

# Record of Board Proceedings (Minutes)

The Kenton County Board of Education met in Regular Session on July 6, 2020 at 7:00 PM in the Sanitation Boardroom, 1045 Eaton Drive, Ft. Wright, KY.

## **I. CALL TO ORDER**

Mr. Wicklund called the meeting to order and welcomed in-person and viewing guests.

**A.** Roll call confirmed that board members Karen Collins, Carla Egan, Shannon Herold, Jessica Jehn and Carl Wicklund were present. Superintendent, Dr. Henry Webb; Board Attorney, Jeremy Deters and Board Secretary, Cathy Finley were also present.

**B.** Mr. Wicklund called for a Moment of Silence and Mrs. Collins led the Pledge of Allegiance.

## **II. PRESENTATION**

**A.** Impact Survey Results were presented by Chief Academic Officer, Shawna Harney.

## **III. MONTHLY REPORTS**

**A.** Construction

**B.** Energy

**C.** Human Resource

**1.** Employee Days Without Pay

**D.** Professional Travel

**E.** Purchasing

**F.** Student Nutrition

## **IV. PUBLIC INPUT**

Shawn Bernstein addressed the Board to inquire about school plans for the upcoming school year.

## **V. CONSENT AGENDA**

Approval of the following consent agenda Items A-1 thru J-16 passed with a motion by Mrs. Carla Egan and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

### **A. Bid Requests**

**1.** Awarded the Elevator Service Bid to D-C Elevator as listed on the Bid Tabulation for the period of July 7, 2020 through June 30, 2021 with three optional mutually agreed upon annual renewals

### **B. Board Meeting Minutes**

**1.** June 1, 2020 - Regular Session

### **C. Contracts, Agreements, and Memorandums**

**1.** Approved the contract for Family ID Paperless Collection of Athletic Paperwork for Scott High School, Summit View Academy, Twenhofel Middle School, Woodland Middle School and Turkey Foot Middle School

2. Approved the contract with Receptions, Inc. for Simon Kenton to hold their 2021 Prom and apply the deposit paid on 10/30/19 to the 2021 Prom
  3. Approved the 2020-2021 Kenton County Non-Public Student Transportation Contract with the Kenton County Fiscal Court
  4. Approved the Section 125 Plan Third Party Administrator contract two year renewal with Benefits Resource Group. This renewal will extend through June 30, 2022 with no optional renewal periods remaining.
  5. Approved the 403(b) Plan Third Party Administrator contract two year renewal with OMNI. This renewal will be effective through June 30, 2022 with no renewal periods remaining
  6. Approved the agreement with The Kroger Co., on behalf of itself and its affiliates, for a Charge Account Application for R.C. Hinsdale Elementary School
  7. Approved the Conscious Discipline Consultant Agreement to provide professional development and coaching to early childhood teachers, staff and administrators during the 2020-2021 school year
  8. Approved the funding agreement for half the cost of a School Resource Officer (SRO) at the Ignite Institute for the 2019-2020 and for the 2020-2021 school year
  9. Approved the Interagency Agreement between the Department of Juvenile Justice (DJJ) and KCSD on behalf of the Northern Kentucky Youth Development Center (NKYDC) for the 2020-2021 school year
  10. Approved the School Bus Maintenance Agreement Renewal between the KCSD and Beechwood Independent School District
  11. Approved the Student Teacher Agreement between KCSD and Midway University for the 2020-21 school year
  12. Approved the Memorandum of Agreement between KCSD and Northern Kentucky University for the opportunity for high school students to take Dual Credit Classes
  13. Approved the Memorandum of Agreement between the KCSD and Northern Kentucky University for the opportunity for Ignite students to take Dual Credit Classes
  14. Approved the contract and Memorandum of Agreement with the Commonwealth of Kentucky for the 2020-2021 Career and Technical Ed Center/Department Grant
  15. Approved the contract and Memorandum of Agreement with the Commonwealth of Kentucky for the FY-21 Community Education Grant, retroactive to the June 24, 2020 signature date
  16. Approved the contract and Memorandum of Agreement with the Commonwealth of Kentucky for the FY21 Read to Achieve Grant
- D. External Support/Booster Organizations**
- E. Fund-Raising Requests - Schoolwide Activities**
- F. Leave of Absence Requests**
- G. Payment of Monthly Bills**
1. Accounts Payable
  2. Purchase Card
  3. Student Nutrition

**H. Student Fees**

1. Approved the District Wide Fee Schedule, effective July 1, 2020, to remain in effect until there are revisions

**I. Treasurer's Report**

**J. Various**

1. Approved the donation of protective face masks from CincyOrtho Sports Medicine to Dixie Heights, Scott and Simon Kenton High Schools, valued at \$1,000 per school
2. Approved membership renewal with the Northern Kentucky Education Council for the 2020-2021 school year
3. Approved Karen Collins and Jesica Jehn to serve on the District Planning Committee; Karen Collins and Shannon Herold to serve on the School Calendar Committee; and Carl Wicklund to serve on the Construction/District Facility Planning Committee for the 2020-2021 fiscal year
4. Approved the annual subscription to Frontline Education software on a three-year basis beginning with the 2020-2021 school year
5. Approved date change to Simon Kenton's 2020-2021 PD Plan, from May 26, 2020 to July 10, 2020 for the PLCS department and from May 28, 2020 to July 10, 2020 for the VPA department
6. Approved the 2020-2021 KCS D Conduct of Conduct and Expected Behavior
7. Approved abolishing the positions of "Coordinator of Health Services" and "Director of Facilities" effective 7/1/20
8. Approved the creation of job descriptions for the positions of "Executive Director of Operations", "Director of Health Services", and "Procurement Coordinator" effective 7/1/20
9. Approved the revision of the "Guidance Counselor" job description effective 7/1/20
10. Approved revisions to the 2020-2021 Classified Position List
11. Approved FY 2021 Employee Payroll Benefit Deductions
12. Received 2020-2021 District Office Organizational Chart
13. Received 2020-2021 District Technology Plan
14. Received the Annual Data Security and Breach Notification Best Practice Guidelines for use with district technology and confidential information
15. Received 1st Reading of the Annual Policy Update & Revision Drafts
16. Received the Annual Procedure Update & Revision Drafts

**VI. DISCUSSION AND ACTION**

**A.** Approval of Change Order No. 03 for Morel Construction associated with the Secure Vestibule Entrances and Other Security Enhancements Project -BG 18-396 for an additional \$35,450.00 passed with a motion by Mrs. Karen Collins and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

**B.** Approval of the 1 to 1 Technology Implementation plan for KSCD participating schools to include the amendment of district SBDM allocation formula to reduce section 7 funds to participating schools by \$32 per child passed with a motion by Mrs. Jesica Jehn and a second by Mrs. Karen Collins.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

**C.** Received the revised 2020-2021 School Calendar and amended the agenda to request a motion to approve the revised 2020-2021 school calendar upon the 1<sup>st</sup> Reading, under the emergency situation stated in Policy 01.5. The motion to approve the revised 2020-2021 School Calendar to replace the previously approved 2020-2021 School Calendar passed with a motion by Mrs. Carla Egan and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

#### **VII. MOTION MAKING AGENDA AND ATTACHMENTS PART OF THE OFFICIAL BOARD MEETING RECORDS**

Approval to make the agenda and attachments part of the official board meeting records passed with a motion by Mrs. Karen Collins and a second by Mrs. Jesica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

#### **VIII. OTHER BUSINESS**

- A.** Board Members - None
- B.** Staff and Teachers - None

#### **IX. MOTION TO GO INTO CLOSED EXECUTIVE SESSION PER KRS 61.810(1)(c)(Litigation)**

Approval to go into closed executive session PER KRS 61.810(1)(c)(Litigation) passed with a motion by Mrs. Karen Collins and a second by Mrs. Carla Egan.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jesica Jehn	Yes
Mr. Carl Wicklund	Yes

**X. MOTION TO RECONVENE IN OPEN SESSION**

Approval to reconvene in open session passed with a motion by Mrs. Carla Egan and a second by Mrs. Jessica Jehn.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

Attorney Deters recommended a motion to authorize Superintendent Webb to enter into a Certain Pilot agreement with Arlington Properties, Inc., an Alabama Corporation, on the stipulation that the Kenton County School District be the only school district that is party to the agreement at a payment rate of 52.3% net taxable revenue. Mrs. Carla Egan made the motion and Ms. Shannon Herold seconded the motion. The motion was adopted.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

**XI. MOTION TO ADJOURN**

Approval to adjourn passed with a motion by Mrs. Jessica Jehn and a second by Ms. Shannon Herold.

Mrs. Karen Collins	Yes
Mrs. Carla Egan	Yes
Ms. Shannon Herold	Yes
Mrs. Jessica Jehn	Yes
Mr. Carl Wicklund	Yes

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Chairperson

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Secretary