

**DATE:**

5/26/2021

**AGENDA ITEM (ACTION ITEM):**

Consider/Approve entering into a contract with Imagine Learning for free pilot licenses of the following programs: Language and Literacy, Reading, Math, Math Facts, and Galileo Assessments to be used for summer programs for Caywood Elementary, River Ridge Elementary, Ft. Wright Elementary, and the EL program.

**APPLICABLE BOARD POLICY:**

01.1 Legal Status of the Board

**HISTORY/BACKGROUND:**

Imagine Learning is an evidence-based software program with a suite of products in Math and English Language Arts that will help address learning loss. The pilot licenses will be used during on-site summer learning programs and for at-home learning for English Learner students unable to attend a summer program in person. Imagine Learning is continuously adaptive and has multiple evaluative checkpoints, which allow students to receive scaffolded and differentiated lessons. Additionally, it has built-in progress monitoring tools that will allow teachers and administrators to effectively gather data on student achievement and

**FISCAL/BUDGETARY IMPACT:**

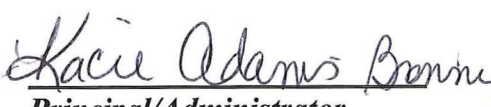
Free pilot

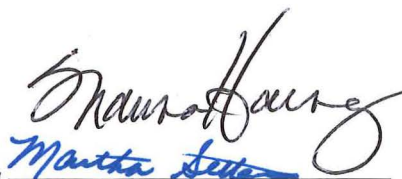
**RECOMMENDATION:**

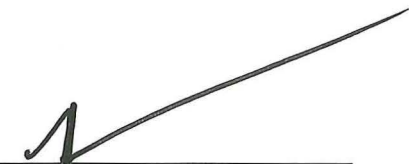
**Approval to** enter into a contract with Imagine Learning for a free pilot for use during summer learning Caywood Elementary, River Ridge Elementary, Ft. Wright Elementary, and the EL program.

**CONTACT PERSON:**

Kacie Adams-Browning

  
Principal/Administrator

  
District Administrator

  
Superintendent

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.

Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.



**Bill To**  
River Ridge Elementary  
2772 Amsterdam Rd  
Villa Hills KY 41017

**Ship To**  
River Ridge Elementary  
2772 Amsterdam Rd  
Villa Hills KY 41017

200816  
**Date** 05/19/2021  
**Valid Until** 08/17/2021  
**Partnership**  
**Manager** Kristen Scherer

This proposal is provided as a courtesy to you, our customer. Please direct any questions to your Area Partnership Manager, at 859-319-5268 or [kristen.scherer@imaginelearning.com](mailto:kristen.scherer@imaginelearning.com).

Quantity	Item	Unit Price	Amount
1	Imagine Language & Literacy Pilot Unlimited student licenses for use in a program pilot for up to 90 days; signed Pilot Partnership Agreement required. Cost can be applied to purchase at end of pilot period.	\$0.00	\$0.00
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1	Imagine Math Pilot Unlimited student licenses for use in a program pilot for up to 90 days; signed Pilot Partnership Agreement required. Cost can be applied to purchase at end of pilot period.	\$0.00	\$0.00
1	Imagine Math Facts Pilot Unlimited student licenses for use in a program pilot for up to 90 days; signed Pilot Partnership Agreement required. Cost can be applied to purchase at end of 30-day pilot.	\$0.00	\$0.00
1	Galileo K-12 Standalone Assessment Pilot Unlimited student licenses for use in a program pilot for up to 90 days; signed Pilot Partnership Agreement required. Cost can be applied to purchase at end of pilot period.	\$0.00	\$0.00

Include the quote number (#200816) and Accounts Payable email on all Purchase Orders.  
Please fax, email or mail to:

Fax: (866) 507-9270  
Email: [PurchaseOrders@imaginelearning.com](mailto:PurchaseOrders@imaginelearning.com)  
Mail: Imagine Learning, Inc.  
382 W. Park Circle, Ste 100  
Provo, UT 84604

**Subtotal** \$0.00

**Tax Total** \$0.00

**Total** \$0.00

**Thank you for choosing Imagine Learning!**

Any taxes, duties, and fees, included on this quote, are estimates only and are provided for planning purposes. Actual amounts will be invoiced.  
For information about Imagine Learning's License Agreement, Terms of Use, and Privacy Policy, please visit our website or email:  
[privacy@imaginelearning.com](mailto:privacy@imaginelearning.com).



## **Customer Onboarding**

Thank you for considering Imagine Learning as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to you. Once we receive your purchase order or purchase contract, one of our Customer Experience Specialists will contact you to begin the onboarding process. In order to ensure a successful and speedy implementation, please have the following information available for your Customer Experience Specialist:

1. Schools where the licenses will be utilized and approximate number of students using licenses at each school.
2. Target launch date, what is the desired start date for training and/or student access.
3. Rostering contact information
4. Rostering method

Learn more about [System Requirements](#) and how to make the [best rostering decision](#) for your school or district on our [Help Center](#).

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## **Pilot Partnership Agreement**

### **Pilot Partnership Objectives:**

1. Determine suitability of the Imagine Learning software for student populations.
2. Verify compatibility of program specifications with school and/or district infrastructure.
3. Allow for observation of student engagement and progress with Imagine Learning software.
4. Facilitate purchase decision.

### **Deliverable Elements:**

1. Provide APM support to coordinate and monitor the pilot.
2. Provide Customer Success support, which includes the following:
  - Initial implementation planning meeting to set expectations regarding implementation tasks, timing, roles, and responsibilities to ensure pilot is successful.
  - One launch interaction.
  - One data review.
3. Meet with school representative and appropriate staff regularly to review implementation and student progress.
4. Meet with school representative no later than 14 days after conclusion of pilot to discuss purchase of Imagine Learning product(s).

### **Under this agreement, the Partnership Contact will do the following:**

1. Work with the APM to complete and sign this Pilot Partnership Agreement.
2. Identify the appropriate timeframe for the pilot.
3. Serve as the school specialist or delegate this responsibility to another; the specialist will coordinate with Imagine Learning on the execution of the pilot.
4. Attend the initial implementation planning meeting.
5. Ensure proper student usage and proper teacher usage (including appropriate dashboards, reports, and resources).
6. Meet with APM regularly during the pilot and again within 14 days of the conclusion of the pilot.

### **Acknowledgement by Partnership Contact:**

By signing the Pilot Partnership Agreement, I confirm that my Imagine Learning Area Partnership Manager and I have discussed the pricing structure of any Imagine Learning products that my school or district will pilot. The probability of a purchase has been explored, and there is a reasonable expectation that a successful pilot experience will result in a purchase order. Company will provide Customer access to the educational software product(s) as listed on #200816.

River Ridge Elementary

Imagine Learning, Inc. Representative

By: \_\_\_\_\_  
Print: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Kristen Scherer  
Area Partnership Manager  
email: [kristen.scherer@imaginelearning.com](mailto:kristen.scherer@imaginelearning.com)  
phone: 859-319-5268

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**Bill To**

J A Caywood Elementary School  
3300 TURKEYFOOT RD  
EDGEWOOD KY 41017

**Ship To**

J A Caywood Elementary School  
3300 TURKEYFOOT RD  
EDGEWOOD KY 41017

200815

**Date** 05/19/2021**Valid Until** 08/17/2021**Partnership  
Manager** Kristen Scherer

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Mail: Imagine Learning, Inc.  
382 W. Park Circle, Ste 100  
Provo, UT 84604

**Subtotal** \$0.00**Tax Total** \$0.00**Total** \$0.00**Thank you for choosing Imagine Learning!**

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J A Caywood Elementary School

Imagine Learning, Inc. Representative

By: \_\_\_\_\_  
Print: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Kristen Scherer  
Area Partnership Manager  
email: [kristen.scherer@imaginelearning.com](mailto:kristen.scherer@imaginelearning.com)  
phone: 859-319-5268

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**Bill To**  
Fort Wright Elementary School  
501 FARRELL DR  
COVINGTON KY 41011

**Ship To**  
Fort Wright Elementary School  
501 FARRELL DR  
COVINGTON KY 41011

200813  
**Date** 05/19/2021  
**Valid Until** 08/17/2021  
**Partnership Manager** Kristen Scherer

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Mail: Imagine Learning, Inc.  
382 W. Park Circle, Ste 100  
Provo, UT 84604

**Subtotal** \$0.00

**Tax Total** \$0.00

**Total** \$0.00

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Fort Wright Elementary School

Imagine Learning, Inc. Representative

By: \_\_\_\_\_  
Print: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

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