

Porter, Banks, Baldwin & Shaw, PLLC

327 MAIN STREET
P.O. DRAWER 1767
PAINTSVILLE, KY 41240
TAX ID#81-4822291

February 19, 2021

S00020-00001
52680

CHENOWETH, GRANT

CHARLES ADAMS, SUPT.
SPENCER CO. BOARD OF EDUCATION
207 WEST MAIN STREET
TAYLORSVILLE, KY 40071-8619
vicki.goodlett@spencer.kyschools.us
charles.adams@spencer.kyschools.us

SPENCER COUNTY BOARD OF EDUCATION - GENERAL MATTERS

PROFESSIONAL SERVICES

01 01 2021	GC	REVIEWED CORRESPONDENCE FROM L. TRAGESER RE: OPEN RECORD REQUEST AND PREPARED RESPONSE WITH LINK TO RESPONSIVE RECORDS VIA ONEDRIVE	0.10 hrs @ 150 /hr	15.00
01 12 2021	GC	REVIEW INVESTIGATIVE NOTES FROM ASST. SUPT. ABELL REGARDING EMPLOYEE CONDUCT	0.40 hrs @ 150 /hr	60.00
01 12 2021	GC	REVIEW POLICIES 03.262 AND 03.27 AND BEGIN DRAFTING LETTER TO EMPLOYEE RELATING TO INCIDENTS DESCRIBED IN INVESTIGATIVE NOTES	0.30 hrs @ 150 /hr	45.00
01 13 2021	GC	FINISHED PREPARING EMPLOYEE LETTER	0.30 hrs @ 150 /hr	45.00
01 13 2021	GC	EXCHANGED CORRESPONDENCE WITH D. THOMAS RE: IMPLEMENTATION OF POLICY 03.27	0.10 hrs @ 150 /hr	15.00
01 19 2021	GC	REVIEW OF CORRESPONDENCE FROM GUIDANCE COUNSELOR RE: STUDENT INTENDING TO BRING SERVICE ANIMAL TO SCHOOL AND PREPARED RESPONSE REQUESTING ANY SECTION 504 OR MEDICATION RECORDS ALREADY ON FILE	0.20 hrs @ 150 /hr	30.00

SPENCER CO. BOARD OF EDUCATION

2

S00020 - 00001

01 19 2021	GC	REVIEW OF CORRESPONDENCE FROM HUMAN RESOURCES DIRECTOR DIANA THOMAS RE: STATEMENT BY EMPLOYEE RE: INVESTIGATION	0.20 hrs @ 150 /hr	30.00
01 20 2021	GC	REVIEW OF SERVICE ANIMAL RESOURCES AND RETURN TELEPHONE CALL TO DIANA THOMAS RE: STUDENT REQUEST TO BRING SERVICE ANIMAL FOR ANXIETY	0.60 hrs @ 150 /hr	90.00
01 20 2021	GC	REVIEW OF E-MAIL EXCHANGE BETWEEN DIANA THOMAS AND GUIDANCE COUNSELOR RE: SERVICE ANIMAL INFORMATION	0.10 hrs @ 150 /hr	15.00
01 26 2021	GC	EXCHANGED CORRESPONDENCE WITH SUPERINTENDENT CHARLES ADAMS RE: CHAIRPERSON'S RESIGNATION FROM OFFICER POSITION, INCLUDING REVIEW OF APPLICABLE BOARD POLICIES	0.20 hrs @ 150 /hr	30.00
01 26 2021	GC	REVIEW OF E-MAIL FROM DIANA THOMAS RE: UPDATE ON SERVICE ANIMAL ISSUE	0.10 hrs @ 150 /hr	15.00
01 27 2021	GC	REVIEWED EEOC AND U.S. DEPARTMENT OF EDUCATION GUIDANCE RE: SERVICE ANIMALS AND PREPARED CORRESPONDENCE TO HR DIRECTOR DIANA THOMAS ADVISING ON RESPONSE TO STUDENT SEEKING TO BRING SERVICE ANIMAL TO SCHOOL	0.40 hrs @ 150 /hr	60.00
01 29 2021	GC	REVIEWED FOLLOW-UP CORRESPONDENCE FROM HR DIRECTOR THOMAS AND PRINCIPAL WEBB RE: SERVICE ANIMAL ISSUE	0.10 hrs @ 150 /hr	15.00

Total Professional Services:

 465.00

BILL SUMMARY

TOTAL PROFESSIONAL SERVICES	\$465.00
TOTAL CURRENT CHARGES	<hr/> \$465.00