



# Bullitt County Public Schools

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TO: Jesse Bacon, Superintendent *JB*

FROM: Lisa Lewis, Director of Finance *LL*

DATE: May 12, 2021

RE: Automatic Payroll Authorization Deductions

Submitted for approval are the proposed 2021-22 pay schedules for regular salary, coaching supplements and the Automatic Payroll Authorization deduction. The payroll schedule is approved each year for the upcoming fiscal year. Full time personnel are paid over 26 payroll checks. Most deductions are taken over all 26 payroll checks. Health insurance, American Fidelity, and AFLAC deductions are only taken over 24 payroll checks; KASA is taken over 16 payroll checks. I ask the 2021-22 Regular Pay schedule, Coaching pay schedule, and the Automatic Payroll Authorization deduction schedule be approved.

**BULLITT COUNTY BOARD OF EDUCATION  
SHEPHERDSVILLE, KENTUCKY  
2021-2022  
PAYROLL SCHEDULE**

Pay Period Begins	Pay Period Ends	Pay Date	Time Sheets Due to School	Time Sheets Due to C.O. Finance by NOON	12 Mo	11 Mo	10 Mo	Coaching Pay Numbers
7/1/2021	7/1/2021	7/6/2021		7/2/2021	26			
7/2/2021	7/2/2021	7/16/2021	7/2/2021	7/7/2021	25			
7/3/2021	7/16/2021	7/30/2021	7/16/2021	7/21/2021	24			
7/17/2021	7/30/2021	8/13/2021	7/30/2021	8/4/2021	23	26		
7/31/2021	8/13/2021	8/27/2021	8/13/2021	8/18/2021	22	25	26	1
8/14/2021	8/27/2021	9/10/2021	8/27/2021	9/1/2021	21	24	25	2
8/28/2021	9/10/2021	9/24/2021	9/10/2021	9/15/2021	20	23	24	3
9/11/2021	9/24/2021	10/8/2021	9/24/2021	9/29/2021	19	22	23	4
9/25/2021	10/8/2021	10/22/2021	10/8/2021	10/13/2021	18	21	22	5
10/9/2021	10/22/2021	11/5/2021	10/22/2021	10/27/2021	17	20	21	6
10/23/2021	11/5/2021	11/19/2021	11/5/2021	11/10/2021	16	19	20	7
11/6/2021	11/19/2021	12/3/2021	11/19/2021	11/23/2021	15	18	19	8
11/20/2021	12/3/2021	12/17/2021	12/3/2021	12/8/2021	14	17	18	9
12/4/2021	12/17/2021	12/30/2021	12/17/2021	12/22/2021	13	16	17	10
12/18/2021	12/31/2021	1/14/2022	12/30/2021	1/5/2022	12	15	16	11
1/1/2022	1/14/2022	1/28/2022	1/14/2022	1/19/2022	11	14	15	12
1/15/2022	1/28/2022	2/11/2022	1/28/2022	2/2/2022	10	13	14	13
1/29/2022	2/11/2022	2/25/2022	2/11/2022	2/16/2022	9	12	13	14
2/12/2022	2/25/2022	3/11/2022	2/25/2022	3/2/2022	8	11	12	15
2/26/2022	3/11/2022	3/25/2022	3/11/2022	3/16/2022	7	10	11	16
3/12/2022	3/25/2022	4/8/2022	3/25/2022	3/30/2022	6	9	10	17
3/26/2022	4/8/2022	4/22/2022	4/8/2022	4/13/2022	5	8	9	18
4/9/2022	4/22/2022	5/6/2022	4/22/2022	4/27/2022	4	7	8	19
4/23/2022	5/6/2022	5/20/2022	5/6/2022	5/11/2022	3	6	7	20
5/7/2022	5/20/2022	6/3/2022	5/20/2022	5/25/2022	2	5	6	21
5/21/2022	6/3/2022	6/17/2022	6/3/2022	6/8/2022	1	4	5	22
6/4/2022	6/30/2022	6/24/2022	6/17/2022	6/22/2022		3	4	23
6/4/2022	6/30/2022	6/24/2022	6/17/2022	6/22/2022		2	3	24
6/4/2022	6/30/2022	6/24/2022	6/17/2022	6/22/2022		1	2	25
6/4/2022	6/30/2022	6/24/2022	6/17/2022	6/22/2022			1	26

# BULLITT COUNTY BOARD OF EDUCATION SHEPHERDSVILLE, KENTUCKY

2021-2022

## COACHING PAY SCHEDULE

### HIGH SCHOOL COACHING SUPPLEMENTS

#### FOOTBALL - BASKETBALL - CHEERLEADER - CHESS - DRILL CORP - ACADEMIC TEAM SPONSORS AND OTHER POSITIONS NOT LISTED OVER 6 CHECKS

Paid over 26 checks concurrent with base contract pay schedule. If a coach does not work the full 187 day contract, the supplement will be prorated.

#### PLAY DIRECTOR

First pay day following the completion of the play.  
School needs to notify Central Office.

#### WRESTLING, SWIMMING, DIVING, ARCHERY, BOWLING

<b>11/20/2021 - 2/11/2022</b>	Pay #9	12/17/2021
	Pay #10	12/30/2021
	Pay #11	1/14/2022
	Pay #12	1/28/2022
	Pay #13	2/11/2022
	Pay #14	2/25/2022

**Paid over 6 checks**

#### CROSS COUNTRY, SOCCER, GOLF, VOLLEYBALL, COMPETITIVE MARCHING

<b>7/31/2021 - 10/22/2021</b>	Pay #1	8/27/2021
	Pay #2	9/10/2021
	Pay #3	9/24/2021
	Pay #4	10/8/2021
	Pay #5	10/22/2021
	Pay #6	11/5/2021

**Paid over 6 checks**

#### TENNIS, BASEBALL, TRACK, SOFTBALL

<b>2/26/2022 - 5/20/2022</b>	Pay #16	3/25/2022
	Pay #17	4/8/2022
	Pay #18	4/22/2022
	Pay #19	5/6/2022
	Pay #20	5/20/2022
	Pay #21	6/3/2022

**Paid over 6 checks**

Athletic Directors will be paid over 26 checks concurrent with base contract pay schedule.

Supplement will be prorated based on 187 day contract in case of termination or late start.

### ELEMENTARY AND MIDDLE SCHOOL COACHING SUPPLEMENTS

\*\*\*Volleyball and Archery will be paid from the High School Schedule listed above.\*\*\*

#### BASKETBALL

<b>10/9/2021 - 12/30/2021</b>	Pay #6	11/5/2021
	Pay #7	11/19/2021
	Pay #8	12/3/2021
	Pay #9	12/7/2021
	Pay #10	12/30/2021
	Pay #11	1/14/2022

**Paid over 6 checks**

#### TRACK

<b>1/29/2022 - 4/22/2022</b>	Pay #14	2/25/2022
	Pay #15	3/11/2022
	Pay #16	3/25/2022
	Pay #17	4/8/2022
	Pay #18	4/22/2022
	Pay #19	5/6/2022

**Paid over 6 checks**

CHEERLEADER - CHESS - ACADEMIC TEAM SPONSORS AND OTHER POSITIONS NOT LISTED OVER 6 CHECKS WILL BE  
Paid over 26 checks concurrent with base contract pay schedule. If a coach does not work the full 187 day  
contract, the supplement will be prorated.

# BULLITT COUNTY BOARD OF EDUCATION

## 2021-2022

### Automatic Payroll Authorization Deductions

*For those persons who sign an automatic Payroll Authorization Form, authorized deductions will be made as follows:*

American Fidelity is our Section 125 Plan Administrator - All full-time employees must sign a deduction agreement each year with the representative					
Company/Organization *N/S=Not Soliciting	Product	M = Mandatory V = Voluntary	Number of Deductions	Frequency	Deduction Codes
Voluntary Deductions					
American Fidelity	403b -- Fixed & Variable	V	24	Skip 7/30/21 and 12/30/21	2001
American Fidelity	Roth -- IRA	V	24	Skip 7/30/21 and 12/30/21	8324
American Fidelity	Cancer/ Accident/Health	V	24	Skip 7/30/21 and 12/30/21	2614/8316/2615/2003/2611/ 8031
American Fidelity	Critical Illness	V	24	Skip 7/30/21 and 12/30/21	8315
American Fidelity	Disability - Tax	V	24	Skip 7/30/21 and 12/30/21	8314
American Fidelity	Long-term Care - Tax	V	24	Skip 7/30/21 and 12/30/21	8322/8327
American Fidelity - Texas Life	Convertible Life - Texas Life - Tax	V	24	Skip 7/30/21 and 12/30/21	8021
American Fidelity	Term Life - Tax	V	24	Skip 7/30/21 and 12/30/21	8323
American Fidelity	Group Hospital Indemnity	V	24	Skip 7/30/21 and 12/30/21	2612
American Fidelity	Hospital - DAP	V	24	Skip 7/30/21 and 12/30/21	8317
Kentucky Deferred Comp	401K & 457	V	26	Each Check	8801/8802/8800/2022/2023
MetLife	403b -- Investor & Resources	V	26	Each Check	2004/2010
Employee Benefit - Legend	403b & 457	V	26	Each Check	2013/8325/2011
GWN Marketing	403b & 457	V	26	Each Check	2005/2006
AFLAC	Cancer/Disability/ Accident/Hospital Indemnity/Life/SHEvent	V	24	Skip 7/30/21 and 12/30/21	2513/2613/2713/2813/2913 8613/8713
Security Benefit Group - N/S	403b -- NEA ValueBuilder	V	26	Each Check	2009
American Express Fin. - N/S	403b -- A.E. - IDS (Ameriprise)	V	26	Each Check	2008
UBS (Edward Jones) - N/S	403b (Aspire)	V	26	Each Check	2014
Grange Insurance	Guaranteed Life	V	26	Each Check	8326
Natl. Tchrs. Assc. -- N/S	Cancer/Disease/Disability - Tax	V	26	Each Check	8332
Pre-Paid Legal - N/S	Legal Services	V	26	Each Check	8700
BCEA Scholarship	Charity	V	26	Each Check	9015
Metro United Way	Charity	V	26	Each Check	8033
Fund for the Arts	Charity	V	26	Each Check	8032
CASA	Charity	V	26	Each Check	8034
Bullitt Co. Educational Found	Charity	V	26	Each Check	8035
WHAS Crusade for Children	Charity	V	26	Each Check	8036
American Cancer Society	Charity	V	26	Each Check	8031/2020
Kentucky Deferred Comp	401k Loan Repayment	V	26	Each Check	8800
KEA	Membership Dues, Life, Liability	V	24	Skip 7/30/21 and 12/30/21	8014/8010/8011/8012/8027/ 8028/8029/8013/8030
KASA	Membership Dues, Life, Liability	V	16	Deducted ONLY from October 2021 - May 2022 Exclude 12/30/21	8020
State Life Insurance	Term Life - Tax	V	24	Skip 7/30/21 and 12/30/21	8411/8412
Health Insurance Providers	Individual/Family Health Insurance	V	24	Skip 7/30/21 and 12/30/21	2413/2410/8410/2440/2445
Dental Insurance Providers (State & District)	Individual/Family Dental Insurance	V	24	Skip 7/30/21 and 12/30/21	2451/2400/2401/2402/240324 04/2405/2406/2407/2408/ 2409/2411/2412
Vision Insurance Providers (State & District)	Individual/Family Vision Insurance	V	24	Skip 7/30/21 and 12/30/21	2452/2675/2676/2677/2678
<p><i>IPS Payments are to be excluded from the third check - deduction#7560 is to be excluded from 7/30/2021 &amp; 12/30/2021 payroll.</i></p> <p><i>Talk to the state before taking IPS Payments from Summer Checks, this would only apply to 10 and 11 month employee as 12 months employees do not have summer checks. An IPS contract is put in place when an employee has an agreement with the state to buy service credit back through retirement. IPS checks are submitted on a monthly basis.</i></p> <p style="text-align: center;"><b>7560: 10 Month Employee</b></p> <p><b>**Currently all IPS Payments are on 10 month employees, so we do not need to exclude any IPS Payments from Summer Checks**</b></p>					