



# **2021-22 Personnel Work Calendars**

Approved by the Henderson County Board of Education on June 21, 2021

*Equal Educational and Employment Institution*

HENDERSON COUNTY SCHOOLS  
EMPLOYEE WORK CALENDARS 2021-2022

INDEX

<u>Job Title</u>	<u>Calendar Page</u>
Account Clerk I (Child Nutrition)	1
Account Clerk I (HCHS)	2
Account Clerk I (HCHS CTE)	3
Account Clerk II	1
Account Clerk II (Substitute Coordinator)	5
Account Clerk III (260 day)	1
Account Clerk III (240 day)	2
Administrative Secretary I (240 day)	2
Administrative Secretary II	1
Attendance Data Technician	3
Attendance Specialist	3
Bus Driver	9
Bus Driver Training Coordinator	2
Bus Monitor	9
Certified Employee (185 day contract)	7
Certified Employee (extended day contract)	2 or 3
Child Development Center Assistant Supervisor	2
Clerical Assistant II (MNT)	1
Clerical Assistant II (NMS/SMS/CAS)	8
Clerical Assistant III (HCHS Bookstore)	5
Clerical Assistant III (CSS)	2
Clerical Assistant III (Elementary)	8
Clerical Assistant III (HCHS)	6
Community Relations Specialist	5
Computer Lab Technician (Elementary)	8
Computer Lab Technician (HCHS)	6
Computer Maintenance Technician	2
Computer Operations Manager	2
Crossing Guard	10b
Custodial Supervisor (260 day)	1
Custodial Supervisor (240 day)	2
Custodian (260 day)	1
Custodian (240 day)	2
Custodian (200 day)	5
Custodian (181 day)	8
Custodian (140 day)	10c
Data Dictionary Specialist	2
Data Management Technician	1
Database Administrator	2
Director (Child Nutrition)	2
Director (Finance)	1
Director (Maintenance)	1
Director (Public Information)	2
Director (Transportation)	2
Dispatcher	5
Employee Benefit Specialist	2
Executive Assistant to the Superintendent	1
Food Service Asst. I or Food Service Asst.I/Lunchroom Monitor	10a
Food Service Asst. I or Food Service Asst.I/Lunchroom Monitor (also employed as childcare)	10b
Food Service Lead Assistant I & II	10

Food Service Lead Assistant I (TBJELC)	7a
Food Service Manager	10
Food Service Program Coordinator	5
FRYSC Coordinator (240 day)	2
Health Services Assistant	8
Human Resources Personnel Assistant	2
Human Resources Manager	1
Instructional Assistant I & II	8
Instructional Monitor II	8
Instructor I & II (Childcare)	11
Insurance Clerk II	2
LAN Technician	1
Law Enforcement Officer	10b
Lead Computer Maintenance Technician	1
Lead Custodian Service Worker	1
Lunchroom Monitor	10b
Lunchroom Monitor (also employed as Childcare)	10b
Maintenance (260 day)	1
Maintenance (240 day)	2
Microcomputer Specialist (HCHS)	5
Microcomputer Specialist (NMS/SMS)	7
Mental Health Counselor	3
Occupational Therapist	7
Operatings Systems Administrator	1
Physical Therapist	7
Preschool Bus Driver	9a
Preschool Bus Monitor	9a
Preschool Food Service Asst. I	10c
Preschool Lunchroom Monitor	10c
Preschool Nurse	7a
Program Assistant I	8
Program Assistant II	8
Purchasing Assistant	2
Receptionist (HCHS)	8
Registrar (SMS)	3
Registrar (NMS)	4
School Manager (Elementary & Middle School)	7
School Manager (HCHS)	3
School Nurse	7
School Secretary I (TBJELC, Elem. & HCHS)	5
School Secretary II (Middle School)	4
School Secretary II (HCHS Central Unit)	2
School Secretary II (HCHS CTE)	5
Social Worker	3
Staff Support Secretary	7
Teacher	7
Therapy Assistant (OTA)	7
Transportation Area Assistant	2
Utility Worker	2
Vehicle Maintenance Manager	1
Vehicle Mechanic I	2
Vehicle Mechanic II & III	1

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 1

\*Twelve-Month Calendar\* (260+ days)

June 2021						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021						
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
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19	20	21	22	23	24	25
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October 2021						
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
30	31					

January 2022						
S	M	T	W	Th	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
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27	28	29	30	31		

April 2022						
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17	18	19	20	21	22	23
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May 2022						
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June 2022						
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19	20	21	22	23	24	25
26	27	28	29	30		

Convocation Day for Staff (Required)	
August 9	
Closing Day for Staff (Required)	
May 23	
First/Last Day for Students	
August 11	
May 20	
Paid Holidays	
July 5	Independence Day
September 6	Labor Day
November 25	Thanksgiving
December 23 & 24	Christmas
December 31	New Year's Day
January 17	MLK, Jr. Day
May 30	Memorial Day

MONTH	WORK DAYS	HOLIDAY	TOTAL
June***	22		22
July	21	1	22
August	22		22
September	21	1	22
October	21		21
November	21	1	22
December	20	3	23
January	20	1	21
February	20		20
March	23		23
April	21		21
May	21	1	22
June***	22		22
Contract Days from July 1 to June 30	253	8	261

\*\*\*Days worked count toward the 21-22 school year.

\*\*\*Days worked count toward the 22-23 school year.

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 2

\*Twelve-Month Calendar\* (240 days)

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
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				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
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Convocation Day for Staff (Required)	
August 9	
Closing Day for Staff (Required)	
May 23	
First/Last Day for Students	
August 11	
May 20	
Paid Holidays	
July 5	Independence Day
September 6	Labor Day
November 25	Thanksgiving
December 23 & 24	Christmas
December 31	New Year's Day
January 17	MLK, Jr. Day
May 30	Memorial Day

MONTH	AVAIL WORK DAYS	CHOOSE 232 DAYS	HOLIDAY	TOTAL
July	21		1	
August	22			
September	21		1	
October	21			
November	21		1	
December	20		3	
January	20		1	
February	20			
March	23			
April	21			
May	21		1	
June	22			
Contract Days from July 1 to June 30	253		8	240

Please choose 232 contract days out of the available 253 work days.

[The yellow column (232) + the blue column (8) should = equal the green column (240)]

Please send an electronic copy with signature & supervisor approval to Human Resources.

Employee Signature

Supervisor Signature

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 3

220: Attendance Data Tech; 210: Acct. Clerk I (HCHS CTE), Attendance Specialist; 217: Registrar (SMS)  
200/210: Mental Health Counselor, Social Worker; 195: School Manager (HCHS); Certified (with Extended Days)

CALENDAR SHOWS 253 DAYS FROM WHICH TO SELECT YOUR WORK DAYS...REQUIRES YOUR SUPERVISOR'S APPROVAL

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
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Convocation Day for Staff (Required)	
August 9	
Closing Day for Staff (Required)	
May 23	
First/Last Day for Students	
August 11	
May 20	
Paid Holidays	
September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day
Non Work Days - All Offices Closed	
July 5	
December 23	
January 17	
May 30	

MONTH	AVAIL WORK DAYS	CHOOSE 232 DAYS	HOLIDAY	TOTAL
July	21			
August	22			
September	21		1	
October	21			
November	21		1	
December	20		2	
January	20			
February	20			
March	23			
April	21			
May	21			
June	22			
Contract Days from July 1 to June 30	253		4	240

Please choose # of contract days out of the available 253 work days. [The yellow column (# days in building) + the blue column (4 paid holidays) should = the green column (Total Contract Days).]

Please send an electronic copy with signature & supervisor approval to Human Resources.

Employee Signature

Supervisor Signature

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 4

## School Secretary II (Middle School), Registrar (NMS)

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
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5	6	7	8	9	10	11
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19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
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7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### Convocation Day for Staff (Required)

August 9

### Closing Day for Staff (Required)

May 23

### First/Last Day for Students

August 11

May 20

### Paid Holidays

September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day

### School Breaks & No School Days

October 4-8	Fall Break
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	M.L. King, Jr. Day
February 21	President's Day
March 14	No School
April 4-8	Spring Break
May 30	Memorial Day

### Non Work Days - All Offices Closed

July 5

December 23

January 17

May 30

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	12		12
August	22		22
September	21	1	22
October	16		16
November	19	1	20
December	13	2	15
January	20		20
February	19		19
March	22		22
April	16		16
May	21		21
June	0		0
Contract Days from July 1 to June 30	201	4	205

### MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

May 24-27, 31 & June 1-7

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 5

Acct. Clerk II (Sub Coord.), Dispatcher, School Secretary I (TBJ/Elem/HCHS), School Secretary II (HCHS CTE), Food Service Coord.

Clerical Assistant III (HCHS Bookstore), Community Relations Specialist, Custodian (200 day), Microcomputer Specialist (HCHS)

July 2021						
S	M	T	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
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6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## Convocation Day for Staff (Required)

August 9

## Closing Day for Staff (Required)

May 23

## First/Last Day for Students

August 11

May 20

## Paid Holidays

September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day

## School Breaks & No School Days

October 4-8	Fall Break
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	M.L. King, Jr. Day
February 21	President's Day
March 14	No School
April 4-8	Spring Break
May 30	Memorial Day

## Non Work Days - All Offices Closed

July 5

December 23

January 17

May 30

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	5*		
August	22		22
September	21	1	22
October	16		16
November	19	1	20
December	13	2	15
January	20		20
February	19		19
March	22		22
April	16		16
May	16*		
June	0*		
Contract Days from July 1 to June 30	196	4	200

## MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

May 24-27, 31 & June 1-7

## Purple Days in July 2021 or June 2022:

Choose a total of 7 days approved by Supv/Principal.



# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 6

Computer Lab Technician (HCHS), Clerical Assistant III (HCHS)

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## Convocation Day for Staff (Required)

August 9

## Closing Day for Staff (Required)

May 23

## First/Last Day for Students

August 11

May 20

## Paid Holidays

September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day

## School Breaks & No School Days

October 4-8	Fall Break
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	M.L. King, Jr. Day
February 21	President's Day
March 14	No School
April 4-8	Spring Break
May 17	Election Day
May 30	Memorial Day

## Non Work Days - All Offices Closed

July 5

December 23

January 17

May 30

MONTH	AVAIL WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	21		21
September	21	1	22
October	16		16
November	19	1	20
December	13	2	15
January	20		20
February	19		19
March	22		22
April	16		16
May	18		18
June	0		0
Contract Days from July 1 to June 30	<b>185</b>	<b>4</b>	<b>189</b>

## MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

**May 24-27, 31 & June 1-7**

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 7

School Nurse, Occupational/Physical Therapist, OT Assistant, School Manager (el/mid),  
Microcomputer Specialist (NMS/SMS), Certified Employee (185 day contract)

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
		1	2	3	4	
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**Convocation Day for Staff (Required)**  
August 9

**Closing Day for Staff (Required)**

May 23

**First/Last Day for Students**

August 11

May 20

**Paid Holidays**

September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day

**School Breaks & No School Days**

October 4-8	Fall Break
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	M.L. King, Jr. Day
February 21	President's Day
March 14	No School
April 4-8	Spring Break
May 17	Election Day
May 30	Memorial Day

**All Offices Closed**

July 5

December 23

January 17

May 30

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	20		20
September	21	1	22
October	16		16
November	19	1	20
December	13	2	15
January	20		20
February	19		19
March	22		22
April	16		16
May	15		15
June	0		0
Contract Days from July 1 to June 30	181	4	185

**MAKE-UP DAYS:**

*Employees are advised to not make plans for any of these days:*

**May 24-27, 31 & June 1-7**

Note: Certified Staff have an additional 2 extended learning days to occur July 26-Aug 2, 2021

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 7a

Preschool Nurse; Food Service Lead Assistant (TBJELC)

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Convocation Day for Staff			
August 9			
Closing Day for Staff			
May 23			
First/Last Day for Preschool Students			
August 23			
May 19			
Paid Holidays			
September 6	Labor Day		
November 25	Thanksgiving		
December 24	Christmas		
December 31	New Year's Day		
School Breaks & No School Days			
October 4-8	Fall Break		
November 24-26	Thanksgiving		
December 20-31	Winter Break		
January 17	M.L. King, Jr. Day		
February 21	President's Day		
March 14	No School		
April 4-8	Spring Break		
May 17	Election Day		
May 30	Memorial Day		
Non Work Days - All Offices Closed			
July 5			
December 23			
January 17			
May 30			
MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	19		19
September	17	1	18
October	12		12
November	16	1	17
December	10	2	12
January	16		16
February	15		15
March	18		18
April	12		12
May	12		12
June	0		0
Contract Days from July 1 to June 30	147	4	151

**MAKE-UP DAYS:**  
 Employees are advised to not make plans for any of these days:  
**May 24-27, 31 & June 1-7**

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 8

Program Assistant I II, Instructional Assistant I II, Instructional Monitor II, Clerical Asst II  
Computer Lab Tech. (Elem.), Clerical Asst III (Elem.), 181 Custodian, Health Services Asst.

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

**Convocation Day for Staff (Required)**  
August 9

**Closing Day for Staff (Required)**

May 23

**First/Last Day for Students**

August 11

May 20

**Paid Holidays**

September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day

**School Breaks & No School Days**

October 4-8	Fall Break
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	M.L. King, Jr. Day
February 21	President's Day
March 14	No School
April 4-8	Spring Break
May 17	Election Day
May 30	Memorial Day

**Non Work Days - All Offices Closed**

July 5  
December 23  
January 17  
May 30

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	16		16
September	21	1	22
October	16		16
November	19	1	20
December	13	2	15
January	20		20
February	19		19
March	22		22
April	16		16
May	15		15
June	0		0
Contract Days from July 1 to June 30	177	4	181

**MAKE-UP DAYS:**

Employees are advised to not make plans for any of these days:

**May 24-27, 31 & June 1-7**

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 9

Bus Driver, Bus Monitor

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## Convocation Day for Staff (Not Required)

August 9

## Closing Day for Staff (Not Required)

May 23

## First/Last Day for Students

August 11

May 20

## Paid Holidays

September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day

## School Breaks & No School Days

October 4-8	Fall Break
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	M.L. King, Jr. Day
February 21	President's Day
March 14	No School
April 4-8	Spring Break
May 17	Election Day
May 30	Memorial Day

## Non Work Days - All Offices Closed

July 5

December 23

January 17

May 30

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	1		1
August	15		15
September	21	1	22
October	16		16
November	19	1	20
December	13	2	15
January	20		20
February	19		19
March	22		22
April	16		16
May	14		14
June	0		0
Contract Days from July 1 to June 30	176	4	180

\*Annual 8hr Training to be held 7/27 & 7/28

## MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

**May 24-27, 31 & June 1-7**

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 9a

Preschool Bus Driver, Preschool Bus Monitor

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## Convocation Day for Staff (Not Required)

August 9

## Closing Day for Staff (Not Required)

May 23

## First/Last Day for Preschool Students

August 18

May 19

## Paid Holidays

September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day

## School Breaks & No School Days

October 4-8	Fall Break
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	M.L. King, Jr. Day
February 21	President's Day
March 14	No School
April 4-8	Spring Break
May 17	Election Day
May 30	Memorial Day

## Non Work Days - All Offices Closed

July 5

December 23

January 17

May 30

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	1		1
August	8		8
September	17	1	18
October	12		12
November	16	1	17
December	10	2	12
January	16		16
February	15		15
March	18		18
April	12		12
May	11		11
June	0		0
Contract Days from July 1 to June 30	136	4	140

\*Annual 8hr Training to be held 7/27 & 7/28

## MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

May 24-27, 31 & June 1-7

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 10

## Food Service Manager & Food Service Lead Assistant

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### Convocation Day for Staff (Not Required)

August 9

### Closing Day for Staff (Required)

May 23

### First/Last Day for Students

August 11

May 20

### Paid Holidays

September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day

### School Breaks & No School Days

October 4-8	Fall Break
November 24-26	Thanksgiving
December 20-31	Winter Break
January 17	M.L. King, Jr. Day
February 21	President's Day
March 14	No School
April 4-8	Spring Break
May 17	Election Day
May 30	Memorial Day

### Non Work Days - All Offices Closed

July 5

December 23

January 17

May 30

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	18		18
September	21	1	22
October	16		16
November	19	1	20
December	13	2	15
January	20		20
February	19		19
March	22		22
April	16		16
May	15		15
June	0		0
Contract Days from July 1 to June 30	179	4	183

### MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

May 24-27, 31 & June 1-7



# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 10a

Food Service Asst. I or Food Service Asst. I/Lunchroom Monitor

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## Convocation Day for Staff (Not Required)

August 9

## Closing Day for Staff (Required)

May 23

## First/Last Day for Students

August 11

May 20

## Paid Holidays

September 6 Labor Day

November 25 Thanksgiving

December 24 Christmas

December 31 New Year's Day

## School Breaks & No School Days

October 4-8 Fall Break

November 24-26 Thanksgiving

December 20-31 Winter Break

January 17 M.L. King, Jr. Day

February 21 President's Day

March 14 No School

April 4-8 Spring Break

May 17 Election Day

May 30 Memorial Day

## Non Work Days - All Offices Closed

July 5

December 23

January 17

May 30

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	15		16
September	21	1	22
October	16		16
November	19	1	20
December	13	2	15
January	20		20
February	19		19
March	22		22
April	16		16
May	15		15
June	0		0
Contract Days from July 1 to June 30	176	4	180

## MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

May 24-27, 31 & June 1-7



# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 10b

Food Service Asst. I/Lunchroom Monitor (also employed as Childcare)

Lunchroom Monitor, Law Enforcement Officer, Crossing Guard

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## Convocation Day for Staff (Not Required)

August 9

Closing Day for Staff (Not Required)

May 23

## First/Last Day for Students

August 11

May 20

## Paid Holidays

September 6 Labor Day

November 25 Thanksgiving

December 24 Christmas

December 31 New Year's Day

## School Breaks & No School Days

October 4-8 Fall Break

November 24-26 Thanksgiving

December 20-31 Winter Break

January 17 M.L. King, Jr. Day

February 21 President's Day

March 14 No School

April 4-8 Spring Break

May 17 Election Day

May 30 Memorial Day

## Non Work Days - All Offices Closed

July 5

December 23

January 17

May 30

MONTH	WORK DAYS
July	0
August	15
September	21
October	16
November	19
December	13
January	20
February	19
March	22
April	16
May	14
June	0
Contract Days from July 1 to June 30	<b>175</b>

## MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

**May 24-27, 31 & June 1-7**

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 10c

Preschool 4 day Food Service Assistant, Preschool Lunch Monitor,  
Custodian (140 day)

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

## Convocation Day for Staff (Not Required)

August 9

Closing Day for Staff (Not Required)

May 23

First/Last Day for Preschool Students

August 18

May 19

## Paid Holidays

September 6 Labor Day

November 25 Thanksgiving

December 24 Christmas

December 31 New Year's Day

## School Breaks & No School Days

October 4-8 Fall Break

November 24-26 Thanksgiving

December 20-31 Winter Break

January 17 M.L. King, Jr. Day

February 21 President's Day

March 14 No School

April 4-8 Spring Break

May 17 Election Day

May 30 Memorial Day

## Non Work Days - All Offices Closed

July 5

December 23

January 17

May 30

MONTH	WORK DAYS	HOLIDAY	TOTAL
July	0		0
August	8		8
September	17	1	18
October	12		12
November	16	1	17
December	10	2	12
January	16		16
February	15		15
March	18		18
April	12		12
May	12		12
June	0		0
Contract Days from July 1 to June 30	136	4	140

## MAKE-UP DAYS:

Employees are advised to not make plans for any of these days:

May 24-27, 31 & June 1-7

# Henderson County Schools 2021-2022 Personnel Calendar - PAGE 11

Instructor I & Instructor II (Childcare)

Contract for school year 2021-2022 is for the 180 minimum/239 maximum workdays

CALENDAR SHOWS 253 DAYS FROM WHICH TO SELECT YOUR WORK DAYS...REQUIRES YOUR SUPERVISOR'S APPROVAL

July 2021						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October 2021						
S	M	T	W	Th	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

November 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December 2021						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January 2022						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April 2022						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Convocation Day for Staff (Required)	
August 9	
Closing Day for Staff (Not Required)	
May 23	
First/Last Day for Students	
August 11	
May 20	
Paid Holidays	
September 6	Labor Day
November 25	Thanksgiving
December 24	Christmas
December 31	New Year's Day
Non Work Days - All Offices Closed	
July 5	
December 23	
January 17	
May 30	

MONTH	AVAIL WORK DAYS	CHOOSE DAYS	HOLIDAY	TOTAL
July	21			
August	22			
September	21		1	
October	21			
November	21		1	
December	20		2	
January	20			
February	20			
March	23			
April	21			
May	21			
June	22			
Contract Days from July 1 to June 30	253		4	180-239

Please choose # of contract days out of the available 253 work days. [The yellow column (# days in building) + the blue column (4 paid holidays) should = the green column (Total Contract Days).]

Please send an electronic copy with signature & supervisor approval to Human Resources.

Employee Signature

Supervisor Signature