KCSD
Kenton County School District | *It's about ALL kids.*

Issue Paper

DATE:
5/15/2021

AGENDA ITEM (ACTION ITEM):
Consider/Approve Morehead State University (MSU) Memorandum of Understanding to provide Dual Credit to KCSD scholars at Simon Kenton H.S. for July 1, 2021 to June 30, 2022.

APPLICABLE BOARD POLICY:
01.1- Legal Status of the Board and 04.32– Procurement

HISTORY/BACKGROUND:
MSU provides Dual Credit to Simon Kenton H.S. Scholars. The primary purposes of a Dual Credit Program are to increase the educational options and opportunities for high school scholars and increase the overall quality of instruction and learning available through secondary schools. Dual Credit Programs allow students to earn credit at the secondary and postsecondary levels simultaneously. This MOU with MSU seeks to establish a framework that facilitates proper and effective implementation of Dual Credit Programs at district and building levels.

FISCAL/BUDGETARY IMPACT:
No cost to KCSD

RECOMMENDATION:
Approval to accept Morehead State University (MSU) Memorandum of Understanding to provide Dual Credit to Ignite Institute scholars at Simon Kenton H.S. for July 1, 2021 to June 30, 2022 for July 1, 2021 to June 30, 2022

CONTACT PERSON:
Francis O'Hara, Director of Districtwide Programs and Transition Education

Principal/Administrator *District Administrator* *Superintendent*

Use this form to submit your request to the Superintendent for items to be added to the Board Meeting Agenda.
Principal –complete, print, sign and send to your Director. Director –if approved, sign and put in the Superintendent's mailbox.

MEMORANDUM OF AGREEMENT

Morehead State University
And
Kenton County Board of Education

Morehead State University and Kenton County Board of Education propose a dual credit program for the students of Simon Kenton High School for the 2021-2022 academic year.

Morehead State University agrees to:

1. Make the following University dual credit courses available to eligible high school students:

Course	Instructors	Term
ENG 100	T Cady	Fall
ENG 200	T Cady	Spring

2. As a Post-Secondary Participating Institution (PPI) working with an identified Local Educational Agency (LEA), Morehead State University will grant college credit and post the grade on the student's transcript at Morehead State University;
3. Students will be charged the KY Dual Credit Scholarship rate. The first MSU course each semester, taken by qualified juniors or seniors will be paid for by the KY Dual Credit Scholarship program. All other MSU dual credit courses taught by your instructors during 2020-21 will be paid for through a MSU scholarship. the event state funds are not sufficient to cover the two courses allotted to seniors, then those students shall receive scholarships as set forth for additional classes or for juniors;
4. Work cooperatively with the district to provide the best selection of general education and key career and technical education and additional course offerings to best serve students, capped at no more than 9 courses over a student's postsecondary career;
5. Identify and provide a MSU faculty liaison in the appropriate academic discipline to provide training, orientation, and collaboration with the Eagle Scholars faculty through the academic year;
6. Assist and provide guidance to the high school faculty:
    a. In the admission and registration process and posting of grades and;
    b. In gaining access to the MSU system to electronically post grades;
    c. In electronically entering information into Faculty 180 for University assessment;
    d. In facilitating a departmental/ college assessment in order to appropriately evaluate dual credit faculty in accordance with MSU policy;
7. Share academic information concerning grades and academic progress in dual credit classes with approved high school officials;
8. Work cooperatively with the school district to address any specific funding need with the district that prevents students from fully participating with the dual credit offerings of the school. No fees for dropped courses or unsuccessful completion of a course will be assessed to the student or the district;

9. Provide educational enhancements that will be determined cooperatively between the Eagle Scholars faculty, the high school leadership team and the Office of Eagle Scholars.
10. Provide the following benefits to Eagle Scholars-
    a. Student ID with access to MSU library and other college services
    b. Waive application fees; streamline the application process
    c. Priority awarding of academic scholarships
    d. Priority registration for Housing and fall courses
    e. Specific enrollment resources on the college selection process. This would include when to complete certain enrollment related tasks. It would also include information on academic majors, financial aid, scholarships and housing.
    f. Blackboard shells for all courses offered to:
        - enhance student learning, provide a framework for NTI
        - provide additional course materials/ support for Eagle Scholars faculty
        - provide a MSU library tutorial and offer online library resources for courses
        - inform students of academic advisors to provide major information by College
        - inform students of their rights and responsibilities according to the university Student Handbook
        - provide information on various student support and outreach services designed for dual credit students.

Kenton County Board of Education and Simon Kenton High School agree to:

1. Identify Morehead State University as their provider for the courses listed above and allow MSU to receive the KY Dual Credit Scholarships proceeds as available from the Commonwealth;
2. Identify and recruit eligible students and assist in completing the necessary MSU admission and registration forms, including Eagle Scholars Online Application and Registration Form, by the established MSU deadlines;
3. Provide SACSCOC qualified instructors for the identified courses who have successfully passed a criminal background screening;
4. Ensure instructors provide the University with necessary documentation including official transcripts and any required human resources paperwork prior to the start of teaching;
5. Ensure Eagle Scholars faculty teaching MSU classes complete online FERPA training in order to view course rosters and enter grades electronically as well as follow documented procedures to assure that security of personal information is protected;
6. Follow the MSU curriculum guides, student learning outcomes in courses and assessment standards including additional guidelines and assessments for general education;
7. Ensure Eagle Scholars faculty teaching MSU courses follow MSU grading policies, procedures, guidelines, and timelines for awarding and submitting grades and any Faculty

180 requirements electronically;

8. Pay the high school instructor teaching the MSU course in accordance with Board policy;
9. Ensure the opportunity for a campus visit by the Eagle Scholars students. This could be held during the school day or at an appropriate event outside of the school day;
10. Ensure Eagle Scholars faculty attends the MSU summer orientation session that will occur in June on the Morehead campus or a designated site and recognize any PD or EILA hours earned as part of this training;
11. Provide the necessary textbooks, software, and/or fees/ supplies as well as appropriate classroom facilities and equipment for the courses offered;
12. Follow deadlines established by MSU related to student registration, grade submission, withdrawal, addition of courses, submission of course syllabus through Faculty 180, etc.;
13. Allow MSU monitoring/ assessment of the program and mentoring by an MSU faculty liaison;
14. Share program data with MSU;
15. Ensure that proper library resources be provided to support these dual credit courses;

Students participating in the program must:

1. Have a GPA of 3.0 or higher and 18 ACT (if able to complete) composite score or higher;
2. Meet any course requirements or prerequisites such as ACT scores or scores set by the school district or academic department including evaluating the dual credit course, support services and resources provided and the instructor according to MSU processes;
3. Complete the MSU Eagle Scholars Application and Registration process;
4. Follow the policies and procedures of MSU and Simon Kenton High School, failure to do this will result with similar penalties at MSU as imposed at the high school;
5. Attend class on a regular basis;
6. Maintain a HSGPA of 3.0 or higher and a MSU GPA of 2.5 or higher to continue enrolling in MSU classes as an Eagle Scholars student; and
7. Purchase any required books, educational supplies or materials that are not supplied by the high school.
8. Understand that they have certain rights/ responsibilities as students at MSU and have access to an appeal process as described in the Student Handbook.

Neither party shall discriminate on the basis of race, religion, national origin, sex, disability, military status, age or any other protected class.

Morehead State University:

By _____

Jay Morgan, President/ Date

Kenton County Board of Education

By_____

Henry Webb, Superintendent/ Date