TITLE: **Assistant School Nurse**

QUALIFICATIONS:

1. A graduate of an approved practical nursing program and a licensed practical nurse in the State of Kentucky
2. Has three years of nursing experience
3. Possesses a valid driver s license
4. ~~Willingness and ability to accept leadership as a health care professional in the affairs of the school and community~~
5. Has demonstrated the ability or potential to work effectively with students, parents and staff

REPORTS TO: School Nurse

JOB GOAL: ~~To assist in, w~~Within the scope of licensed practical nursing practice, collaborate with all stakeholders to intervene with actual and potential student health problems and provide case management services support. To promote school-wide health and safety initiatives and build student and family capacity for adaptation, self-management, self-advocacy and learning ~~the administration of the school health services program~~

PERFORMANCE RESPONSIBILITIES:

1. ~~Assist in the implementation of school health services within the total school program~~
2. ~~Assist in the coordination of health screenings, follow-up of screenings and referral to appropriate services~~
3. ~~Assist in the assessment of student health records~~
4. ~~Work with the school nurse and other school health services personnel to meet regulations and promote control of communicable diseases~~
5. ~~Maintain professional growth through participation in appropriate educational endeavors necessary for current licenser~~
6. ~~When necessary, make home visits to identify needs and assist parents in utilizing existing resources for providing care of the students~~
7. ~~Assist with an on-going staff development program for other school health services personnel~~
8. Provides care to students and staff who need emergency care due to injury or who present with an acute illness
9. Assist faculty and staff in monitoring chronic medical conditions
10. Coordinate care and student emergency action plans related to diabetes, seizures, asthma, allergies and use of emergency medications i.e. Epi-Pen, Glucagon and Diastat
11. Obtain parental consent for health services
12. Develop an Individual Health Plan (IHP) for children with chronic disease
13. Serve on advisory committees/consultation for health accommodations necessary to support student individual education care plans, (i.e. 504 & IEP).
14. Assist with the development of school emergency response plan for emergencies and disasters and the training of staff to respond appropriately within applicable state laws
15. Address potential health problems that are barriers to learning or symptoms of underlying medical conditions by coordinating and assisting with mandated screenings, i.e., vision, hearing and scoliosis
16. Initiate referrals according to state and school policies
17. Provide staff educational in-services (but not limited to), i.e. CPR/First Aid/AED training and OSHA bloodborne pathogen and infection control updates
18. Monitor immunizations and report communicable diseases as required by law
19. Review immunization records for compliance to state laws and school policies
20. Assist in evaluation of school emotional environment to decrease potential bullying and violence and/or an environment that is not conducive to optimal mental health and learning
21. Provide health education information directly to individual students, groups of students, or classes and provide guidance and consultation about health education curriculum;
22. Promote health awareness activities such fairs for staff and families and consult with other school staff , i.e. food service personnel, physical education teachers, FRYSC, regarding healthy lifestyles and staff wellness programs
23. Serve as a member of the coordinated school health team that promotes the health and well-being of school members through collaborative efforts
24. Provide case management information to families through telephone calls, written communication and home visits as needed
25. Serve as a representative of the school community and communicates with community health providers, and community health agencies/partnerships to promote the health of the community
26. Perform other duties consistent with the position assigned as requested by the supervisor

TERMS OF EMPLOYMENT:

* Hourly (Grade 12)
* 7.5 per day
* 37.5 – 40 per wk.
* 180 days + 20 summer days
* 10 ¼ months
* Board approved 5/14/1998, Revised 6/9/2016