

# MEMORANDUM

**TO:** Randy Poe, Superintendent  
Maria Brown, Chairperson  
Board Members

**FROM:** Mike Wilson, Purchasing Agent

**DATE:** November 22, 2016

**RE:** Food Service Sanitation System RFP

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The deadline for proposals for Food Service Sanitation System was Tuesday, November 22, 2016 at 10:00 AM. Holly Buchanan and I conducted the opening with no vendors present.

The only proposal received was evaluated by using the evaluation criteria specified in the RFP.

I recommend the Smart Systems proposal be accepted to perform the Food Service Sanitation System for the proposed price of \$86,974.50 for the time period of January 1, 2017 to December 31, 2017 with 4 renewal options.