board reviewing your	
→ ☑ Written by-laws		*	
Copy of Treasurers' Bond (req	uired only If annual	budget exceeds \$19,999.99)	
ZList of Officers (Employees of	KCSD are ineligible t	to bto be Treasurer.)	
Proof of Liability Coverage		er occurrence - \$2,000,000 Gen Llability aggregate	
contract to the second	\$5,000 med expense cover	erage per person - KC Board of ED as additional insured	
Annual Budget Signed Affidavit that all Office Accounting Procedures for Kell of this form.)	rs of the group have ntucky School Activit	e read and agree to follow the ty Funds. (Located at the bottom	
-			
(Required) Bank Account - Name of Bank:	Huntington Ban	nk 🖟	
*		`	•
(Required) Federal Employer Identification	Number (F F 81-2912	2258	. !
State Sales Tax-Exempt Number: B (External support groups are not pe		lease attach 501C3 tax exempt letter to this application of/district's Ky. sales tax exempt number)	
Does the organization have a charitable	gaming license? Y/N	NNO	
What gradelevels/clubs/sports will this g		Grades 7 through 12 Boys Soccer	
By signing below, each officer acknowled Procedures for School Activity Funds.	lge that they have ro	ead and will follow the 2019 Accounting	
Signature Cath Menen	President	ť	
Signature nul Brimin	Vice Pres	sident	
Signature 1 11 0 C + 11-in	Treasure	er	
Signature Try (1 4-11-81)	Secretary	У	
Signature	Bookkeep		
Principal's Signature If group supports more that one school Alz principals in		18.A	
Designee: Mullate	Board	Meeting: 7/5/21	

Board Meeting: 7/5/21

KENTON COUNTY SCHOOL DISTRICT EXTERNAL SUPPORT GROUP APPLICATION SCHOOL YEAR: 2021-2022

Serious Team Avai avea
Official Name of External Support/Booster Organization: SK Lady Pioneers Soccer Approval Applied for by: Lynn Whisner
The following documents are required and must be attached prior to the board reviewing your application: Written by-laws Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) N/A List of Officers (Employees of KCSD are ineligible to I to be Treasurer.) Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate \$5,000 med expense coverage per person - KC Board of ED as additional insured Annual Budget Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)
(Required) Bank Account - Name of Bank: 00232447 - Heritage Bank (Required) Federal Employer Identification Number (FI 47-4790130
(Required) Federal Employer Identification Number (FI 41-4190130
State Sales Tax-Exempt Number: 31954 Please attach 501C3 tax exempt letter to this application (External support groups are not permitted to use the school/district's Ky. sales tax exempt number)
Does the organization have a charitable gaming license? Y/N
What gradelevels/clubs/sports will this group support? <u>Girls High School Soccer</u> Silmon Kenton - Grades 7-12
By signing below, each officer acknowledge that they have read and will follow the 2019 Accounting Procedures for School Activity Funds. Signature Signature Signature Signature Signature Signature Principal's Signature If group supports more that one school ALL principals need to sign
Superintendent/Designnee Mullate Board Meeting Date: 7/5/2

school year: 2021-2022
Official Name of External Support/Booster Organization: Scott High Student Activities & Approval Applied for by: Army Luken
The following documents are required and must be attached prior to the board reviewing your application:
Written by-laws • Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) • List of Officers (Employees of KCSD are ineligible to b to be Treasurer.). Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence -\$2,000,000 Gen Liability aggregate \$5,000 med expense coverage per person - KC Board of ED as additional insured. Annual Budget • Signed Affidavit that all Officers of the group have read and agree to follow the • Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.) •
(Required) Bank Account - Name of Bank: Fifth third bank
(Required) Federal Employer Identification Number (FEII 85-886362)
State Sales Tax-Exempt Number: Attached Please attach 501C3 tax exempt letter to this application (External support groups are not permitted to use the school/district's Ky, sales tax exempt number)
Does the organization have a charitable gaming license? YN
What gradelevels/clubs/sports will this group support? All Sports All Sports All Sports
By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds. Signature Signature Signature Signature Signature Signature Signature Signature Frincipal's Signature If group supports more that one school Att. principals need to sign
Superintendent/Designnee Mullata Board Meeting Date: 715/21

SCHOOL YEAR: 2021-2022
Official Name of External Support/Booster Organization: Summit View Academy PTSA Approval Applied for by: Amy Brossart, PTSA President
The following documents are required and must be attached prior to the board reviewing your application: Written by-laws Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) List of Officers (Employees of KCSD are ineligible to b to be Treasurer.) Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate \$5,000 med expense coverage per person - KC Board of ED as additional insured Annual Budget Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)
(Required) Bank Account - Name of Bank:
(Required) Federal Employer Identification Number (FEII 47-4570027
State Sales Tax-Exempt Number: Please attach 501C3 tax exempt letter to this application (External support groups are not permitted to use the school/district's Ky. sales tax exempt number)
Does the organization have a charitable gaming license? Y/N
What gradelevels/clubs/sports will this group support? Students grades P-8
By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds. Signature Frincipal's Signature
Superintendent/Designnee Mullata Board Meeting Date: 7/5/21

SCHOOL YEAR:				
Official Name of External Support/Booster Organ Approval Applied for by:		Kil_	Weights	Brost Oub
The following documents are required and must	be attached prior	r to the	board reviewin	g your application:
•	re ineligible to bt 00 Gen Liability per occu ned expense coverage p e group have read	to be Tre urrence - \$2 per person -	easurer.) 2,000,000 Gen Liabilio - KC Board of ED as ac gree to follow th	ty aggregate dditional insured he
(Required) Bank Account - Name of Bank: White	ngton Ban	W.		
(Required) Federal Employer Identification Number	FEII 611043	3412	¥	
State Sales Tax-Exempt Number: 3352Y (External support groups are not permitted			C3 tax exempt letter sales tax exempt (· ·
Does the organization have a charitable gaming	icense? Y/N	yes		
What gradelevels/clubs/sports will this group su	pport? <u>G</u> V	ades.	9-12, Q	U Sports
By signing below, each officer acknowledge that Procedures for School Activity Funds. Signature	they have read ar	nd will fo	ollow the 2013	Accounting
Signature Olen	Vice Presiden	nt		
Signature On Wash	Treasurer			
Signature Shawke Kopp	Secretary			·
Signature State Strag	Bookkeeper			
Principal's Signature If group supports more that one school ALL principals need to sign				m lala i
Superintendent/Designnee Mulli	<u>e</u>	Boa	ard Meeting Dat	te: <u>7/5/2/</u>

school year: <u>4021 - 2022</u>		
Official Name of External Support/Booster Organization: DHHS BAND BOOSTELS, INC.		
Approval Applied for by: SAR AH SHAMBLIN		
Application by. SHKHH SWHIMBLIN		
The following documents are required and must be attached prior to the board reviewing your application:		
Written by-laws		
Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99)		
List of Officers (Employees of KCSD are ineligible to b to be Treasurer.)		
Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate		
\$3,000 med expense coverage per person - KC 80ard of ED as additional insured MAnnual Budget		
Signed Affidavit that all Officers of the group have read and agree to follow the		
Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom		
of this form.)		
or time internal		
~l-		
(Required) Bank Account - Name of Bank: 5/3		
(Required) Federal Employer Identification Number (FEII 82-4376546		
4 371000		
State Sales Tax-Exempt Number: 6-111390 please ettoch 501C3 tax exempt letter to this application		
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)		
0 11 0		
Does the organization have a charitable gaming license? YN WORUNG ON GETTING IT APPROVED.		
What gradelevels/clubs/sports will this group support? ALL BAND ACTIVITIES AT DIXIE HEIGHTS.		
AT DIXIE HEIGHTS.		
By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting		
Procedures for School Activity Funds.		
Signature President JAN KANE		
Signature Whole Blicking Vice President ANDREA DELANEY		
Signature Wice President ANDREA DELANEY Signature STEVE KREINBRINK		
Signature Secretary ALICIA CUMMINS		
Signature Bookkeeper TAYNA GIVENS		
Principal's Signature		
Ef group supports more that one school All principals need to sign		
Considerable 1/201		
Superintendent/Designnee Mullate Board Meeting Date; 7/5/21		

SCHOOL YEAR: 2021-2022
Official Name of External Support/Booster Organization: () ood and Middle School
Approval Applied for by: Christing Porterson Band and Chorus
The following documents are required and must be attached prior to the board reviewing your application:
 ☑ Written by-laws ☐ Copy of Treasurers' Bond (required only if annual budget exceeds \$19,999.99) ☑ List of Officers (Employees of KCSD are ineligible to b to be Treasurer.) ☑ Proof of Liability Coverage \$1,000,000 Gen Liability per occurrence - \$2,000,000 Gen Liability aggregate ※ \$5,000 med expense coverage per person - KC Board of ED as additional insured ☑ Annual Budget ☑ Signed Affidavit that all Officers of the group have read and agree to follow the Accounting Procedures for Kentucky School Activity Funds. (Located at the bottom of this form.)
(Required) Bank Account - Name of Bank: Fifth Third Bank
(Required) Federal Employer Identification Number (FEII 84 2911086
Chi T CC 1
State Sales Tax-Exempt Number: 51588 Please attach 501C3 tax exempt letter to this application
(External support groups are not permitted to use the school/district's Ky. sales tax exempt number)
Does the organization have a charitable gaming license? Y/N
What gradelevels/clubs/sports will this group support? 6-8 Band Chorus
By signing below, each officer acknowledge that they have read and will follow the 2013 Accounting Procedures for School Activity Funds.
Signature President
Signature Walled Wice President
Signature Treasurer Treasurer
Signature Secretary
Signature Bookkeeper
Principal's Signature Must by Husbard If group supports more that one school ALL principals need to sign
Superintendent/Designnee