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| **ESTILL COUNTY BOARD OF EDUCATION**  **RECORD OF BOARD PROCEEDINGS**  **(MINUTES)**  **Regular Board Meeting**  **May 20, 2021 6:00 PM**  **Estill County Board of Education**  **Boardroom**  **253 Main Street**  **Irvine, Kentucky 40336** |

**Present Board Members:**

Ms. Donna Isfort

Ms. Carrie Smallwood

Ms. Tammy Hardy

Ms. Shiela Samples was Virtual

Mr. Bryan Covey joined at 6:30 PM

**Visitors Present:** Peter Fisher, Jeremy Faulkner, Jeremy Simpson, Summer Evans, and

Rebecca Lee

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| **I.** Call to Order |
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| Chairperson Ms. Donna Isfort called the meeting to order at 6:08 PM. |
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| **A.** Welcome/Pledge |
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| Chairperson Ms. Donna Isfort welcomed the audience and led the Pledge of Allegiance. |
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| **B.** Reminder to Sign In |
| **C.** Revisions  Chairperson Ms. Donna Isfort asked for a moment of silence before moving forward for Blake Crowe, Estill County Head Baseball Coach, and Middle School Math Teacher, who passed away. Let us keep his family in our prayers. |
| **II.** Facilities/Construction Update |
| **A.** Area Technology Center |
| **1.** Update |
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| Mr. Jeremy Faulkner with Codell construction gave the following updates progress was being made. The timeline for the ATC is still on track substantial completion date of June 28, 2021, with the final completion set for July 22, 2021. |
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| **2.** Pay Application #21 |
| **Order #14528 - Motion Passed:** Pay application #21 for $871,554.66 passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood. |
| **4 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Absent | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **3.** Change Order #2-5,3-8,9-8,3-9,4-6,7-4,9-9,and 901-6 |
| **Order #14529 - Motion Passed:** Change Order Move to approve credit change order 2-5 issued to the contract for Standafer Builders for the amount of ($51,000.00) for the removal of the scope of work for Alternate 3 High School Front parking lot. Move to approve Change Order  3-8, a credit issued to the contract for Rising Sun Developing for the amount of ($38,590.00) for removal of scope for Alternate 3 High School front parking lot. Move to approve Change Order 9-8 a credit issued to the contract for Conley Painting for the amount of ($850.00) for removal of the scope for Alternate 3 High School front parking lot passed with a motion by  Ms. Carrie Smallwood and a second by Ms. Shiela Samples. |
| **4 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Absent | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **Order #14530 - Motion Passed:** Move to approve Change Order 3-9 issued to Rising Sun Developing for the amount of $10,382.89 for the addition of two (2) windows and a door at Tool Room 206C. Move to approve change Order 4-6 issued to Carmicle Masonry for the amount of $4020.09 for the addition of two (2) windows and a door at Tool Room 206C. Motion to approve change Order 7-4 issued to Bennett's Carpets for the amount of $4365.04 to cover the additional cost for soffit changes in the Pedway and to add drywall at column line in main lobby #9-9 Move to approve Change Order 9-9 issued to Conley Painting for the amount of $475.15 for the addition of 2 windows and a door at tool room 206C. 901-6 Move to approve change order 901-6 issued to Babcon Inc. for $8,553.42 for the cost to provide and install electrical circuitry for hand dyers passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood. |
| **4 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Absent | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **B.** Bus Garage |
| **1.** Update |
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| Peter Fisher, with Ross Tarrant, gave an update on the Bus Garage. Final pay app, and close out for the project will be ready for the June 29th special called Board Meeting. Michael Mays, with Ross Tarrant, was on-site performing the punch list there are a few outstanding issues. Next week will be owner training for gate operation. |
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| **2.** Approve Change Order #4 |
| **Order #14531 - Motion Passed:** Approval of change order number four. credit for DEF pump with Standafer Builders for $1,109.00 passed with a motion by Ms. Tammy Hardy and a second by Ms. Carrie Smallwood. |
| **4 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Absent | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **3.** Approve change order #5 |
| **Order #14532 - Motion Passed:** Approval of change order number five electrical upgrades with Standafer Builders in the amount of $12,487.11 passed with a motion by Ms. Carrie Smallwood and a second by  Ms. Tammy Hardy. |
| **4 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Absent | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **4.** Approve Change order #6 |
| **Order #14533 - Motion Passed:** Approval of change order number six power washer installation with Standafer Builders for $19,360.25 passed with a motion by Ms. Carrie Smallwood and a second by  Ms. Shiela Samples. |
| **5 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **C.** High School Phase 7 Renovation Project |
| **1.** Bid Opening Update |
| **2.** Special Call Meeting May 25, 2021 |
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| There is no need for a Special Call Meeting on May 25, 2021, because more bid information is needed. |
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| **D.** Air Quality Upgrades: ESSER II |
| **1.** West Irvine Elementary HVAC upgrades |
| **a.** Consideration/Approval of revised BG1 |
| **Order #14534 - Motion Passed:** Approval of BG1 West Irvine Intermediate ESSER II/HVAC for $223,838.00 passed with a motion by Ms. Shiela Samples and a second by  Ms. Tammy Hardy. |
| **5 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **b.** Award Construction Contract to Thermal Equipment Service |
| **Order #14535 - Motion Passed:** Approve the Construction contract to Thermal Equipment Service passed with a motion by Ms. Shiela Samples and a second by Ms. Carrie Smallwood. |
| **5 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **2.** Estill County District-Wide Air Purification/HVAC upgrades |
| **a.** Consideration/Approval of revised BG1 |
| **Order #14536 - Motion Passed:** Approval of BG1 for the Estill County Esser II District-Wide Air Purification Upgrades for $140468.00 passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy. |
| **5 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **b.** Award Construction Contract to Premier Mechanical Contraction and approve Direct Purchase Orders |
| **Order #14537 - Motion Passed:** Approval of Construction Contract with Premier Mechanical Contraction and approve Direct Purchase orders passed with a motion by Ms. Shiela Samples and a second by Ms. Tammy Hardy. |
| **5 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **III.** Action Items |
| **A.** SB 128 |
| **Order #14538 - Motion Passed:** Implementation of Senate Bill 128 passed with a motion by Mr. Bryan Covey and a second by Ms. Shiela Samples. |
| **4 Yeas - 1 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | No | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **B.** CARES II Budget Worksheet Revised |
| **Order #14539 - Motion Passed:** Revised CARES II budget worksheet passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples. |
| **4 Yeas - 1 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | No | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **C.** District Staffing Policy |
| **Order #14540 - Motion Passed:** Approval of District staffing policy passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples. |
| **4 Yeas - 1 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | No | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **D.** Approve Job Descriptions for the 2021-2022 School Year |
| **Order #14541 - Motion Passed:** Approval of the following job descriptions FRYSC Assistant, Social Worker, Transportation Manager, College and Career Counselor, and Director of Pupil Personnel passed with a motion by Ms. Carrie Smallwood a second by Ms. Tammy Hardy. |
| **5 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **E.** FY22 Salary Schedule |
| **Order #14542 - Motion Passed:** Approval of the FY2022 salary schedule passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples. |
| **5 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **F.** FY22 Tentative Budget |
| **Order #14543 - Motion Passed:** Approval of the FY 2022 Tentative budget passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples. |
| **5 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **IV.** Consent (Action) Items |
| **Order #14544 - Motion Passed:** Approval of the consent items passed with a motion by  Ms. Carrie Smallwood and a second by Mr. Bryan Covey. |
| **5 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Yes | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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| **A.** Approve Minutes of April |
| **B.** Approve Treasurer's Report and Payment of Bills $1,366,387.83 |
| **C.** Approve use of Emergency Substitutes for the 2021-2022 School Year. |
| **D.** Memorandum of Understanding Jobs for America's Graduates |
| **E.** Memorandum of Understanding Kentucky Science Center |
| **F.** Memorandum of Agreement with Calvary Baptist Church |
| **G.** School-Based Mental Health Services Agreement Mountain Comprehensive Care Center. 2021-2022 School Year |
| **H.** Interagency Agreement with New Vista for School-Based Services 2021-2022 School Year |
| **I.** Agreement with MindPsi Psychological Services |
| **J.** KEDC Membership Agreement |
| **K.** Amended Technology Plan to include response to COVID-19. |
| **L.** Accept Fuel Bid |
| **M.** Approve Food Service Requirements |
| **1.** Procurement Certification |
| **2.** Intent to Participate in CEP |
| **3.** Indirect Cost |
| **N.** FY-2021 KETS Offer Of Assistance |
| **O.** Other |
| **V.** Superintendent's Report |
| **A.** Notification of Personnel Actions |
| **B.** KSBA Wrap-Up |
| **C.** Facilities Dedication Ceremony |
| **1.** Estill Springs Ceremony Thursday, June 3, 2021, from 1 PM to 3 PM. |
| **2.** Transportation Department/Bus Garage Ceremony Friday, June 4, 2021, from 1 PM to 3 PM. |
| **D.** Other |
| **VI.** Board Member Forum |
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| Ms. Donna Isfort reported that she and Mr. Saylor had a good meeting with Representative Bill Wesley.  Ms. Donna Isfort shared that at the KSBA conference, Dr. Orr. Powell County Superintendent was excited about the Area Technology Center, He stated, “What an excellent opportunity for our students and community.”  Ms. Donna Isfort requested that we keep our community, children, and staff in prayer.  Ms. Summer Evens thanked everyone for allowing the High School to hold a prom and graduation this year. Thanks to all the parents and staff for the hard work. |
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| **VII.** Public Comments (Questions copy as they appeared on the open question forum) |
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| Public comment from Tim Rose  Question: What policies are in affect at the middle & high schools to address bullying? Often teachers and administrators don't have time to notice bullying in some cases. Are there assemblies, bullying hotlines and awareness efforts to deal with this issue?  Answer: Tim contact either the Middle School or High School administrative staff. They could provide you with the policies that address bullying matters. Information is in the student handbook. We also have the STOP tip line and the bullying tip line that any student or parent can report any bullying incident whenever there is a situation. Whenever a report is made, the Principal, Safe Schools Director, and Superintendent receives a text or an email. Teachers and administrators are trained in recognizing bullying, and has to report incidents to the proper person. |
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| **VIII.** Adjourn |
| **Order #14545 - Motion Passed:** Adjournment of the Board meeting at 8:11 PM passed with a motion by Ms. Tammy Hardy and a second by Ms. Shiela Samples. |
| **4 Yeas - 0 Nays** |

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| |  |  | | --- | --- | | Mr. Bryan Covey | Absent | | Ms. Tammy Hardy | Yes | | Mrs. Donna Isfort | Yes | | Ms. Shiela Samples | Yes | | Ms. Carrie Smallwood | Yes | |

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Jeff Saylor, Secretary

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Donna Isfort, Chairperson