

**ESTILL COUNTY SCHOOLS
DISTRICT STAFFING PLAN
ALLOCATIONS BASED ON DISTRICT BUDGET
2021 - 2022**

I. Pursuant to KRS 160.345 and 702 KAR 3:245, the Board shall provide for district-wide instructional and administrative services, attendance and health services, transportation, plant operation and maintenance cost, food and community service, capital outlay, debt service, and categorical programs (such as Title I, etc.) in the district budget. The board allocation for positions for district-wide services shall be as follows:

a. **Certified District Administration**

1. Superintendent (SEEK), 240 day Contract
2. Assistant Superintendent/Instructional Supervisor (SEEK), 240 days + Stipend
3. Director of School Wide Programs/Special Education (Title 1 .4; IDEA .5; SEEK .1), 240 days + Stipend
4. HR/Personnel (SEEK), 240 days + Stipend
5. Instructional Supervisor/DAC/School Improvement/Gifted (SEEK/Grant/Title) 240 days + Stipend
6. Finance Director SEEK 240 day + Stipend
7. Chief Information Officer/Facilities (SEEK)

b. **Certified Instructional**

1. Certified District Staff
DPP, 220 days, SEEK
2. District Teaching Positions, 187 days
Three (3) Music teachers (Estill Springs/West Irvine/Middle School)
Three (3) PE/Practical Living teachers (Estill Springs/West Irvine/Middle School)
One (2) In-school Detention (AER) (High School/Middle School)
One (1) STEM Teacher PLTW HS/MS (MOA KDE)
3. ECHS Army ROTC Program
One (1) ROTC Director, 220 – 240 days (Federal/SEEK)
One (1) ROTC Coordinator, 200 – 220 days (Federal/SEEK) Vacant
4. Estill County Success Academy
One (1) District Principal/Athletic Director 240 days
One (1) Teachers, 187 days
Two (2) Homebound/Virtual Teacher, 187 days (SEEK)
Special Education teacher(s) as necessary to comply with State & Federal Regulations
5. Special Needs Services (Certified/Licensed)
Thirteen (13) Special Needs Teachers (Based on Total IEP's), 187 days
Four (4) FMD Teachers (Based on Total IEP's), 187 days
Five (5) Speech Language Pathologists, 187 days (SEEK) Change +1
Two (2) School Psychologist, 205 days (Only 1 filled at this time)
One (1) Occupational Therapist, 200 days
One (1) Mental Health Specialist LPCC, 200 days (8 hrs/day)
One (1) Certified School Social Worker, 190 days (8 hrs/day) CARES
Physical Therapy – Contract
6. Preschool Program (South Irvine)
One (1) Pre-School Director/South Irvine Principal 240 days
One (1) Pre-School Counselor (195 days) CARES
Four (4) Pre-School Teachers (3 SEEK/1 Title I)

b. Classified District Support Staff

1. Attendance
 - a. District Administrative Secretary I, 261 days
 - b. Office Clerk, (HS/WI/ES) 195 days
 - c. Office Assistant, (MS) 185
2. Central Office Clerical Staff
 - a. Secretary to the Superintendent, Adm 2, 220 Days
 - b. Office Clerk (Front Desk/Title I/Food Service/SPED) (8hrs/day), 220 days **Vacant**
3. Finance
 - a. Payroll Director, 240 days (Requires 4 Year Business Degree)
 - b. Accounts Payable (8hrs), 240 days
4. Food Service (FFS)

Food Service Director/Accounts Receivable (Adm. I), 261 days
Five (5) Cafeteria Managers/Cooks, 190 days (8 hrs/day)
25 Cooks (Based on KAR formula - Hours dependent upon % participation)
3 Clerks (6 Individuals: Hours dependent upon participation and time spent in program)
Lunchroom monitors as needed (2 hours/day). Maximum of 1 per school
5. Maintenance and Custodial Services
 - a. One (1) Director of Maintenance, 261 days (8hrs/day)
 - b. Two (2) Maintenance Workers, 261 days (8hrs/day)
 - c. Two (2) Maintenance Assistant, 261 days (8hrs/day)
 - d. One (1) Part Time Maintenance Assistant, 185 days-4hrs/76 days-8hrs
 - e. One (1) Part-time Custodian – Central Office
 - f. One (1) Part-time Custodian – District (4hrs)
 - g. One (1) Full Time Substitute Custodian – District (8hrs) CARES ACT
 - h. Two (2) Part Time Custodians – ESE/SI (4hrs) CARES ACT
6. Special Education

Twelve and one-half (12.5 Currently 12) Special Needs Para educators, 185 days (7.5hrs/day) IDEA
Additional Para educators staffed as needed
Bus Monitors (Only if needed to implement IEP)
7. Preschool Program (South Irvine)

One (1) Office Assistant/Attendance Clerk (185)
Seven (7) Preschool para educators (4 General, 2 Title, 1 SPED)
- 8. Student Health Services**

One (1) Health Care Coordinator, 205 days + stipend
One (1) Nurse RN, 185 days (7.5 hrs/day)
One (1) Nurse LPN, 185 days (7.5 hrs/day)
One (2) CMA, 185 days (7.5 hrs/day) 1 – SEEK / 1 – CARES ACT
One (1) LPN or RN 185 days (7.5 hrs/day) – CARES ACT
Athletic Trainer - Contract
9. District Support/High School

One (1) College and Career Counselor 190 days/8hrs
One (.5) Instructional Assistant, 185 days
10. Technology Technician, 261 days (8hrs/day) (SEEK/KETS)
 - a. Technician I

11. Transportation

Transportation Director Adm. 1, 220 days (8hrs/day)

One (1) Full-time Mechanics, 261 days

One (1) Certified Diesel Mechanic, 261 days

One (1) Full Time Driver Trainer – 2 hours + route (185 days) Part time during summer as needed.

One (1) Part Time Bus Driver Trainer during summer as needed.

Thirty (30) Bus Drivers, 185 days

Five (5) Full Time Substitute Drivers, 185 days

Twenty-five (30) Bus Assistants, 185 days +5

Five (5) Traffic Controllers (2hrs/day)

d. Grant/Contracted positions, certified and classified

Grant positions will be established as outlined in the application approved by the Board, under the required assurances, when official notification of funding is received.

A. Title I (Positions based on school allocation/needs)

a. Teaching positions (12)

b. 3 Curriculum Coaches/Mentors

Literacy Coach Science/STEM Math Coach

c. Instructional Assistants - 5 Total – West Irvine 3 – Springs 2

d. Grant Positions MAT/RTA Springs

B. Preschool (ECHS Employees reimbursed by Community Action Council)

a. Six (6) Preschool Teachers

b. Six (6) Preschool para educators

c. Half (.5) Custodian (220 Days)

d. One (1) Cook

e. Instruction Allocation or \$9000

C. Preschool (CAC Employees)

a. Two (2) Early Head Start Teachers

b. Two (2) Family Service Workers

C. ESS (Positions and rates depend on school budgets)

D. Family Resource/Youth Service Centers (Fund 2)

One (1) FRC/YSC (Hired before 11/21/11) @ 240 days/7hrs

Three (3) FRC/YSC (Hired after 11/21/11) @ 240 days/7hrs

One (1) FRYSC Assistant @ 185 days/7hrs South Irvine

E. One (1) Community Education Director, 226 days (8hrs/day)

G. Gear – UP

Two (2) College and Career Navigators (195 days) – 4 Year Degree Required 1 Vacant

Two (2) Academic Interventionist (195 days) – Certified Teaching Position 1 Vacant

H. School Resource Officer (\$35,000) Contract Estill County Sheriff

II. The district allocation shall include fringe benefit costs for employer match for social security, the Kentucky Employees Retirement System, Medicare, unemployment insurance, and workers' compensation. New or vacant positions shall be determined by the Board as needed.

III. The Board may provide funds for designated expenses for materials, supplies, or travel; however, expenditures of all funds shall be pursuant to all fiscal policies of the Board. Personnel shall be paid pursuant to the Board's schedule of pay dates. Any general fund revenue designated by the board not expended by the end of the fiscal year shall remain in the district general fund.

IV. Accounting for all district funds shall be pursuant to all fiscal and audit policies of the Board.