

KENTUCKY DEPARTMENT OF EDUCATION STAFF NOTE

Topic: Approval of the 2020 Report, 2020 Exceptions, and 2022 Plan as Required by 702 KAR 1:115, Annual In-Service Training of District Board Members

Date: June 2021

Action Requested: ☐ Review ☐ Action/Consent ☒ Action/Discussion

Held In: ☒ Full Board ☐ Curriculum, Instruction and Assessment
☐ Finance ☐ Operations Management

SUMMARY OF ISSUE BEFORE THE BOARD:

To take action to approve the 2020 Report, 2020 Exceptions, and 2022 Plan related to local school board member in-service training, as required by 702 KAR 1:115. Specifically, the KBE must consider whether it will:

- (1) Accept the 2020 District Board Member In-Service Training Report (Attachments A-C);
- (2) Grant an extension of time to complete the 2020 requirements to board members appointed after March 1, 2020 who did not complete the 2020 requirements (Attachment D);
- (3) Approve the 2022 In-Service Training Plan (Attachment F); and
- (4) Take action regarding any members not granted an extension due to not fulfilling the training requirements by notifying them of the date when they will be reported to the Attorney General (Attachment D).

COMMISSIONER'S RECOMMENDATION:

The Commissioner of Education recommends approval of the 2020 Report, 2020 Exceptions, and 2022 Plan.

APPLICABLE STATUTE OR REGULATION:

KRS 160.180 (with references to KRS 156.031; KRS 156.070)

BACKGROUND:

Existing Policy:

KRS 160.180 requires that school board members complete annual (calendar year) in-service training. For board members in office as of December 31, 2014, twelve hours are required during each of the first four years of district board service; eight hours during each of the second four years; and four hours each year thereafter. For board members beginning service on or after January 1, 2015, twelve hours are required during each of the first eight years of district board service and eight hours each year thereafter. Additionally, board members are required to obtain training in the areas of finance, ethics and superintendent evaluation as follows:

For board members with 0-3 years of experience, annual training must include:

Three (3) hours of school finance

One (1) hour of ethics

One (1) hour of superintendent evaluation training each year

For board members with 4-7 years of experience, annual training must include:

Two (2) hours of school finance

One (1) hour of ethics training

One (1) hour of superintendent evaluation training each year

For board members with 8 or more years of experience, annual training must include:

One (1) hour of school finance training each year

One (1) hour of ethics training each year

One (1) hour of superintendent evaluation training biennially

Summary of Issue:

The Kentucky School Boards Association (KSBA) collects and keeps corresponding records and is recognized as the provider of eight of the twelve hours required during each of the first four years of service. 702 KAR 1:115 requires the KSBA to submit to the Kentucky Board of Education for review and approval the following:

- in-service training summary on an annual basis (Attachments A, B and C);
- a request for an extension of time for completing required in-service training hours in individual cases where warranted (Attachment D); and
- annual in-service training plan for 2022 (Attachment F).

These items are attached. The annual in-service training plan for 2021 is also attached for information only (Attachment E). The 2021 training plan was previously approved by the KBE in 2020. Additionally, the board should be aware that 702 KAR 1:115 provides in Section 3: “Subject to extensions granted under Section 4 of this administrative regulation, the names of all district school board members who fail to complete the required hours of in-service training shall be transmitted by the Department of Education to the Attorney General.” For these individuals, see Attachment D.

Budget Impact:

There is minimal impact to the P-12 state budget for legal review and staff time to enforce training requirements for those local board members not meeting minimum requirements.

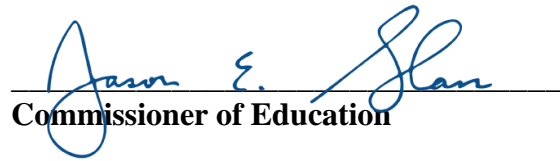
GROUPS CONSULTED AND BRIEF SUMMARY OF RESPONSES:

The Kentucky School Boards Association was consulted and provided the attached materials as the recognized entity for tracking local school board member training.

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Commissioner of Education

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