

ROBERT EHMET HAYES & ASSOCIATES, PLLC

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ARCHITECTS

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June 10, 2021

VIA EMAIL AND USPS

TO: Mr. Chad Molley, Superintendent  
Erlanger Elsmere Independent Schools

RE: Erlanger-Elsmere Schools – Network Cabling  
BG #19-267/ REH #127-221

Enclosures:

1. Three copies of Change Order No. 1.
2. KDE's corresponding Change Order Supplemental Information Form.

Action Required:

1. Submit to Board at the June meeting for review and approval.
2. Sign all three copies of Change Order No. 1 and KDE's corresponding Supplemental Information Form.
3. Forward the signed Supplemental Information form to our office.
4. Forward two copies of the Change Order to our office for subsequent upload with the Supplemental Information Form to KDE's Sharepoint website. Retain one copy of the change order form for your files.

If you have any questions in this regard, please call.



Ehmet Hayes

EH:bam

# **AIA® Document G701™ – 2017**

## **Change Order**

<b>PROJECT:</b> <i>(Name and address)</i> Erlanger-Elsmere Schools - Network Cabling Tichenor Middle School, Howell Elementary, Central Office REH #127-221 / BG #19-267	<b>CONTRACT INFORMATION:</b> Contract For: Total Project Date: March 12, 2021	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001 Date: June 7, 2021
<b>OWNER:</b> <i>(Name and address)</i> Erlanger-Elsmere Board of Education 500 Graves Avenue Erlanger, Kentucky 41018	<b>ARCHITECT:</b> <i>(Name and address)</i> Robert Ehmet Hayes & Associates, PLLC 2512 Dixie Highway Fort Mitchell, Kentucky 41017	<b>CONTRACTOR:</b> <i>(Name and address)</i> Glenwood Electric Inc. 12250 Chandler Drive Walton, Kentucky, 41094

### **THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

Proposal 1: When the Contractor was walking the site to check utilities as part of the boring for the fiber install, it was discovered that one additional hole needed to be cut into the concrete pavement at the central office concrete pad.....\$980

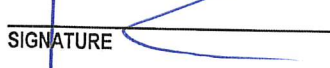

Proposal 2: This proposal is for removing old cabling from the walls and ceiling and replace cabling and wall plates with new at Tichenor.....\$4,580

Proposal 3: This proposal is for replacing plastic panduit wirewold raceway with new EMT conduit in the library, boiler room, and furnace room at Tichenor.....\$1,849

The original Contract Sum was	\$ 146,780.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 146,780.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 7,409.00
The new Contract Sum including this Change Order will be	\$ 154,189.00
The Contract Time will be increased by Zero (0) days.	
The new date of Substantial Completion will be	

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

### **NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Robert Ehmet Hayes & Associates. PLLC 2512 Dixie Highway Fort Mitchell, Kentucky 41017 <b>ARCHITECT</b> <i>(Firm name)</i>	Glenwood Electric, Inc. 12250 Chandler Drive Walton, Kentucky 41094 <b>CONTRACTOR</b> <i>(Firm name)</i>	Erlanger-Elsmere Board of Education 500 Graves Avenue Erlanger, Kentucky 41018 <b>OWNER</b> <i>(Firm name)</i>
<b>SIGNATURE</b>  Ehmet Hayes, Architect <b>PRINTED NAME AND TITLE</b>	<b>SIGNATURE</b>  Phil Thaman, President <b>PRINTED NAME AND TITLE</b>	<b>SIGNATURE</b>  <b>PRINTED NAME AND TITLE</b>
6/10/21	6-10-21	

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 User Notes: (3B9ADA42)

# FACPAC Contract Change Order Supplemental Information Form (Ref# 55091)

Form Status: Saved

Tier 4 Project: District Wide Computer Rewire

BG Number: 19-267

Status: Active

District: Erlanger-Elsmere Independent (157)

Phase: Project Initiation (View Checklist)

Contract: Glenwood Electric, 0001, Total Project

Type: General Contractor

Proposed

Change Order Number	1
Time Extension Required	No
Date Of Change Order	6/10/2021
Change Order Amount To Date	Increase

## Construction Contingency

Calculations below are project wide. Remaining negative Construction Contingency may require the submission of a revised BG1.

Current Approved Amount	\$11,742.00
Net Approved COs	\$0.00
Remaining After Approved COs	\$11,742.00
Net All COs	\$7,409.00
Remaining After All COs	\$4,333.00

This Requested Change Order Amount \$7,409.00

+/-

Change In A/E Fee This Change Order

+/-

Change In CM Fee This Change Order

+/-

Remaining Construction Contingency \$4,333.00

Balance

Contract Change Requested By

General Contractor; Local Board of Education

Contract Change Reason Code

Expansion of Scope; Found Condition

Change Order Description And Justification

Proposal 1: When the Contractor was walking the site to check utilities as part of the boring for the fiber install, it was discovered that one additional hole needed to be cut into the concrete pavement at the central office concrete pad.....\$980

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Cost Benefit To Owner

Proposal 1: Additional boring will be performed as necessary for fiber install.

Proposal 2: Wall plates and cabling will be replaced at cost while Contractor is already on site.

Proposal 3: EMT conduit will be replaced and this condutit will be much more sturdy, require less maintenance, and will last longer for the District's needs.

Contract unit prices have been utilized No  
to support the cost associated with this  
change order.

### Detailed Cost Breakdown

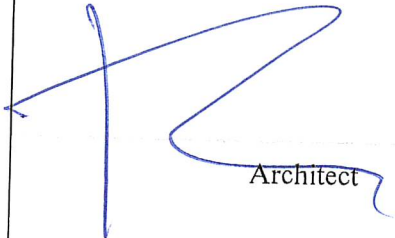
Contract unit prices have not been utilized, provide a detailed cost breakdown which separates labor, material, profit and overhead.

Detail Item	Amount	Percent of Total
Labor	\$6,284.00	84.82%
Materials	\$995.00	13.43%
Profit and Overhead	\$130.00	1.75%
Bond Insurance		0.00%
<b>Cost Breakdown Total:</b>	<b>\$7,409.00</b>	

Cost for this Change Order supported No  
by an alternate bid or competitive price  
quote

Explain Why

**Change Order Supplemental Information Form Signature  
Page (Online Form Ref# 55091)**



Architect

6-10-21

Date



Construction Manager

6-10-2021

Date

Finance Officer

Date

Local Board of Education Designee

Date