

*Henderson County Schools Transportation Department*

5674 Airline Road

(270) 831-5120 Fax: (270) 831-5122

www.henderson.kyschools.us



To: Board of Education Members

From: Wes Alexander, Director of Transportation

Date: May 17<sup>th</sup>, 2021

Re: Transportation Request

Zion Baptist Church is requesting for the use of a school bus June 17<sup>th</sup>, 2021 from 7:00am till 8:30pm. This will be used to transport the youth group to Holiday World. Mr. Jeff Coursey is a Sub Driver for HCS and will be the one driving this trip. The church has all required insurance coverage and will cover all mileage and incurred fees for the trip.

Thank you.

Wes Alexander  
Director of Transportation

## Request of Bus Use

Jeff Coursey <JCoursey@zionbaptist.org>

Thu 5/13/2021 9:57 AM

To: Alexander, Wes - TRN, Director of Transportation <wes.alexander@henderson.kyschools.us>

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Mr. Alexander, Dr. Lawson, and Board Members,

Zion Baptist Church would like to request use of a Henderson County School Bus for June 17<sup>th</sup>, 2021 from 7:00am to 8:30pm. Our Youth Group has a trip planned to Holiday World and would like to use a Henderson County School bus for transportation. The church has the required insurance coverage. As an approved driver for Henderson County Schools, I would be the driver for the trip. We would appreciate your consideration and hopes of allowing us use. We would be responsible for any fees and cost associated with the use.

Sincerely,

**Jeff Coursey**

Executive Pastor

Zion Baptist Church

8158 Hwy 351

Henderson, Kentucky 42420

O - 270-826-4952, ext 208

C- 270-860-3942