

Board of Education Regular Meeting  
May 17, 2021 6:00 PM  
Conducted via Video Teleconference  
with alternate physical location being  
Professional Development Center  
631 North Green Street  
Henderson, KY 42420

**Attendance Taken at : 6:00 PM**

**Present Board Members:**

Mr. Thomas Alves  
Mr. Kirk Haynes  
Mr. Wesley Smith  
Mr. Michael Waller  
Mrs. Tracey Williams – via Video Teleconference

**I. Welcome & Call Meeting to Order**

Mr. Michael Waller called the meeting to order.

**A. Moment of Silence & Pledge of Allegiance**

After a moment to remember why we are here (for the kids), HCHS Student Ambassador, Dylon Moore, led the Pledge of Allegiance.

**II. Approval of Agenda**

**Order #166 - Motion Passed:** A motion to approve the agenda as listed passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

**5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

**III. Students & Staff Recognition**

**A. HCHS Academic Team**

The Board recognized the HCHS Academic Team for their Quick Recall State Championship.

**B. HCHS Girls Basketball Team**

The Board recognized the HCHS Girls Basketball Team for reaching the Final Four in the State Championship.

### **C. HCHS Student Ambassadors**

Dylon Moore, Maggie Moore, and Jordan Troutman

### **IV. Community Partner Spotlight - Henderson Community College**

The Board recognized Community Partner, Henderson Community College, for their partnership with the Early College Program and for the tremendous amount of food they have donated to our weekend Backpack Program.

### **V. Public Participation & Recognition of Guests**

Faithful to Jesus spoke to the Board in regards to the District Website needing to display which Board Member represents which school, what a Board Member does, and CRT.

### **VI. Approve Minutes from Prior Meetings**

**Order #167 - Motion Passed:** A motion to approve the Minutes from April 19, 2021 Regular Meeting passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **VII. Reports**

#### **A. BG 19-068 - New Jefferson Elementary School Project Update**

Mr. Steve Steiner updated the Board on the New Jefferson Elementary School Project and presented for Board approval Change Order 13-2 issued to C & T Design for the amount of \$1,829.56 to cover the additional cost to provide a different brand of Combi oven than quoted in the bid so that same brand would be in use across the entire school system.

#### **1. Approve Change Order 13-2**

**Order #168 - Motion Passed:** Approve Change Order 13-2 for BG 19-068 - Jefferson Elementary School Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **B. Capital Projects**

### **1. BG 20-249 - HVAC Replacement at South Heights Elementary School Project**

Mr. Craig Thomas represented information in support of Danco Construction to be awarded the bid for the HVAC Replacement at South Heights Elementary School Project since the lowest bidder, Evrard Company, does not meet the Kentucky Resident Bidder status. Mrs. Elizabeth Bird, Board Attorney, confirmed that the information presented is correct.

**Order #169 - Motion Passed:** A motion to approve Danco Construction as the low bidder of the South Heights Elementary School HVAC Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **1. Approval of Bids**

**Order #170 - Motion Passed:** A motion to approve the bids for BG 20-249 - HVAC Replacement at South Heights Elementary School Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **2. Approval of Special Inspection Bids**

**Order #171 - Motion Passed:** A motion to approve the special inspection bids for BG 20-249 - HVAC Replacement at South Heights Elementary School Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **3. Approval of Commissioning Bids**

**Order #172 - Motion Passed:** A motion to approve the Commissioning Bids for BG 20-249 - HVAC Replacement at South Heights Elementary School Project passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **4. Approval of Revised BG-1**

**Order #173 - Motion Passed:** A motion to approve BG1 for BG 20-249 - HVAC Replacement at South Heights Elementary School Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **2. BG 21-073 - Softball Lighting Replacement Project**

#### **1. Approval of Bid Package No. 01 (Material) and Award Contract**

**Order #174 - Motion Passed:** A motion to approve Bid Package No. 01 for materials, Contract and Purchase Order Form for BG 21-073 - Softball Lighting Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

#### **2. Approval of Bid Package No. 2 (Labor/Install) and Award Contract**

**Order #175 - Motion Passed:** A motion to approve Bid Package No. 02 for labor and installation and Contract for BG 21-073 - Softball Lighting Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### 3. Approval of Revised BG-1

**Order #176 - Motion Passed:** A motion to approve BG-1 Project Application Form (Revised) for BG 21-073 - Softball Lighting Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

#### 5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### 3. Approve Schematic Drawings for BG 21-074 - Central Academy Fire Alarm Replacement Project

**Order #177 - Motion Passed:** A motion to approve the Schematic Drawings for BG 21-074 - Central Academy Fire Alarm Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

#### 5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### 4. Approval of Schematic Drawings for BG 21-075 - South Middle School Fire Alarm Replacement Project

**Order #178 - Motion Passed:** A motion to approve the Schematic Drawings for BG 21-075 - South Middle School Fire Alarm Replacement Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

#### 5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### 5. BG 21-297 - Henderson County High School - Soccer Locker Room Bldg Project

#### 1. Approval of BG-1

**Order #179 - Motion Passed:** A motion to approve the BG-1 for BG 21-297 - Henderson County High School - Soccer Locker Room Bldg as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

#### 5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## 2. Approval of Owner-Architect Agreement

**Order #180 - Motion Passed:** A motion to approve the Agreement between Owner, Henderson County Board of Education, and Architect, RBS Design Group PSC, for BG 21-297 - Henderson County High School - Soccer Locker Room Bldg Project as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Wesley Smith.

### 5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## 6. Approval of Capital Funds Request Form

- Viewsonic smartboards for 290 classroom (\$950,000)
- BG 21-297 - Soccer Locker room facility (\$733,500)
- Property Insurance (\$260,900)
- Technology Supplies - devices and smartboards (\$210,000)
- Technology supplies - Chromebooks (\$112,500)

Total amount requested of \$2,266,900

**Order #181 - Motion Passed:** A motion to approve the Capital Funds Request Form as presented passed with a motion by Mr. Kirk Haynes and a second by Mr. Michael Waller.

### 5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## 7. Approval of Crime Prevention Through Environmental Design CPTED Principles Checklist for Kentucky Public Schools for BG 20-222 - Safety Upgrade Secure Entrance (Card Access, Cameras)

**Order #182 - Motion Passed:** A motion to approve the Crime Prevention Through Environmental Design CPTED Principles Checklist for Kentucky Public Schools for BG 20-222 - Safety Upgrade Secure Entrance (Card Access, Cameras) as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Kirk Haynes.

### 5 Yeas - 0 Nays

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **C. HCHS Updates and Athletic Report**

Mr. Tommy Ransom presented updates on improving a school within a school for the upcoming school year. Mr. Mark Andrews presented the HCHS Athletic Report.

## **VIII. Old Business**

### **A. Athletics/COVID-Testing**

Dr. Bob Lawson informed the Board that Covid testing for athletics and extra-curricular activities will discontinue after the last day of school (May 18, 2021).

### **B. SB 128 Requests**

Mrs. Kasey Wolfe requested for the Board to either approve or reject all of the SB 128 - Supplemental School Year Program (SSYP)--Student request to use the 2021-2022 school year as a supplemental year forms.

**Order #183 - Motion Passed:** A motion to approve all of the SB 128 - Supplemental School Year Program (SSYP)--Student request to use the 2021-2022 school year as a supplemental year forms submitted passed with a motion by Mr. Thomas Alves and a second by Mrs. Tracey Williams.

### **3 Years - 2 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	No
Mr. Wesley Smith	No
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **C. Semi-Monthly Pay**

Dr. Bob Lawson requested Board approval of the First Reading of Policy 03-121 - Salaries and 03.221 - Salaries. In an effort to help employees prepare for this change, the request is to begin in the 2022-2023 school year.

#### **1. Approve First Reading of Policy 03.121 - Salaries and Policy 03.221 - Salaries**

**Order #184 - Motion Passed:** A motion to approve the first reading of Policy 03-121 - Salaries and Policy 03.221 - Salaries as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

### **3 Years - 2 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	No
Mrs. Tracey Williams	No

## **IX. New Business**

### **A. Hanover Research - Certified Salary Study**

Mrs. Jinger Carter presented for Board approval the Letter of Agreement with Hanover Research for the Certified Salary Study.

**Order #185 - Motion Passed:** A motion to approve the Letter of Agreement with Hanover Research to conduct the Certified Salary Study as presented passed with a motion by Mr. Kirk Haynes and a second by Mr. Michael Waller.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **B. Foster Care MOU between Henderson County Schools and KY Dept. of Community Based Services**

Mrs. Kasey Wolfe presented for Board approval the Foster Care Memorandum of Understanding between Henderson County Schools and KY Department of Community Based Services.

**Order #186 - Motion Passed:** A motion to approve the Foster Care Memorandum of Understanding between Henderson County Schools and KY Department of Community Based Services as presented passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **C. Consent Agenda**

**Order #187 - Motion Passed:** A motion to approve the Consent Agenda as presented passed with a motion by Mrs. Tracey Williams and a second by Mr. Kirk Haynes.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes



### **1. Approve Grant Applications**

- Henderson County School District (\$10,000) School to Farm to Families grant to provide nutritional meal options and healthy fresh ingredients that would not be available to them otherwise;
- Henderson County School District (\$7,000) International Paper Grant to fund a district reading project; and
- Central (Henderson County School District) and Thelma B. Johnson Early Learning Center (\$100,000 per location) Governor's Emergency Education Relief (GEER) fund to provide assistance as a result of the Novel Coronavirus Disease 2019 (COVID-19).

### **2. Approve Student Overnight Trip Requests**

- Retroactive approval for HCHS Cheer to compete in the State Cheer Competition Lexington, KY May 12-14, 2021;
- HCHS BGLA to attend FBLA Leadership Camp in Hardinsburg, KY June 8-10, 2021; and
- Retroactive approval of Dance team to Winchester, KY for KHSAA State Competition, May 15-16.

### **3. Approve Extended Disability Leave Requests**

### **4. Approve Transportation Requests**

- Henderson County 4-H use of school busses from June 29, 2021 - July 2, 2021 for the Henderson County 4-H youth summer camp; and
- Zion Baptist Church use of a school bus June 17, 2021 to transport the youth group to Holiday World.

### **5. Approve Bid Recommendations**

#### **Bid Recommendations:**

Fleet Vehicles 5-21-5-4

Library Books, Services, and Supplies Bid 3-21-5-5

Pest Control 6-21-5-5

Technology Equipment 7-21-5-5

#### **Bid Renewals:**

Courier Service Bid # 5-20-5-5

New or Retread Tires & Tubes Bid # 9-20-5-6

### **6. Approve Application for Emergency Certificates for Substitute Teaching**

### **7. Approve the 2021-2022 School Activity Budgets and Fundraisers**

### **8. Approve 2021-2022 Student Fees**

### **9. Approve Bid List for 2021-2022**

## **X. Financial**

### **A. Tentative Budget for 2021-2022**

Ms. Cindy Cloutier presented for Board approval the 2021-2022 Tentative Budget. Included in the Tentative Budget is information showing the impact of a 1% or a 1.5% wage increase. Dr. Bob Lawson requested that the Board approve the 1.5% wage increase.

**Order #188 - Motion Passed:** A motion to approve the Tentative Budget for the 2021-2022 School Year with a 1.5% wage increase as included in the Tentative Budget as presented passed with a motion by Mr. Wesley Smith and a second by Mr. Kirk Haynes.

#### **4 Yeas - 1 Nays**

Mr. Thomas Alves	No
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **B. Treasurer's Report**

Ms. Cindy Cloutier presented for Board approval the Treasurer's Report for the month ending April 30, 2021. Dr. Bob Lawson requested Board approval of the Treasurer's Report as presented.

**Order #189 - Motion Passed:** A motion to approve the Treasurer's Report for the month ending April 30, 2021 passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

### **C. Paid Warrant Report**

Ms. Cindy Cloutier presented for Board approval the Paid Warrant Report for payments made between April 20, 2021 and May 17, 2021. Dr. Bob Lawson requested Board approval of the Paid Warrant Report as presented.

**Order #190 - Motion Passed:** A motion to approve the Paid Warrant Report for payments made between April 20, 2021 and May 17, 2021 passed with a motion by Mr. Thomas Alves and a second by Mr. Kirk Haynes.

#### **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

## **XI. Personnel Actions**

Personnel actions taken by the Superintendent since the last regular board meeting were reviewed with the Board and are attached to these minutes.

## **XII. Adjourn**

**Order #191 - Motion Passed:** There being no further business to come before the Board, a motion to adjourn the meeting at 7:42 p.m. passed with a motion by Mr. Kirk Haynes and a second by Mr. Thomas Alves.

## **5 Yeas - 0 Nays**

Mr. Thomas Alves	Yes
Mr. Kirk Haynes	Yes
Mr. Wesley Smith	Yes
Mr. Michael Waller	Yes
Mrs. Tracey Williams	Yes

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Chairperson

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Secretary